



Meeting: **Village Board**
Place: **106 S. Main St.**
Date: **Monday, February 6, 2012 @ 6:00 P.M.***
Webpage: **www.poynette-wi.gov**

LISTENING SESSION: Board Discussion/Changes regarding the new Personnel Policy Manual with employees: Burke started the Listening Session by say that there will be a paragraph added that states the nothing in the manual is intended to supersede State or Federal Law. Jenny Van Schoyck-Teeter stated that she would like to see the corrections that the Library Board presented; Kris Daugherty stated that she would like to see the addendums and a corrected flow chart; Gerry Heuer questioned the residency restrictions (Burke stated that the Board felt that they wanted to have employees live in the Village, but that existing employees were grandfathered and that the Board realized that there could/would be exceptions made on a case by case basis); Ross stated he felt it necessary to have "essential" staff live in the Village; Roxann asked why fix something that is not broken; Mitch Klieforth asked about PTO and what will happen with the "banks" that employees have currently, carryover and bank use for Insurance upon retirement and the 4 hours they use to get for Good Friday (Burke stated that all the details still need to be worked out and how it would apply to each department); Scott Gorman stated that he didn't agree with the work day; the PTO; lost keys provision and the Use of Village Vehicles section. He also asked about the reimbursables and wages (Burke stated that the Village is working on a Pay schedule to be added at a later date); Roxann Brue asked for clarification about the Insurance listed on page 39 as being the "State" Health Plan we currently have. Bob Garske stated that the Library Board wanted to see the document changes they submitted that comply with WI Stats. 43. Gerry Heuer asked for clarification regarding the Section on "Political Activity" as the way it is written infers that the employee is prohibited from voting in an election. Bob Garske asked if everyone was going to be able to review the final document before adoption. Burke stated that that was the intentions of the Board.

MINUTES

Called to Order at 7:15 pm. Present were: DeBoer, McFadden, Burke, Chapa, Kaschinske and Ross. Absent was Avery. Excused was Administrator Guild.

1. Approval of Agenda: Kaschinske/McFadden motion to approve, MC 6-0
2. Public Communications & Comment: Letter received from 206 W. Tomlinson regarding Street repairs. McFadden to follow up.
3. Trustee, Staff and Consultant Reports: Chief White reported that he will be at in-service training on Tuesday and Wednesday this week. The ATV is at Johnson Sales with battery issues and Administrator Guild will be meeting with the Railroad regarding the closing of some crossings in the Village. Kaschinske asked about the publication of our minutes and if we could save money by not publishing them. Clerk Finstad stated that we have to publish per State Statute. Kaschinske asked what the status is of the building locks. Finstad stated that she was aware of some training sessions coming up, but didn't know if that was included. Kaschinske asked about the Maintenance Program. Finstad stated that Jason Jackson from General Engineering was in checking the building to make sure all items that would require maintenance was on the list that they were going to meeting about on Tuesday the 7th. Burke stated that the Board needs to look into finding money for the improvements at the sewer treatment plant, and mentioned that that would be discussed in more detail later on the agenda, and money to finish Valley View Park. Burke asked Finstad to provide a copy of the Adopted Budget. Finstad stated that she would have to ask Guild for it as she was not yet provided a copy. Burke stated that he would call Guild in the morning. Ross stated that he met with Steve Sobiek from Columbus and that Sobiek would like a couple members of our Board to talk to his Board about using his services.
4. Board Actions
 - a. Approval of Minutes from January 30, 2012: Kaschinske/Chapa motion to approve, MC 6-0
 - b. Discussion and action on resolution to DNR enforcement action related to the Wastewater Treatment Plant: Village Attorney Hughes reviewed the situation with the Board and recommended that the Board approve a motion regarding it. Kaschinske/McFadden motion that the Village reimburse the WI DNR a total of \$26.25 per fish for a total of \$3,412.50 for the fish found along Rowan Creek and that the Village work with the WI DNR to identify a mutually agreeable resolution to the issues raised by the DNR's January 19th letter, MC 6-0
 - c. Approval of Final Pay Application for Village Hall Renovation from LaMasney Construction: The Board felt that the training on the lock system was part of the package on that until that was completed they were withholding the payment.
 - d. Approval of Vouchers: Ross/Chapa motion to approve, MC 6-0
5. Review/Consideration of Upcoming Board/CoW Agenda items: Sobiek appearance and the Charter Ordinance for reclassifications in the Office placed in "Items that need placing". Jason Jackson appearance regarding the VH renovation projected was added to February 13th.

The meeting adjourned at 8:15 pm.

Sue Finstad, Village Clerk