



Meeting: **Village Board of Trustees**
Place: **106 S. Main St.**
Date: **Monday, April 25, 2016**
Immediately Following CoW Meeting
Webpage: **www.poynette-wi.gov**

MINUTES

1. Call to Order
President Kaschinske called the meeting to order at 6:11 p.m.
2. Roll Call
Members Present: Kaschinske, Hutchinson, Van Schoyck-Teeter, Boor, LaTour, and Fiore
Members Absent: Avery (gave prior notice)
Staff Present: Administrator Wilson, Attorney Hughes, Police Chief White, Police Sergeant Fisher, and Public Works Director Gorman
3. Public Comments
Chief White stated that on Friday, April 22nd he provided his letter of intent to retire from the Village of Poynette Police Department as of June 30th.
4. Approval of Agenda
Motion by Boor, second by Van Schoyck-Teeter to approve the Agenda for April 25th. Motion carried, 6-0.
5. Staff, Trustee, and Consultant Reports
 - a. Administrator's Memo – Meeting and Project Updates
Administrator Wilson presented the items in her staff memo.
 - b. Library Director Memo – Service and Program Updates, Meeting Updates, Deposits/Expenses
Director Ganz outlined her staff memo. Director Ganz questioned if the Board would like to receive upcoming event information. Trustees agreed that information should be sent to them.
 - c. Trustee Reports – Meeting Updates
6. Consent Agenda Actions
 - a. Minutes for the Village Board from April 11, 2016
Motion by Boor, second by Fiore to approve the Minutes for April 11th with changes to Item 8.c. to include Option #1. Motion carried, 6-0.
 - b. Vouchers dated thru April 28, 2016
Motion by Hutchinson, second by Boor to approve the Vouchers thru April 28th. Motion carried, 6-0.
7. Old Business (Discussion/Possible Action)
 - a. Items discussed in preceding Committee of the Whole Meeting
President Kaschinske stated that there were no items.
8. New Business (Discussion/Possible Action)
 - a. Resolution No. 2016-966: A Resolution Authorizing a Carpeting Project for the Poynette Area Library
Motion by Boor, second by Hutchinson to approve Resolution No. 2016-966 as presented.
Motion carried, 6-0.
 - b. Formal Road Right-Of-Way Dedication by Poynette Inch United Methodist Church for West Mill Street and South Main Street and Encroachment Permit Agreement

Trustee Van Schoyck-Teeter questioned the documents and location of the handicapped ramp as well as plowing for the parking area. Public Works Director Gorman stated that the church maintains the parking area. Administrator Wilson explained the location of the handicapped ramp in relation to the parking area. Attorney Hughes explained why the documents were necessary. Motion by Hutchinson, second by Boor to approve both the Dedication and Encroachment Permit pending final review of form and content by the Village Engineer, Village Attorney, and Village Administrator. Motion carried, 6-0.

c. Operator's License for License Year July 1, 2015 to June 30, 2016

i. Theresa Jay

Trustee Fiore questioned the time frame for a temporary license. Administrator Wilson stated that upon issuance it is only good for 60-days. Administrator Wilson stated that this falls just short of the renewal. Motion by Van Schoyck-Teeter, second by Boor to approve the Operator's License for Theresa Jay. Motion carried, 6-0.

d. Citizen Appointments for Village Committees/Commissions

President Kaschinske stated that this will be brought forward at the May 9th meeting.

9. Closed Session

a. Convene into Closed Session per 19.85(1)(e) – Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session and per 19.85(1)(c) – Consider employment, promotion, compensation or performance evaluation of public employees over which the governmental body has jurisdiction or exercises responsibility.

i. Poynette Police Department Union Contract – Bargaining Committee

ii. Police Chief

Motion by Van Schoyck-Teeter, second by Hutchinson to convene into closed session. Roll call vote: Hutchinson – yes, Van Schoyck-Teeter – yes, Kaschinske – yes, Boor – yes, LaTour – yes, and Fiore- yes. Village Board convened into closed session at 6:36 p.m.

b. Reconvene in Open Session.

i. Poynette Police Department Union Contract – Bargaining Committee

ii. Police Chief

Motion by Kaschinske, second by Boor to reconvene into open session at 7:20 p.m. Motion carried, 6-0. President Kaschinske appointed the following Trustees to serve on the Police Union Bargaining Committee: Kaschinske, Fiore, and Van Schoyck-Teeter.

10. Upcoming Meeting Agenda Requests

Trustee LaTour questioned the locked gates at the burn site. Administrator Wilson re-capped the rationale. Trustee Boor stated that at the next Committee of the Whole meeting, he would like to discuss the results of the televised sewer lines and how this new information may affect our capital projects priorities.

11. Adjournment

President Kaschinske adjourned the meeting at 7:29 p.m.

Approved 05.09.16

Respectfully Submitted,

Lisa M. Wilson, AICP
Administrator/Clerk/Treasurer