



Meeting: **Parks & Recreation Commission**
Place: **106 S. Main St.**
Date: **March 13, 2012 @ 6:30 P.M.**
Webpage: <http://www.paynette-wi.gov>

MINUTES

Called to Order at 6:31 p.m.

Present: Tomlinson, Avery, Belay, Horn, Nooyen. Absent: Anderson, Kaltenberg.

Also in attendance: Village Engineer Henningsgard, Village Planner Roffers.

1. Approval of Agenda. Horn/Avery motion to approve. Motion carried 5-0.
2. Public Communications & Comment. None.
3. Reports. Commissioners shared their inability to obtain agenda materials over the Village intranet. Roffers indicated he would coordinate with the Village Clerk on this matter and that perhaps sharing materials via email attachment would be more reliable and straightforward in the future.
4. Business Activities

- a. Approval of meeting minutes from January 4, 2012 and February 1, 2012.

Belay/Horn motion to approve the January 4 minutes with a change indicating that the Commission also recommended approval of the Park and Open Space Plan that evening. Motion carried 5-0. Belay/Horn motion to approve the February 1 minutes as presented. Motion carried 5-0.

- b. Valley View Park completion update.

Henningsgard noted that the Village had sent the project out to bid at the direction of the Village President and Village Administrator. The bid documents included the Commission's recommendations, plus some additional alternatives, including possible path on north side of playground, possible fence on south side, and painting existing playground equipment. Bids are due March 22 with Village Board action scheduled for March 26, with a possible end-of-June completion date if the Board approves a bid. Henningsgard and Roffers reported on Village Board discussion on matter at its February 27 meeting.

- c. Park and Open Space Plan adoption update

Tomlinson reported that Village Board adopted plan on February 27 with Commission-recommended changes. Roffers summarized the next steps in assuring that adopted plan was distributed to appropriate parties. He also tried to remove some confusion from the February 27 meeting that all plan recommendations had to be completed, and moreover completed within the next five years.

- d. Potential grant opportunities

Henningsgard indicated that he would have a report of opportunities to share with the Commission at its April meeting.

e. Pauquette Park play area surfacing options and direction

Henningsgard presented his memo on different options. Tomlinson will further research rubber mulch options and costs. Henningsgard to refine square footage needs (focusing on highest priority areas) and the amount of budget available to complete project. Ollie Mielke, member of the audience, urged the Commission to consider sand.

f. Movies in the Park update

Commission established the following preferred “2nd Friday” dates for the movies: June 8, July 13, August 10. Belay to contact the vendor to confirm that these dates are available and make other arrangements. Commission agreed on just one movie per night, to be family-oriented. Commission members to email any ideas on movies to Belay, and to decide on movies no later than May meeting.

g. County bike planning update

Avery reported that he would be attending County Silent Sport Committee meetings once again. Roffers noted that there appears to be an April 28 all-day workshop being scheduled. Avery asked for Commissioners to share ideas on preferred routes in and out of Poynette. Roffers noted that some route/path ideas were already in the adopted Park and Open Space Plan and in a separate map that General Engineering prepared for this same purpose within the last year or so. Roffers indicated he would share these maps again.

h. Future subdivision ordinance amendments related to parks

Roffers reported that Village Board had approved a project to amend the Village’s land division ordinance. Because that ordinance includes parkland dedication and fee standards, the Commission would be involved in this process, probably in summer.

5. Items for Next Meeting Agenda. Commission identified Valley View Park completion, potential grant opportunities, Pauquette play area surfacing, Movies in the Park, and bike planning update/preferences as next meeting agenda items. Avery also recommended that the Commission assemble a “to-do” list of actions to be completed this month, actions to be completed next month, and other pending/desired actions without a particular timeframe.

The meeting adjourned at 7:34 p.m.

Approved: 5/2/2012

Minutes prepared by Mark Roffers, Village Planner