VILLAGE OF POYNETTE

DRIVER'S PRIVACY PROTECTION ACT (DPPA)
Permissible Use Form

Required for Disclosure of Documents Containing Personal Information or Highly Restricted Information

The Federal Driver's Privacy Protection Act (DPPA) (18 U.S.C. § 2721 prohibits the disclosure of certain "personal information" or "highly restricted personal information" which originates from a State motor vehicle record. Such information shall not knowingly be disclosed or otherwise made available without the express consent of the person to whom the information pertains or unless specifically permitted by the DPPA. For purposes of determining whether such information should be released or redacted, please complete and return this form.

PRINT LEGIBLY

I. Requester Information

Date of Request _____ Requester Phone # _____

Requester Name & Company: _____
Requester Address: _____

II. Requested Information

Type of records sought: _____
Date of records sought: _____
Name of Person About Whom Records are Requested: _____
Describe Information Sought in Requested Records:
_____
_____
_____
_____

III. Authorization

I/We are authorized under the Driver's Privacy Protection Act to obtain the identified records containing personal information without redaction based upon the following:

Circle all that apply:

1. Authorized for use, if Requester has obtained the written consent from the person about whom the information pertains.

   a. I am requesting a copy of my own record.
   b. I am a parent or legal guardian or a minor child and I am requesting a copy of his/her record.
   c. I am requesting the record of another person and have attached their written and notarized consent.

2. For use in connection with matters of motor vehicle or driver safety and theft; motor vehicle emissions; motor vehicle product alterations, recalls or advisories; performance monitoring of motor vehicles, motor vehicle parts and dealers; motor vehicle market research activities, including survey research; and removal of non-owner records from the original owner records of motor vehicle manufacturers to carry out the purposes of the Automobile Information Disclosure Act, the Anti-Car Theft Act of 1992, and the Clear Air Act.

3. A government agency (Federal, State, local, or tribal) or employed by such, for the purposes of the government agency to carry out its official functions.
4. A federal, State, Circuit, local, or tribal court, or employed by such, for the purposes of the court to carry out its official functions.
5. A law enforcement agency, or employed by such, for the purpose of the law enforcement agency to carry out its functions.
6. Authorized representative, agent, contractor, or employed by such, of a legitimate business and the vehicle driving records being requested will be used for normal course, but only to:

    a. Verify accuracy of the personal information
    b. If such information as so submitted is not correct or is no longer correct, to obtain correct information, but only for the purposes of preventing fraud, pursuing legal remedies, or collecting a debt.

7. Authorized for use in connection with any civil, criminal, administrative, or arbitral proceedings in any federal, state, circuit, local, or tribal court or agency, or before any self-regulatory body, including the service of process, investigation in anticipation of litigation, and the execution of enforcement of judgments and orders, or pursuant to an order of a federal, state, circuit, local, or trial court.
8. Authorized for use in research activities and producing statistical reports, as long as the personal information is not published, re-disclosed, or used to contact individuals.
9. Authorized representative, agent, contractor, or employed by such, of an insurer, insurance support organization, of self-insured entity and the vehicle/driving records(s) being requested will be used only in connection with the following:

    a. Claims investigation;
    b. Anti-fraud activities;
    c. Rating or underwriting.

10. Authorized for use in providing notice to the owners of towed or impounded vehicles.
11. Authorized representative or owner of a licensed private investigative agency or licensed security service and the vehicle/driving record is being requested for the use of purposes permitting under the Driver's Privacy Protection Act.
12. Authorized as an employer, or its agent or insurer for use in obtaining or verifying information relating to a holder of a commercial driver license (CDL).
13. Authorized representative or owner of a private toll transportation facility for use in the operation of the facility.

IV. Certification

I/We certify that the information and statements on this request are true and correct and understand that the unauthorized disclosure of information obtained from these records for a purpose other than stated on this request form, or the sale other distribution of the information to a person or organization not disclosed in this request, may result in civil and criminal penalties imposed under Title 16 U.S.C. Section 2724.

I/We further understand that this request is governed by the Driver's Privacy Protection Act as well as Wisconsin's Open Records Law. This means that a response to this request may include withholding/redaction of personal/high restricted information as regulated by the DPPA and/or Wisconsin's Open Records Law.

I/We further understand that we have the right to request a mandamus review of the responses provided to this requested under Wisconsin State Section 19.37(1).

_____ _____

Requester's Signature Date Signed