



Meeting: **Village Board of Trustees**  
Place: **106 S. Main St.**  
Date: **Monday, May 21, 2012 @ 6:30 P.M.**  
Webpage: **www.poynette-wi.gov**

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## **MINUTES:**

Called to order at 6:31 PM. Present were Burke, Hutchinson, Chapa, Kaschinske and Avery. Excused were Ross and DeBoer.

1. Approval of Agenda: Chapa/Hutchinson motion to approve, MC 5-0
2. Scheduled Appearances: None
3. Public Communications & Comment: David Hutchinson distributed pictures of the alley between the Post Office and the Century Tel building, which is used for parking for the Library. He feels it is a safety issue and pictures verified how far a car needs to pull forward before they can see to pull on to the street. Options of making it a No Exit alley to the north, or to use a caution sign. Further discussion to follow.
4. Staff, Trustee and Consultant Reports: 1) White informed the Board they are involved with Click it-or Ticket, working on weeds and tall grass ordinance compliance and discussion of railroad compliance. Chief White to follow up on Thursday. If we have to mow it, we will be following through with billing our costs to the railroad. 2) Paulcheck reported that the trees behind Little Blessing have been taken down, and will now remove the steps and the antenna in the back to keep kids from climbing up and going on the roofs. It was recommended that PW also board up the back of the building. The slurry sealing is done on Colby, dumpsters are ordered for Clean Up weekend, they will begin the flushing process required twice a year, and all of the trees received from the County were given out at the school. The street sweeper will be used on the weeks after brush pick-up week. 3) Erik Henningsgard, presented the Stormwater Master Plan which identifies problem drainage areas around the Village and possible projects to solve those areas due to the runoff which all goes in to Rowan Creek, a Class 1 trout stream. The DNR has a goal of reducing sediment by 40% so General Engineering based the solutions on this formula. Erik mentioned that grants might be available because we would be taking a proactive stance to alleviate some of the issues. The village is not on a time frame for these projects so further discussion will continue.
5. Consent Actions: Approval of Minutes from May 7, 2012: Amendment to Minutes "Kaschinske/Ross to move back in to Open Session MC 6-0." Avery/Chapa motion to approve with amendment MC 5-0
6. Board Actions
  - a. Approval of Vouchers: Avery/Hutchinson motion to approve payment of vouchers. Discussion and requested research of M. Clément's replacement check. MC 5-0
  - b. Approval of Resolution 12-907 Designating Official Depositories and Signatures: Burke/Kaschinske motion to accept the official changes. MC 5-0
  - c. Approval of Use of Undesignated Funds for Pauquette Park Playground Resurfacing: Discussion regarding the mulch and various options. It is was decided to research the costs of the 6x6s needed for the frame, PW to excavate where the frame would go, and that volunteers could build the frame over a two weekend period. PW would then coordinate the filling of the wood chips. Hutchinson/Avery motion to approve Pauquette Park project not to exceed \$10,000. MC 5-0. Discussion led to the flowers/plants maintained by the Garden Club and their possible use of the electric car for watering and further follow-up needed.
  - d. Approval of Citizen Committee/Commission Members: 1) Park- D. Kaltenburg declined another term on the Commission so Davy Tomlinson will get a recommendation. Burke/Hutchinson motion to extend another term to T. Belay MC 5-0. 2) Planning – Burke/Kaschinske motion to extend another term to Dave Sampson MC 5-0. 3) BOA – C. Koch has declined another term making two open positions. 4) Fire Commission – Burke/Hutchinson motion to extend Gary Kaschinske another term. MC 4-1. 5) Library – will be put on future agenda 6) Ethics – several need follow-up. 7) Police – Burke to follow up. All will be revisited June 4, 2012 BoT.
  - e. Approval of Advertisement and Job Description for Administrator Position – Chapa researched various government and public employment websites. Suggested to add a questionnaire to be filled out along with application. Burke/Avery motion to approve posting to websites and 3 newspapers along with 8 item questionnaire. MC 5-0
  - f. Approval or 15 minute parking sign removal from in front of the old Video Store – Kaschinske/Avery motion to remove the 15 minute parking sign. MC 5-0
7. Review/Consideration of Upcoming Board/CoW Agenda items: Citizen Committee appointments, Valve maintenance at VH, Facilities Operator and manuals from General Engineering, and time card procedure. Review: fence at burn site, roof on Pauquette Park restroom, and fire hydrant paint schedule.

Minutes Approved 6/4/2012  
Meeting Adjourned at 8:31 PM