



Meeting: **Planning Commission**  
Place: **106 S. Main St.**  
Date: **August 16 @ 6:30 P.M.**  
Webpage: **[www.poynette-wi.gov](http://www.poynette-wi.gov)**

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## **MINUTES**

Called to Order at 6:35 pm. Present were: Avery, Hanson, Ross and Sampson

1. Public Comment/Public Correspondence: Marty Rivette asked about the Village Website and why there were not Meeting Notices there. Guild explained the situation with the Web Site. Dave Branish asked to reserve comment until items 5a & b, Avery granted request.
  2. Approval of Prior Meeting Minutes from July 19, 2011: Ross/Sampson motion to approve, MC 4-0
  3. Scheduled Appearances: None
  4. Application Items
    - a. Steve Lane / Caves Condo Zero-Lot Application: Jeff Clark explained the documents presented to the Commission that were required by our Ordinance. Ross/Sampson motion to approve the zero lot line conversion and 2 variances of the Public Access and Side lot setback for Unit 3 conditional upon all Declarations and instruments regarding maintenance and restrictive covenants, easements and any documents required by applicable Village Ordinance be in a form and substance acceptable to the Village Attorney, MC 3-1 (Avery felt that the motion failed as it required 4 affirmative votes. Several other Commission Members and others present felt that the Motion Carried. Guild will ask for our Attorney's opinion on Wednesday.)
  5. Business Items
    - a. Continued pre-consultation with Brandon Meek re proposed rezoning, zoning ordinance text amendment, and potential conditional use permit for a wrestling training center at 1201 N. Highway 51: Item Postponed to a future meeting
    - b. Approval of Planning Commission Resolution 11-004 recommending amendments to the 2005 Village Comprehensive Plan related to the lands East of Highway 51 and North of Pauquette Pines Lane: Sampson/Hanson motion to approve, MC 4-0
    - c. Zoning Recommendation for Old Fire Station: Ross/Sampson motion to recommend approval of Village Board Ordinance 11-470 rezoning the entire lot to B1-General Commercial, MC 4-0
    - d. Continued evaluation and input on 2005 Comprehensive Plan: Mark Roffers explained that he would welcome input from the Commission on areas of the Comprehensive Plan that need revisions. Items mentioned were: Broader definitions to allow the Commission and Board to give guidance on development; Transportation; Demographics; Industrial Sites; Implementation Chapter update as some areas have been done, and sustainable development.
    - e. Continued discussion of Planning Commission Roles from the June UW-Extension Meeting – no action
  6. Staff Reports – no action
- Meeting adjourned at 7:54 pm.

Approved: 9/20/2011  
Susan E. Finstad, CMC/WCMC/CMTW  
Village Clerk/Deputy Treasurer