



Meeting: **Village Board of Trustees**  
Place: **106 S. Main St.**  
Date: **Monday, June 25, 2012 @ 6:30 P.M.**  
Webpage: **[www.poynette-wi.gov](http://www.poynette-wi.gov)**

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## **MINUTES:**

Meeting called to order at 6:30. Present were Burke, Chapa, Kaschinske, Ross, DeBoer, Hutchinson, Avery

1. Approval of Agenda: DK/HDB motion to approve the agenda MC 7-0
2. Scheduled Appearances:
3. Presentation by Integrated Time Systems and Bonny Kuphall. It is a time and attendance software that would integrate with the Workhorse accounting/payroll system the Village uses. Ms. Kuphall will follow up with more detail and pricing.
4. Public Communications & Comment: None
5. Staff, Trustee and Consultant Reports:
  - a. Chief Don White: White's report was read and some discussion of the old cameras and the technology needed for better cameras.
  - b. Mike Paulcheck, Public Works: The village has been continuing to have the distressed trees taken down. He will follow-up with Kelly regarding the matching grant funds from the DNR and when they might be expected. Clarifier has been cleaned, meters have been read, and the street sweeping will start tomorrow. The Paquette Parks project will have the first timbers delivered the 2<sup>nd</sup> or 3<sup>rd</sup>. Burke asked to be part of the punch list for Valley View Park. Several areas were noted that needed attention.
  - c. Mark Roffers, Village Planner – not present
6. Consent Actions
  - a. Minutes from June 4, 2012 to be presented at July 2, 2012 BoT meeting for approval
7. Board Actions
  - a. Approval of Vouchers: DK/DH motion to approve payment of vouchers MC 7-0
  - b. Approval of remaining 2012-2013 Liquor Licenses and Agents: PC/DK motion to approve Liquor License renewals as presented MC 7-0
  - c. Approval of Ordinance 12-488 Temporarily Suspending Consumption/Open Containers for the Street Dance
  - d. Approval of Ordinance 12-489 Temporarily Suspending All Night Parking on Main St. for the Street Dance
  - e. Approval of Ordinance 12-490 Temporarily Suspending Noise Ordinance for the Street Dance: AR/PC Motion to approve 7.a,b & c for the street dance on July 14, 2012 MC 7-0
  - f. Approval of proposal from Harbor Technologies, LLC for Valley View Park, Village Hall, and future new Well House wireless capabilities: Discussion on necessary IT upgrades involving the installation of wireless network for Valley View Park, Village Hall and future new well house. DA/HD motion to approve the proposal. MD 0-7. Proposal tabled until the CoW July 9, 2012 agenda
  - g. Discussion and action on Amendment to First Amendment to Water Tower Lease with Verizon: Chris Hughes presented the amendment to the 5 year lease from 2009 with his recommendation. The amendment is needed because Verizon is swapping newer equipment and added language about inspection of the water tower after welding the antennas in place. DH/DA motion to approve the amendment to the lease MC 7-0
  - h. Discussion and possible action on speed limits on Hwy 51: Discussion on the Hwy 51 corridor and the placement of the speed reduction signs. With the addition of the Paquette Pines subdivision, the traffic signs could be relocated so that the area could be safer. JB/PC Motion to have Chief White, as a first step, to ask the County Highway Safety Committee to look in to possible relocation of the speed signs. MC 5-2
  - i. Approval of proposed new Library Board member: Discussion regarding nomination for the Library board and also possible addition of new administrator to the board. PC/JB Motion to table until 7/2/2012 BoT. MC 6-1
  - j. Discussion on outstanding personnel issues: Avery led discussion on the hiring of an LTE for the new concession stand at Valley View Park. It was suggested that local civic/school groups might be interested in running the concession stand as an option. HD/AR Motion to ask PAYSO to run the concession stand for the rest of the season MD 2-5. JB/PC Motion to offer PAYSO the opportunity to run the concession stand for one month MC 6-1
8.
  - a. Kaschinske motioned to Convene in closed session at 9:15 PM for purposes relating to the settlement of the Badger Erecting litigation pursuant to section 19.85 (1)(e) of the Wisconsin statutes because bargaining reasons require a closed session and pursuant to section 19.85 (1)(g) of the Wisconsin Statutes to confer with legal counsel for the Village who is rendering oral or written advice with respect to the Badger Erecting litigation; and convene in closed session per section 19.85(1)(c) of the Wisconsin Statutes to discuss and consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and per section 19.85 (1)(b) of the Wisconsin Statutes to consider discipline of a public employee. Roll Call – Burke-Yes, Chapa-Yes, Kaschinske – Yes, Ross – Yes, DeBoer-Yes, Hutchinson – Yes, Avery – Yes.
  - b. Reconvene to Open Session at 10.31PM.

- c. Discussion and action on Settlement Agreement and Release for Badger Erecting litigation: JB/PC Motion to approve the Badger Erecting litigation settlement MC 7-0
- d. Discussion and action on other closed session items: Chapa reported on the temporary employee from agency in Portage to help in the office at this time. Update given on applications for administrator job posting which will expire 6/30/2012. Further discussion at CoW on 7/9/2012.

9. Review/Consideration of Upcoming Board/CoW Agenda items

Meeting adjourned at 10:31

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Sue M. Deuth

Deputy Clerk/Treasurer

Minutes Approved 7/2/2012