



Meeting: **Village Board of Trustees**
Place: **106 S. Main St.**
Date: **Monday, May 7, 2012 @ 6:30 P.M.**
Webpage: **www.poynette-wi.gov**

MINUTES

Called to Order at 6:31 pm. Present were: Burke, Hutchinson, Chapa, Ross, Kaschinske and DeBoer. Excused was: Avery

1. Approval of Agenda: DeBoer/Kaschinske motion to approve, MC 6-0
2. Public Communications & Comment: Letter from Tom Roach was presented by Kaschinske.
3. Staff, Trustee and Consultant Reports: Ross updated the Board on CDBG and the County's role in distribution of the grants. PW Director Paulcheck reported that he was out of the office last week to be with his mother that passed away. Slurry Seal prep is underway and the seal will be put down next week. Meeting with Village Forester about tree give away at the School. Working with Henningsgard on Stormwater Master Plan. Reminded Board about General Engineering's 100 year Celebration from 2-8pm on 5-8-12. Chief White turned in a written report. Board requested that the IC 402 Elected Officials Emergency Training be scheduled for June 18th from 6-8 pm. Board approved Sgt. Fisher to attend training on becoming a trainer. This will save the money in the future. Clerk Finstad reported that she has been with Elections and getting the iPads set up for the Trustees
4. Consent Actions
 - a. Approval of Minutes from April 23, 2012: Ross/Chapa motion to approve, MC 6-0
5. Board Actions
 - a. Approval of Revised 2012 Budget: after much discussion, Chapa/Kaschinske motion to postpone to the June 11th Committee of the Whole, MC 6-0
 - b. Approval of Vouchers: Kaschinske/Ross motion to approve, discussion, Ross called the question, MC 5-1
6. Kaschinske/Ross motion to convene into Closed Session per 19.85(1)(c) to consider specific employment and performance evaluation data of employee over whom the Village Board has jurisdiction or exercises responsibility at 7:35 pm., Roll Call Vote: Burke-Y; Chapa-Y; Kaschinske-Y; Ross-Y; DeBoer-Y; Hutchinson-Y, MC 6-0
7. Kaschinske/Ross motion to reconvene into Open Session at 8:30 pm, MC 6-0
8. Discussion/possible action on the process and hiring of a new Administrator: Trustees gave opinion of what they would like to see in a new administrator. Things mentioned were years of experience, personnel management/mentoring skills, economic development, financial experience. Trustees want to see a copy of the current job description for the Administrator
9. Review/Consideration of Upcoming Board/CoW Agenda items: Revised Budget added to June 11th Committee of the whole and issue with the trees in the back of the Little Blessings Building on the May 21st Board Agenda

The Meeting adjourned at 8:51pm.

Minutes Approved 5/21/2012 amending item #6
Sue Finstad, Village Clerk