



Meeting: **Village Board**
Place: **106 S. Main St.**
Date: **Monday, January 30, 2012 @ 6:30 P.M.**
Webpage: **www.poynette-wi.gov**

MINUTES

The Meeting was Called to Order at 6:30 pm. Present were: DeBoer, McFadden, Avery, Burke, Chapa, Kaschinske and Ross

1. Approval of Agenda: Kaschinske/Avery motion to approve, MC 7-0
 2. Public Communications & Comment: Kris Daugherty, Librarian addressed the Board concerning the new Employee Handbook. She stated that the Library Employees concerns were: the wording of prohibiting employees to participate in the election of the members of the employing legislative body; the residency rule and that the list of prohibited conducts was too vague and could be subject to abuse.
 3. Trustee, Staff and Consultant Reports: Ross stated that the get together at the Owls Nest was a good event. Burke agreed and Chapa said that it was a good opportunity to meet some of the employees. Clerk Finstad stated that there are now Agendas and Minutes on the Web Site and other materials would soon follow.
 4. Board Actions
 - a. Approval of Minutes from January 23, 2012: DeBoer/McFadden motion to approve as amended to state for the Weather Siren after ESC out of Appleton, MC 7-0
 - b. Approval of Vouchers: Kaschinske/Chapa motion to approve, MC 7-0
 - c. Discussion regarding a change to Trustee Compensation: There was considerable discussion; Burke offered the suggestion of \$6,000 for the President and \$3,000 for the Trustees. Ross/DeBoer motion to approve Burkes suggestion, MF 5-2
 - d. Approve hiring of a part time Deputy Clerk/Treasurer per the recommendation of the Personnel Committee: Chapa explain the process that was used to screen and interview candidates. Chapa/DeBoer motion to hire Sue Deuth for the Deputy Clerk position, MC 7-0
 - e. Board Discussion/Changes regarding the new Personnel Policy Manual in preparation for discussion with employees on 2/6/12 (note meeting start time of 6:00 that night) The Board started going over the feedback from Clerk Finstad. After some discussion Kaschinske made a motion to table Policy Manual until next week as planned and Ross seconded, MC 5-2
 - f. Consider implementation of "Going Green": Chapa stated that there is a lot of way the Village could save money by "going green". Items include: LED Street Lights, Village Vehicles converted to propane, paperless packets. Ross stated that Steve Sobiek from Columbus would be a good contact person. Ross will contact him to see if he could come to the CoW meeting on Feb. 13th. Chapa/Ross motion to have the Village purchase I Pads for the Village Board Members in an effort to go green and paperless, MC 6-0-1
 - g. Kaschinske/Avery motion to convene into Closed Session per 19.85(1)(c) to discuss employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility at 8:18 pm. Roll Call vote: McFadden-Y; DeBoer-Y; Ross-Y; Kaschinske-Y; Chapa-Y; Burke-Y; Avery-Y, MC 7-0 (Clerk Finstad was excused for the night)
 - h. McFadden/Chapa motion to reconvene into Open Session at 8:52 pm., MC 7-0. Take any action necessary on Closed Session Items: Burke/ McFadden motion to reclassify positions in office to be Administrator-Clerk-Treasurer, Deputy Administrator-Clerk-Treasurer, Assistant Administrator-Clerk-Treasurer, MC 7-0
 5. Review/Consideration of Upcoming Board/CoW Agenda items – no action
- The Meeting adjourned at 8:57 pm

Approved 2-6-2012

Sue Finstad, Village Clerk (Items 4.h. and 5. per Jerry Burke)