



Meeting: **Parks & Recreation Commission**
Place: **106 S. Main St.**
Date: **Wednesday, October 3rd, 2012 @ 6:30 P.M.**
Webpage: <http://www.poynette-wi.gov>

MINUTES

Called to Order at 6:33 p.m.; Present: Bryant, Tomlinson, Nooyen, Avery and Horn. Absent: Anderson and Belay.

1. Approval of Agenda: Approved 5-0
2. Public Communications & Comment: None
3. Reports: Bryant reported on landscaping costs at the entrance of Pauquette Park off of W Mill St. Bryant priced out composite and figured they need for 4-8 plantings and mulch. She planned on starting the project early spring with the assistance of Master Gardener Members and any others willing and able.
4. Business Activities:
 - a. Approval of meeting minutes from September 5th, 2012: Bryant/Avery motion to approve, MC 5-0
 - b. Step repair/rebuilding by Main Street Bridge and Bridge approaches: Tomlinson provided proposal from Bruce Radewan which came under the \$3,500 approved amount from September 5th meeting. Tomlinson will accept Radewan's proposal and repairs will commence.
 - c. Removal of Walnut Trees along Rowan Creek Trail: Bryant reported that she had a long conversation with Kelly Tuttle and the DNR will have the final say as to whether or not the trees can be removed. Tuttle will follow up with the DNR and report her findings.
 - d. Maintenance of the Asphalt Walking Path: Public Works will address the pot hole on the trail
 - e. Replace Picnic Tables: 15 wooden tables need to be replaced at Pauquette Park. Conversation to look at ordering them through same company Valley View Parks came from. Number of new tables to be ordered and what to do with the old tables will be determined at November 7th meeting.
 - f. Pauquette Park Bathroom Roof & Bathroom Restoration: Erik provided a cost estimate to restore the bathrooms; a public bid process is recommended. Public Works needs to address sewer issues prior to asking for bids. Horn/Bryant motion to approve purchase of roofing materials for park bathroom and announcers box not to exceed \$2,650, MC 5-0
 - g. Concession Stand Update: Will be open on weekends through October for soccer games.
 - h. Valley View Park Completion Update: Park is complete. Erik stated that there is a 1 year warranty on the equipment and they would be back early spring to test everything for functionality.
 - i. Soccer Field Maintenance: Need to do further research to find out what options are available for watering. Public Works will be seeding at the end of the soccer season.
 - j. Preliminary Planning for Fall/Winter Festival: Details still needing to be worked out. Looking at holding in February. Would like to involve other groups like: American Legion, Friends of the Library, Chamber of Commerce, MacKenzie Center, Etc. Will address further at next board meeting.
 - k. 2012 Budget Review and Remaining Purchases/Priorities: Purchase 15 - 6' picnic tables, 6 garbage cans, put aside \$5,000 for Memorial Park upgrade, and purchase roofing materials for Pauquette Park and repair of Main Street Bridge & steps. Total expenditures approx. \$23,660.00 + increased utilities.
 - l. 2013 Budget Prep: 5% decrease with proposed budget, put aside \$5,000 for Memorial Park upgrade, increased utilities, Pauquette Park bathroom restoration, possible LTE for maintenance & mowing, swings for Columbia Park, Sand for Pauquette Park sandbox, resurface basketball court, think about going green
5. Review of Items for Next and Upcoming Meeting Agendas: Finalize 2013 budget, concession stand cost/income, update on DNR findings for Black Walnut Trees along Rowan Creek Trail, Approve purchase of 15 – 6 ft. picnic tables & 6 garbage cans for Pauquette Park, Update on sewer issues with park bathrooms, Update on repair of pot hole on trail, any findings regarding watering at soccer field, more conversation regarding winter festival.

The meeting adjourned at 8:39 pm.

Minutes Approved 11/07/2012

Judy Senkowski, Parks Commission Secretary