



Meeting: **Planning Commission**
Place: **106 S. Main St.**
Date: **December 20, 2011**
Webpage: **www.poynette-wi.gov**

FINAL MINUTES

Called to Order at 6:34 p.m. Present: Burke, Hanson, Ross, Sampson, Saftig. Absent: Belay.

1. Approval of Prior Meeting Minutes from October 18, 2011: Ross/Hanson motion to approve. Motion carried 5-0.
2. Public Comment/Public Correspondence: None
3. Scheduled Appearances: None
4. Application Items
 - a. No application items to review
5. Business Items
 - a. Review and comment on public hearing draft of Park and Open Space Plan 2012-2016

Commission reviewed Public Hearing Draft of Park and Open Space Plan, and offered general and specific comments. General comments:

- i. Would have preferred more communication on Park Plan sooner.
- ii. Pending comprehensive plan amendments should consider updated population projections in Park Plan.
- iii. Pending subdivision ordinance amendments should include review of parkland dedication requirements and consider park improvement fee and allow for developer-installed equipment with credit.
- iv. Some question as to why the Village would want to acquire any more parkland on a net basis if already over standard of 10.5 acres/1000. More broadly, should the Village move to a 10.5 acre/1000 standard, or keep a 12.2 acre/1000 standard as proposed?

Specific comments (including comments and interpretations from staff):

- i. Cover should read "Park and Open Space Plan" (not Parks)
- ii. Page 5: Add "Burke" after "Jerry"
- iii. Page 10: Remove "of" in bulleted sentence that describes what a goal is.
- iv. Page 12: Revise Objective 4 to read: "Preserve, manage, and promote appropriate use of parklands, the Rowan Creek corridor, and other environmental resources in the Village and its extraterritorial jurisdiction."

- v. Page 12: Create Policy 4 under Objective 4 to read: “Policy 4. Emphasize the protection and enhancement of the Rowan Creek corridor as the community’s premier natural resource, gathering place, and attraction.”
- vi. Page 14: In third paragraph, rather than “little more than half” include exact percentage.
- vii. Page 16: Under “Community History,” amend parenthetical section of second sentence to read: “...(the location of Rowan cabin is within the Village’s Old Settlers Park).”
- viii. Page 18: Change “Goose Lake” to “Goose Pond”.
- ix. Page 19: On third line, change “Gateways” to “Gateway.”
- x. Page 21: In third paragraph, note that the “approved yet undeveloped subdivision in the northwest corner of the Village” is called Westridge.
- xi. Page 23: In description of Jamieson Park, indicate that there is only a single picnic shelter there. Also, if possible, indicate via what means 32 acres of that site are “preserved.” Is there a deed restriction?
- xii. Page 24: Confirm that the Village does, in fact, maintain the 2.4 mile Rowan Creek Trail in the State Fisheries Area. Some opinion that DNR might maintain that segment.
- xiii. Page 25: In “Planning Considerations” box, “Based” should be “based.”
- xiv. Page 26: Revise first bullet in “Planning Considerations” box to read: “Pedestrian and bicycling improvements should be incorporated into the planning and improvement design for US Highway 51 and County Highways CS and Q, such as shared use paths or wide paved shoulders.”
- xv. Page 27: Revise first bullet in “Planning Considerations” box to read: “Investigate the possibility to consolidate the two dedicated Neighborhood Playground sites in the Westridge Subdivision into a single, more centrally located 1+ acre site, if the developer/land owner is amenable.”
- xvi. Page 29: In third paragraph under “Park Needs...” section, change first sentence to read: “The following themes, design elements, and featured improvements are recommended for consideration in the development of detailed master plans for each park:”
- xvii. Page 29: In the “Old Settlers Park” theme section, add “Early settlement, trading post.”
- xviii. Page 29: In the “Pauquette Park” theme section, remove “renovate baseball diamond.”
- xix. Page 29: In the “Jamieson Park” theme section, rewrite to read: “Upgraded campground facilities, reexamine disc golf course here or elsewhere in community if there is local interest.”
- xx. Page 31: In “Park Use Regulations” section, remove “ATVs” from the list of “personal mobility devices” for potential use in parks.
- xxi. Page 33: In paragraph just before “Conservancy Areas” section, remove the word “amending.”
- xxii. Page 34 (and in associated text box on Map 4): Amend first line to read: “Extend the trail from ‘Pine Island’ to Jamieson Park, if wetland issues can be successfully and cost effectively addressed.”
- xxiii. Page 34: In the first bullet under “Village Path Network,” change “Columbus Drive” to “Columbia Drive.”
- xxiv. Page 34: In final bullet in first section under “Village Path Network”, add “/” between “Neighborhood Park” and “Neighborhood Playgrounds.”
- xxv. Page 34: In last line, add comma and space after “2.1.”

