



Meeting: **Board of Trustee Meeting**

Place: **106 S. Main St.**

Date: **Fri 11/11/11 @ 6:30 P.M.**

Webpage: **www.poynette-wi.gov**

MINUTES

The special meeting of the Village Board of Trustees was called to order at 6:30 p.m. Trustees present were: McFadden, Avery, Burke, Chapa, and Ross. Also present were Administrator Guild, and Police Chief White. Excused Absent was Trustees DeBoer and Kaschinske. Also absent was Clerk Finstad.

The purpose of this meeting was to review the Administrator's first draft of the 2012 Budget. This was the only item on the agenda. A motion to approve the agenda was made by Ross/Chapa. MC 5-0.

After discussion about the gap for the Library's 2012 budget, a motion was made by Avery to have the Library's 2012 budget contribution set at the 2011 contribution amount. Motion failed for lack of a second.

After discussion about the benefits and opportunities for establishing a community endowment fund with the Madison Community Foundation, a motion was made by Chapa/Ross to authorize the Village Administrator to establish a community endowment fund, in partnership with the Madison Community Foundation, and transfer the \$10,000 Mary Berry CD to MCF as the seed contribution for creating the fund. MC 5-0.

After discussion about the use of fund balance in the 2012 GF budget for the Village, a motion was made by Avery/McFadden to apply fund balance for revenues into the 2012 GF budget. MC 5-0.

After prolonged discussion on the four election in 2012 and the further possibility of a recall election, and given the possibility for prolonged absence by the Village Clerk in 2012, a motion was made by Avery/Ross to authorize the Village Administrator to hire a new part-time administrative employee and to hire additional part-time police officers to the Poynette Police Department. MC 5-0.

After discussion about the future of TIF District #3 and the need to explore creation of TIF District #4 for main street redevelopment, a motion was made by Avery/Ross to close TIF District #3 and to authorize the Village Administrator to advertise, solicit bids, and recruit consultant interest in creating TIF District #4. MC 5-0.

After discussion amongst the Trustees about the Administrator's proposed budget for economic development planning for 2012, a motion was made by Avery/Chapa to authorize the Village Administrator to release an RFP for a Village Economic Development Plan. MC 5-0. This conversation was followed-up by a discussion about the use of MDRoffers to provide Planning Commission and BZOA application support in 2012. Motion made by Avery/Ross to continue to use MDRoffers services in 2012. MC 5-0.

Further conversation was had about capital project plans for 2012. Motion by Avery/Chapa to release bids for a Valley View/Pauquette Park project next year. MC 5-0. Motion made by Avery/Chapa to release bids for improvements to Village Hall (to include exploration into improvements to the Senior Center) and remodeling of the Public Works garage. MC 5-0. Motion made by Ross/Chapa to release bids for improvements to Sanderson Street and improvements to storm water on Lincoln Street. MC 5-0. Motion by Avery/McFadden to release bids to complete the improvements to the water wells and sewer plants. MC 5-0.

After discussion about the Street sweeper, a motion was made by Chapa/Avery to authorize the Village Administrator to enter into a lease agreement for a new street sweeper, investigate the additional purchase of a trailer, and explore whether the Village could lease out the equipment for an additional revenue stream. MC 4-1 with Ross dissenting.

Motion by Burke/Ross to authorize the Village Administrator to complete a simplified rate case application with the Public Service Commission for the 2012 Water Rate, and adjust the rates accordingly. MC 5-0.

Meeting adjourned at 9:25 P.M.

Approved: 11-28-11

Minutes prepared and respectfully submitted for consider by Village Administrator Daniel Guild