



Meeting: **Village Board of Trustees**  
Place: **106 S. Main St.**  
Date: **Monday, July 23, 2012 @ 6:30 P.M.**  
Webpage: **[www.poynette-wi.gov](http://www.poynette-wi.gov)**

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**OPEN/CLOSED/OPEN**

**MINUTES**

Meeting called to order at 6:31PM. Present were Burke, Chapa, Kaschinske, Ross, DeBoer, Hutchinson, Avery

1. Approval of Agenda: Avery asked to remove item 6e from the agenda. HD/DK motion to approve agenda with 6e removed. MC 7-0
2. Scheduled Appearances: None
3. Public Communications & Comment: None
4. Staff, Trustee and Consultant Reports:
  - a. Kelli Tuttle, Village Forester: Tuttle presented her report outlining the Arbor Day activities, the tree planting, the training of staff for pruning, and the summary of what remains of the project and its cost.
  - b. Chief Don White: Chief White reviewed his report. The Speed Study on USH 51 indicates that the DOT had recently analyzed this area and that no further changes in posted speed limits will take place. Discussion over the auction/sale of the old squad car and determined that it will be posted for sale and sealed bids taken. The new radios need an antenna to increase their transmission reception. Chief White has been in contact with the County and they will be pursuing installing a repeater. This will need a permit from the Planning and Zoning Commission.
  - c. Mike Paulcheck, Public Works: Large water main break this week on Liberty Lane. Hole was 12 feet deep and 8 feet long which will take out 100 feet of road. It was not a fresh break, it had been leaking. Both driveways that were affected have been cleaned and bids will be sought for fixing the road. Beams and wood chips have been installed at Pauquette Park with Poynette Ironworks donating funds to cover the cost of the beams. Continued vandalism at Valley View Park and punch list for the plumbing issues being worked on.
  - d. Sue Deuth – Deputy Clerk: reported on the UW Green Bay Clerk/Treasurer Institute and getting back to working on the financials/budget. Proposed to have a report on August 6 BoT meeting.
  - e. Mark Roffers, Village Planner: Roffers not present
  - f. Trustees: Avery will not be accepting his Trustee pay for the remainder of his term. He would like it to go to the Park's budget for special events but it cannot be designated as such. Kaschinski proposed to have hand blowers in the 3 park restrooms to carry on the "Green" focus. Paulcheck said it would certainly help to eliminate the plugged toilets.
5. Consent Actions
  - a. Minutes from July 2, 2012: Motion to approve the minutes DA/HD MC 7-0
6. Board Actions
  - a. Approval of Vouchers: Motion to approve the Vouchers DA/HD MC 7-0
  - b. Discussion and Action on proposed improvements to the WWTF: Henningsgard presented the bids/proposals to get the aerator and oxidation ditch functional. After much discussion, the Spies bid was declined per unanimous consensus. Motion to approve the welding proposal by Sabel Mechanical for aerator by HD/DH MC 7-0. DK/DA Motion to table the Energenecs bid to August 6<sup>th</sup> BoT meeting. MC 7-0
  - c. Discussion on Departmental Funding Levels for 2013 Budget: Burke led discussion on the benchmark of 5% reduction for the 2013 budget. Department heads will need to look at ways to cut spending. The library, downtown development, WWTF will all be putting demands on the budget and all departments will need to participate in the reductions.
  - d. Discussion on status of Village owned buildings on Main St. in regards to potential use: Burke informed everyone that he had heard from a potential buyer for the "Little Blessings" building. The consensus at this time is that this is not an option due to the complications of a possible referendum on the next ballot.
  - e. ~~Approval of using Valley View Park for "Movies in the Park" from this point forward~~
  - f. Kaschinske made the call to convene in closed session per section 19.85(1)(c) of the Wisconsin Statutes to discuss and consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility Roll Call – Burke-yes, Chapa- yes, Kaschinske- yes, Ross-yes, Hutchinson, yes – DeBoer, yes – Avery, yes.
  - g. Reconvene to Open Session at 8:44 PM: JB/AR -Motion to post Public Works employment ad for 30 days. MC 5-1-1

Meeting Adjourned at 8:45 PM

Approved: 8/6/2012  
Sue Deuth, Deputy Clerk