



*The Village of Poynette*  
Columbia County, Wisconsin

Susan E. Finstad, CMC/WCMC/CMTW  
Village Clerk/Deputy Treasurer  
[sfinstad@poynette-wi.gov](mailto:sfinstad@poynette-wi.gov)

106 South Main Street  
P.O. Box 95  
Poynette, WI 53955  
Phone (608) 635-2122  
Fax (608) 635-8960  
[www.poynette-wi.gov](http://www.poynette-wi.gov)

## Plan Commission, Board of Zoning Appeals and Ethics Board Vacancies

The Village of Poynette is seeking to fill vacancies on the Plan Commission, Board of Zoning Appeals and Ethics Board

**The Plan Commission** is in charge of the Planning of the Village including but not limited to the Comprehensive Plan, Zoning Code, and Development within the Village. The Commission is also in charge of issuing Conditional Use Permits, approving site plans for non-residential properties and Subdivision Approvals.

The Plan Commission meets monthly on the third Tuesday of the Month.

The Village Board will appoint a member to serve the remainder of a term that expires in 2014 and one that expires in 2016.

**The Board of Zoning Appeals** is a citizen board that acts on requests from residents, business owners, and property owners who would like a variance from a particular provision of the zoning ordinance or who wish to appeal a decision by Village staff on a zoning matter that affects them. The Board needs to carefully consider requests for variances and appeals against pre-set criteria, with support from Village staff.

This Board does not meet on a regular schedule. There will be approximately a 2-3 week notice of a scheduled meeting.

The Village Board will appoint members to serve the remainder of a term which expire in May of 2016 and also 2 alternate positions.

**The Ethics Board** is a quasi-judicial body responsible for the administration and enforcement of the provisions of the Ethics Code. They issue advisory opinions, subpoenas, oaths, and investigate violations of the Ethics Code upon its own motion or the complaint of any person. They are empowered to determine and impose sanctions as necessary and to develop and make recommendations to the Village Board regarding amendments to the Ethics Code.

This Board does not meet on a regular schedule. There will be approximately a 1-2 week notice of a meeting.

The Village Board will appoint 1 member to serve the remainder of the terms which expire in May 2016.

Interested residents who are at least 18 years of age should submit a one-page written Letter of Interest summarizing training, accomplishments, and any other information that may be pertinent to their effective performance on the Plan Commission, Board of Appeals or Ethics Board

Sue Finstad, Clerk  
Village of Poynette  
106 S. Main St.  
P.O. Box 95  
Poynette, WI 53955

Any questions regarding these positions may be directed to the Village Office at 635-2122, or by e-mail at [SFinstad@poynette-wi.gov](mailto:SFinstad@poynette-wi.gov).