



Meeting: **Parks & Recreation Commission**
Place: **106 S. Main St.**
Date: **Wednesday, March 20th, 2013 @ 6:00 P.M.**
Webpage: <http://www.poynette-wi.gov>

MINUTES

Called to Order at 6:03 p.m.; Present: Tomlinson, Belay, Bryant, Horn and Nooyen. Chapa arrived at 6:24 p.m.

1. Approval of Agenda: Motion by Bryant/Horn to approve agenda with the removal of item F; M/C 5-0
2. Public Communications & Comment: None
3. Reports: Senkowski reported the purchase of a used cooler for Pauquette Park. Purchased from a local business that is closing, it is a 3 door cooler that is 2 years old.
4. Business Activities:
 - a. Approval of meeting minutes from February 6th, 2013: Bryant/Horn motion to approve, MC 5-0
 - b. Approval of proposed amendments to Village Land Division and Subdivision Ordinance related to Park Dedication and Park Improvement Standards: Roffers discussed the proposed amendments; there were no questions from the board. Tomlinson/Chapa motion to recommend the amendments to the Planning Commission, MC 6-0
 - c. Review bids for Pauquette Park's bathroom project: Tomlinson provided estimates from various vendors, the total bids came in under the proposed budget. Chapa/Bryant motion to recommend proposals subject to Public Works review to ensure that all necessary components are covered, MC 6-0
 - d. Review Kessenich's estimate for new appliances, sink and work stations for Pauquette Parks's concession stand: A 3 door cooler will be purchased used by a local business that is closing, it was discussed that more research needs to be done to purchase a used chest freezer, sink and work station.
 - e. Discussion of concession stand products for sale and pricing. Review pricing comparison from various vendors and discuss policy for ordering product: Commission selected most popular items to be sold to keep product selection simple and inventory to a minimum. Administrator to meet with Bob Saftig owner of Piggly Wiggly to discuss pricing and to see if he would offer any discounts to the Village for keeping purchasing local.
 - f. Discussion of purchasing own equipment for Movies in the Park verse paying The Party Company: Motion was made in item 1. to remove this item from the agenda.
5. Review of Items for Next and Upcoming Meeting Agendas: Next meeting set Wednesday April 3rd, at 6:00 p.m. Discuss purchasing own equipment for Movies in the Park, Select dates and times this year Movies in the Park. discuss product selection and pricing for concession stands and make policy for future purchasing, consider/discuss purchasing cash registers for concession stands to help track sales and income, roll out EAB community awareness efforts, Update with PW regarding solution to sink hole on Rowan Creek Trail, organizing fall/winter festival and discuss at budget time ordering swing set for Columbia Park.

The meeting adjourned at 7:41 p.m.

Minutes Approved April 3rd, 2013

Judy Senkowski, Parks Commission Secretary