



Meeting: **Village Board of Trustees**  
Place: **106 S. Main St.**  
Date: **Monday, September 10, 2012 @ 6:30 P.M.**  
Webpage: **[www.poynette-wi.gov](http://www.poynette-wi.gov)**

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## MINUTES

Called to Order at 6:31 pm by Clerk Finstad who asked for nominations for acting chair. Chapa/Ross nominated Avery – Hutchinson nominated Ross who declined. There were no other nominations. MC 5-1 for Avery. Present were: Ross, Hutchinson, Avery, Chapa, Kaschinske and DeBoer

1. Approval of Agenda: DeBoer/Chapa motion to approve, MC 6-0
2. Scheduled Appearances: Award of Appreciation Certificates: Avery present the Garden Club with their Certificate. Curtis Niglis accepted the award and thanked the Village. Avery presented Jason Brown with the Certificate for the Bank of Poynette. Brown thanked the Village and stated that it was a privilege to be in the Community. Administrator Deuth presented Avery with a Certificate for his donations.
3. Public Communications & Comment: None
4. Staff, Trustee and Consultant Reports: Deuth reported on: working with the PSC for a rate increase; working with the Accountant; arranged for a temporary IT company; received a scholarship from MTAW for the 1<sup>st</sup> year of the Treasurers Institute; discussed wash out of dirt repair with Marlene McMillan; renewed the Sludge Hauling Contract; reported that the AC was installed at the Library; meeting with Scott Construction at end of month to review streets projects; contact with the Police Union to begin negotiations; follow up on street light in alley behind 102 N Main St.; reported that Scot and Dane did a great job on clean up after last week's storm; Department Heads meeting starting 9/11 and that we received 37 application for the PW Position and will be narrowing down to 5-6 for first round interviews. White reported that the bleachers were vandalized at Pauquette Park; Public Safety mics have been ordered; Mic is out in in-car camera, doesn't work without it so fixing for approximately \$300; Cancer walk on 9/15; working on 2013 Budget and will be on vacation the last week of September. Atty. Hughes reported that he worked on the Ethics Ordinance; will be working with Deuth on the expenditure of the remaining funds in the Fire Department Construction Fund and working with Erik on follow up to the Inspections of Businesses that use chemicals. Henningsgard reported that the Business tours were over and he will compile and meet with the DNR; reviewed timeline on well #4 and is working on the Mobile Home Park sewer connection issue. Kaschinske asked about: Electric usage in Village Hall; questioned Certified Bark for the Parks; asked about Chris Polzer appointment to the Fire Commission; asked about the progress on the Employee Handbook; asked about what the goal was for the Budget; stated that she was approached about the possibility of expanding the Library into the Historical Society Building and asked about status of MDRoffers in the budget. Hutchinson asked about the shut off of the Splash Pad for the Winter.
5. Consent Actions
  - a. Approval of Minutes from August 27, 2012: Ross/Kaschinske motion to approve (closed session items were filled in), MC 6-0
6. Board Actions
  - a. Approval of Vouchers: Kaschinske/Hutchinson motion to approve, MC 6-0
  - b. Approval of Proposal from Tri County Paving, Inc. to patch Liberty Lane: Hutchinson/Kaschinske motion to approve Bid A for \$6,975.00, MC
  - c. Approval of Pay Applications #4 & #5 (Final) and Change Order No. 1 to Advanced Building Corporation for Valley View Park: Kaschinske/Chapa motion to approve, MC 6-0
  - d. Approval of Pay Application #2 to Di-Mar Construction for Well #4: Kaschinske/Hutchinson motion to approve, MC 6-0
  - e. Approval of Fire District 2013 Budget: Kaschinske/Ross motion to approve, MF
  - f. Approval of Ordinance No. 12-491, Amending Title I, Section 5.01(7), "Disclosure of Information": Kaschinske/Chapa motion to approve, MC 6-0
7. Review/Consideration of Upcoming Board/CoW Agenda items: added LED Street Lights and Hand Dryers for the Parks Restrooms and Going Green items to the 9/24 meeting

The Meeting adjourned at 7:55 pm.

Approved: 9/24/2012  
Susan E. Finstad,  
Clerk/ Deputy Treasurer