



Meeting: **Village Board of Trustees**
Place: **106 S. Main St.**
Date: **Monday, August 24, 2015**
Immediately Following CoW Meeting
Webpage: **www.poynette-wi.gov**

Minutes

Called to order at 6:40 pm

1. Approval of Agenda: Boor/Van Schoyck-Teeter motion to approve, 6-0 Motion Carried
2. Public Comments: None
3. Staff, Trustee, and Consultant Reports
 - a. Village Administrator Report – Project and Meeting Updates, Acknowledgement Letter
 - b. Wisconsin Department of Administration – Preliminary Estimate of 1/1/2015 Population
 - c. WISDOT – Plan of Proposed Improvement – Rowan Creek Bridge USH 51
 - d. 2015 Recycling Report
4. Consent Agenda Actions: Marquardt/Fiore motion to approve consent agenda items, 6-0 Motion Carried
 - a. Minutes for the Village Board from August 10, 2015
 - b. Vouchers dated August 10, 2015 – August 21, 2015
5. Old Business (Discussion/Possible Action)
 - a. Items Discussed in the preceding Committee of the Whole Meeting: N/A
 - b. Managed Services Agreement and Quote for Network Upgrades with Envision Information Technologies: This item was brought to the board at the August 10, 2015 meeting. The board had asked that the topic be brought back, along with asking John Petterle and Bill Crahen from Envision IT to appear to ask them questions. Avery questioned if Envision IT would be replacing all the wiring in this process. Mr. Petterle and Mr. Crahen explained that the existing wiring will stay because there are no issues with it. Marquardt questioned the certain numbers that are given throughout the agreement. Mr. Crahen explained that there are 15 users who will have emails and be able to use Office 365 on their computers and there are 29 service hours. Marquardt also questioned what all is covered under the management service agreement. Mr. Petterle and Mr. Crahen explained that the agreement includes Envision IT monitoring the Village's computer system, making updates when needed, and giving services when needed. It was also discussed that with this new network, backups would not be necessary because we will be connected to the Cloud. Boor/Marquardt motion to approve, 6-0 Motion Carried
 - c. Ordinance No. 15-520: An Ordinance Amending Title II – Chapter 5 Utility – Water & Sewer, Section 5.021(3)(h)(1) Deduct Meters and (i) Delinquent Bills; Subchapter 1 – Revenue (3)(E)(1); and Section 5.01 Water Utility; Regulations, Rates, and Extension of Service; Appendix C – PSC Authorized Rates and Rules; and Title VI – Chapter 2 Administrative Fees: Two options were given to the board members to choose from. It was explained that Option 1 would be to leave the deduct meters the way they are now and have Public Works read the meters every 2nd and 3rd quarter then bring the readings back to the office staff. Option 2 would be to fade out the physically read deduct meters by the end of 2017 and require residents to purchase an electronically read meter and have it plumbed into their homes. Boor/Avery motion to approve option 2, 6-0 Motion Carried

6. New Business (Discussion/Possible Action)

- a. Policy for the Operation of Park Concession Stands (*Davy Tomlinson*): The question of who is allowed to use/rent the concession stand at Pauquette Park was brought forward by a board member at a previous meeting. Tomlinson explained that the concession stands are mainly opened by Village workers but will occasionally be opened to sport organizations to fund raise during an event at the park. Marquardt/Van Schoyck-Teeter motion to have the Parks Commission create a written policy for the use of the concession stand at Pauquette Park, 6-0 Motion Carried
- b. Resolution No. 15-939: A Resolution Adopting the Columbia County All Hazards Mitigation Plan: Van Schoyck-Teeter/Fiore motion to approve, 6-0 Motion Carried
- c. Ordinance No. 15-522: An Ordinance Amending Zoning Ordinance Relating to the Regulation of Small Animals for Food and Fur as Residential Agriculture: At the August 11, 2015 Planning Commission Meeting this ordinance was approved to be sent to the Village Board for final approval. The new ordinance reads that residents who live in the R-1-M district may have no more than 10 chickens or quail, and 4 rabbits. Residents who live in the R-1-T district may have no more than 6 chickens or quail, and 2 rabbits. Boor/Van Schoyck-Teeter motion to approve, 6-0 Motion Carried
- d. Comprehensive Plan Update
 1. Resolution No. 15-938: A Resolution Establishing Public Participation Procedures for an Update to the Village of Poynette Comprehensive Plan: Administrator Wilson explained that this is a resolution that explains how the Village will involve the public in the comprehensive plan and must be done with every update of a comprehensive plan. Marquardt/Boor motion to approve, 6-0 Motion Carried
 2. Scope of Services for Comprehensive Plan Update: At the previous Planning Commission Meeting, it was mentioned by a member to hold more meetings than the one a month to work on the comprehensive plan. A concern from the Village Board members was the extra cost that would be charged by Planner, Mark Roffers, to attend these extra meetings. It was said that if the Planning Commission gets further into the process and feels they need more meetings, they may present their reasoning to the board at that time. Boor/Van Schoyck-Teeter motion to leave the Scope of Services for Comprehensive Plan Update as is, 6-0 Motion Carried

7. Adjournment at 7:44 pm

Approved 9/14/2015

Tiffany Brisky

Deputy Clerk/Deputy Treasurer