- xxvi. Page 37 (and Exhibit 2-A): Add “Rowan Creek trailhead sign” to list of potential improvements to Pauquette Park.
- xxvii. Page 39: Amend “Develop a disc golf course” to read: “Reexamine a disc golf course here, on Pine Island, or elsewhere in community if there is local interest”
- xxviii. Map 2: Add the following disclaimer to map: “While existing and future land use designations are based on the Planned Land Use map in the Village’s Comprehensive Plan, this Map 2 is a generalization of that Planned Land Use map. As such, this Map 2 will not be used as a basis for detailed land use planning and zoning decisions.”
- xxix. Map 3: Remove extra “an” in text box associated with Valley View Park.
- xxx. Map 4: Revise “Mill Street/Academy Trail” text box to read: “Link Old Settlers Park to Pauquette Park and beyond with bridge on former dam abutments.” Shorten associated conceptual trail segment to end at the southern end of Academy Street.
- xxxi. Table 2: Resolve questions with input from the Park and Recreation Commission and Village Administrator.

b. Present and comment on analysis of WisDOT’s US 51 Corridor Study

Roffers presented his 12/12/11 report to Commission.

Commissioners advised consideration of sidewalk on North Street and Wilson Street. The Commission also advised that the study’s recommended left turn lanes on North Street/Q/CS would be a good idea.

Ross noted that any rerouting of Highway CS would require careful planning to make sure any negative impacts on the downtown were mitigated. Sampson noted the three-way stop issue downtown could be addressed. Ross also noted visibility issues at the rerouted CS’s planned intersection with Highway 51.

Ross asked whether the reported “leaving underground storage tank” is being addressed. Roffers to look into this.

c. Present and comment on report on ATC’s Badger Coulee line project

Roffers presented his 12/12/11 report.

The Commission expressed concern that the proposed alternative route east of Poynette was in an area of planned residential growth, and that the community already has one 345kV line running through it (but not “serving” Poynette as incorrectly noted in report).

On page 3, Ross and Hanson noted that perceived concerns with transmission lines include “electromagnetic field,” not “stray voltage” as indicated in the report.

Roffers noted that Village staff has also discussed this issue, and advised that the best next step might be for him to contact the ATC rep and share the accumulated Village concerns.

d. Overview of proposed 2012 planning and plan implementation projects

Roffers indicated that approved 2012 projects include zoning code completion, subdivision ordinance amendments, Comprehensive Plan implementation chapter and planned land use map updates, and economic strategy with potential focus on Highway 51 and North Street corridor.

Hanson asked for identification/list of policy changes in new versus old zoning ordinances, and careful tracking of versions and changes between versions.

e. Initial discussion and direction on desired changes to the Comprehensive Plan planned land use map

The following were the Commission's recommended/accepted considerations: revisit proposed phasing plan for future "planned neighborhood" development; analyze map to make sure it promotes contiguous development; reconsider planned industrial area south of current village limits (except in lagoon area), potentially in favor of new planned industrial area north of village limits; revisit future land use recommendations along North Street in conjunction with school district; correct areas where underlying features do not support environmental corridor designations (but consider hydric soils as part of corridors), expand ETJ boundaries to full 1 ½ miles from current village limits.

Roffers to work with General Engineering on map updates and bring back to Commission in near future for review and recommendation.

6. Staff Reports

- a. Village Planner's Report. Roffers referred to 12/12/11 report. The Commission requested that Roffers include progress reports on recent Commission approvals in future Planner's reports.
- b. Village Engineer's Report. None.
- c. Village Administrator's Report None.

The meeting adjourned at 8:28 p.m.

Approved: 1-17-2012
Mark Roffers, Village Planner