

VILLAGE OF POYNETTE

Board of Trustees (Regular Meeting)
Monday, January 24, 2011 - 6:30 PM
Municipal Center 106 S. Main St. Poynette, WI 53955

MINUTES

Call to Order/Roll Call: Called to Order at 6:32 pm. Present were: Clement, McFadden, Polzer, Tomlinson, Avery, Kaschinske and Ross

- A. Approval of Agenda: Kaschinske/Avery motion to approve, MC 7-0
- B. Approval of Prior meeting minutes: January 10, 2011: Avery/Kaschinske motion to approve, MC 7-0
- C. Scheduled Appearances/Public Comment: None
- D. Reports
 1. Commissions: Fire - None, Library – New Hire Lindsey Ganz will work 8 hours a week on Monday nights and Saturday, new computer catalog system should be running in February, Iditarod and Dog Sled event was a success , Book Club will meet 2/21, Library Legislative Day is 2/22, Working to update the Endowment Fund, Planning – look at Zoning Ordinance, Comp Plan and the possibility of working with Vandewalle & Associates on these items, Parks-presented a written report
 2. Contractors: Village Engineer – no report, Attorney – Atty. Hughes stated that he will be attending all Board Meetings as part of the Flat Fee Agreement
 3. Department Heads: Police Chief – written report was submitted and the Chief added that he tested the Generator last Friday when it was 5 below and it started the first time, looking at emergency lighting for the ATV at a cost of under \$350, Dick Schuster is installing the insulation in the Garage, Director of Public Works – reported that he will be attending a conference on Forestry next week, the department is working on Snow Issues, and nitrates are back below 10 on well #3.
 4. Village Administrator: OJA has received the final report, waiting on Michael Jordan to approve so we get the final payment, met with DNR regarding the Urban Forestry Grant and went through paperwork, Kevin Krynski will be in tomorrow to start on the Audit and transition to them taking over the accounting functions, met with General Engineering on the Utility Control System, meeting with Mark Miller and Keith Ripp next Monday regarding the DNR property annexation, debt issue will be February 1st with outstanding loan payoffs on the 2nd, Chamber meeting this week.
- E. Old Business
 1. Approval of Resolution 11-879 “Authorizing the submission of a CDBG-Planning Grant”: Avery/Kaschinske motion to approve, MF 2-5
 2. Approval of Resolution 11-880 “Adopting a Citizen Participation Plan”: no action
 3. Discussion regarding the Structure of an Economic Development Organization: Clement/Ross motion to defer to the Finance and Organization C.O.W. in February, MC 7-0
 4. Approval of Ordinance 11-458 “Creating a Community Development Authority”: no action
- F. New Business
 1. Approval of Vouchers: Avery/by discussion motion to approve, MC 7-0
 2. Discussion on Snow Plowing in the Village: Guild presented a power point on the Village Snow Plowing operations; there was a lot of discussion. Board agreed that the Fire Station should be plowed 1st.
Clement/Kaschinske motion to adjourn, MF 3-4
 3. Ross/Avery motion to convene into Closed Session per 19.85(1)(c) to perform Administrator’s Evaluation at 8:37pm, Roll Call Vote: Clement-N; McFadden-Y; Polzer-Y; Tomlinson-N; Avery-Y; Kaschinske-N; Ross-Y, MC 4-3 (Clerk Finstad was excused for the rest of the night at this point)
 4. Clement/Ross motion to reconvene into Open Session at 9:42 pm. MC 7-0 There was no action taken
- G. Miscellaneous/Communications
 1. Correspondence from Vicki Hubbard regarding storm water issue

Clement/Polzer motion to adjourn at 9:43 pm, MC 7-0

Susan E. Finstad, CMC/WCMC/CMTW
Village Clerk