



Meeting: **Village Board of Trustees**
Place: **106 S. Main St. – Civic Hall**
Date: **Monday, January 7, 2013 @ 6:30 P.M.**
Webpage: **www.poynette-wi.gov**

MINUTES

Called to Order at 6:30 pm. Present were: Hutchinson, Avery, Burke, Chapa and Kaschinske. Absent was: DeBoer

1. Approval of Agenda: Chapa/Avery motion to approve, MC 5-0
2. Scheduled Appearances: Bill Casey, Columbia County Solid Waste Director; Presented of a proposed New Recycling Program/Contract to include Trash Carts. This item will be discussed further at the 1-14-13 CoW
3. Public Communications & Comment: Kris Daugherty, Librarian thanked the Board and Public Works for the quick response to replacing the Furnace and also to Research Product for the donation of the humidifier. Michael Ritzke asked the Board about the possibility of an Ice Skating Rink. Avery and Burke responded that there has been consideration of one and that the Parks Commission has it on their list of future projects. Bob Garske addressed the Board outlining ideas on the Library expansion from the Library Board.
4. Staff, Trustee and Consultant Reports: Administrator – worked with Bill Casey on the recycling program; finished up the Employee Handbook; finalizing the Cleaning Contract; Well#4; we did not get the Forestry Grant which was somewhat expected as this was our 3rd year applying; new furnace is in at the Library; signed up for a Downtown Financing Seminar; going to a 2 day Public Finance Seminar put on by Ehlers in February; meeting with Integrated Time System the week of the 21st; finalizing the Appreciation Dinner on the 23rd, Public Works Director – written report, Police Chief-written report, Engineer-written report, Avery reported he attended the Library meeting and Parks will be in February
5. Consent Actions
 - a. Approval of Minutes from December 17, 2012: Chapa/Kaschinske motion to approve, MC 5-0
6. Board Actions
 - a. Approval of Vouchers: Hutchinson/Chapa motion to approve, MC 5-0
 - b. Approval of Change Order No. 4 for Well #4: Chapa/Avery motion to approve, MC 4-1
 - c. Approval of Pay Application No. 5 for Well #4: Chapa/Kaschinske motion to approve, MC 5-0
 - d. Approval of Pay request (Invoices 3071 & 3072) from Spies Painting for WWTP Improvements: Chapa/Kaschinske motion to approve per Engineer's recommendation, MC 5-0
 - e. Approval of Wellhead Protection Plan: after much discussion it was decided that the Engineer was going to submit it for review at the State and that the Board would review at a future meeting.
 - f. Action on permanent appointment to Village Administrator position: Burke/Chapa motion to appoint Sue Death as Administrator contingent upon the signing of the contract, MC 5-0
 - g. Consider appointment to vacancy on Village Board: Chapa/Hutchinson motion to table to later date for a closed session to talk about it, MC 5-0
 - h. Consider Library Board request to recommend a person as Library Representative for appointment to the Downtown Development Committee due to their Representative's resignation: Burke stated that yes they could appoint someone that it was always the intention that that seat be a Library representative.
 - i. Approval of New Employee Handbook: Kaschinske/Chapa motion to approve with the addition of a statement about Holiday Pay, MC 5-0
 - j. Approval of ETF Resolution to Pay 100% of the Premium for the Basic Unit of Life Insurance for Employees: Chapa/Kaschinske motion to approve, MC 5-0
 - k. Discussion/Action on Library Expansion into the Little Blessings Building: after much discussion, Avery/Chapa motion to set a timetable at the next meeting and in coordination with the Downtown Development Committee and the Library set a date for an Open House to discuss options, MC 4-1
 - l. Kaschinske/Chapa motion to Convene into Closed Session per 19.85(1)(g) to confer with Legal Counsel concerning strategy with respect to ongoing litigation at 8:04 pm. Roll Call Vote: Kaschinske-Y; Chapa-Y; Burke-Y; Avery-Y; Hutchinson-Y, MC 5-0
 - m. Burke/Chapa motion to reconvene into Open Session at 8:27pm. Burke/Chapa motion to terminate Andy Tomlinson again, MC 4-1

The Meeting adjourned at 8:30 pm.

Approved: 1/28/2013
Susan E. Finstad, Clerk/ Deputy Treasurer