



Meeting: **Village Board of Trustees**
Place: **106 S. Main St. – Civic Hall**
Date: **Monday, February 4, 2013 @ 6:00 P.M.****
Webpage: **www.poynette-wi.gov**

MINUTES

Called to Order at 6:00 pm. Present were: Hutchinson, Boor, Avery, Burke, Chapa and Kaschinske. Excused was DeBoer

1. Approval of Agenda: Kaschinske/Chapa motion to approve, MC
2. Scheduled Appearances:
3. Public Communications & Comment: Tari Hendrickson from Frontier Bar informed the Board that the Street Dance will be held on July 27th (the last weekend) and will be the last weekend from now on.
4. Staff, Trustee and Consultant Reports: Administrator – no report, will address in other agenda items, Public Works Director reported that they have taken care of a number of snow events; the Village had a bad water sample (most likely the sample got contaminated at some point in the process) and the 5 more sample came back negative; Rhiner completed Pesticide training; remaining Christmas Trees were picked up; had training on the facilities from General Engineering; worked on downtown benches; sewer backup on an interceptor line; watching a possible roof leak at the Library; did safety training with Rhiner, Police Chief-written report, Engineer-written report
5. Consent Actions
 - a. Approval of Minutes from January 28, 2013: Chapa/Kaschinske motion to approve as amended to remove the reference to first right of refusal, MC
6. Board Actions
 - a. Approval of Vouchers: Chapa/Hutchinson motion to approve, MC
 - b. Approval of Meeting Week Change as proposed by Administration: Death explained some preparation issues with the current schedule and suggested the 1st and 3rd Monday's for Board Meetings (CoW on the 2nd), Chapa/Hutchinson motion to set Board meetings for the 1st and 3rd Monday's, MC
 - c. Report/Discussion/Possible Action on Merchants Walk Building: Death stated that she had been in contact with the Bank and had received permission to tour the building. Village Engineer Henningsgard reported that the cost estimate for a report on the feasibility of the building (Architectural and Structural) would cost about \$3,200 with an addition \$800 for an HVAC report. Chapa/Boor motion to get the Structural Calculations before proceeding with the HVAC at a cost not to exceed \$3,200.00, MC 4-2
7. Review/Consideration of Upcoming Board/CoW Agenda items: What to do with the Downtown Buildings; Renovations to Scout Hall, Time Clocks

The meeting adjourned at 6:44 pm.

Approved: 2-18-13
Susan E. Finstad,
Clerk/ Deputy Treasurer