



Meeting: **Parks & Recreation Commission**  
Place: **106 S. Main St.**  
Date: **February 1, 2012 @ 6:30 P.M.**  
Webpage: <http://www.poynette-wi.gov>

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## **FINAL MINUTES**

Called to Order at 6:34 p.m.

Present: Tomlinson, Avery, Belay, Nooyen. Absent: Anderson, Horn, Kaltenberg.

Also in attendance: Village Engineer Henningsgard, Village Planner Roffers.

1. Approval of Agenda. Belay/Avery motion to approve. Motion carried 4-0.
2. Public Communications & Comment. None.
3. Reports. Tomlinson noted that Daniel Guild had announced his resignation and that the future staffing of the Commission and its activities was uncertain. Roffers noted his understanding that he and Erik will staff the Commission on an interim basis, at least.
4. Business Activities
  - a. Approval of meeting minutes from January 4<sup>th</sup>, 2012. None presented to approve.
  - b. Discussion and action of 2012 Park and Recreation Commission sponsored activities and continued discussion/action of scope of work for the Commission in the next year.

Commission organized its discussion around the potential projects outlined by Guild in his memo of January 26, 2012, as follows:

- i. Park and Open Space Plan. Roffers noted that Village Board public hearing would be on February 27<sup>th</sup>. Roffers to provide digital copy of latest version of Plan to Commissioners.
- ii. Grants. Commission asked Henningsgard to research 5-6 promising grant options and bring back to next Commission meeting, if 2012 Park Commission budget allows.
- iii. Valley View Park. Henningsgard presented options for park completion from his February 1, 2012 memo. Commission focused on refining "Option 2" in memo as follows: remove concession finishes, picnic tables and grill, instead seeking donations for these; do epoxy flooring in bathrooms only; use non-recirculating system for sprayground, exploring ways to reuse water. Commission agreed to present revised proposal to Village Board, ideally on February 27. Henningsgard to revise cost estimate and recheck initial budget for Valley View project.
- iv. Movies by Moonlight. Commission would like to do this again in 2012, shifting to 1<sup>st</sup> Friday nights in June, July and August. Roffers to coordinate with Guild on how to get started with vendor. Belay to coordinate with intern.
- v. Future Park Planning. Commission agreed to finish Valley View first, before designing other park improvements. Roffers noted that 2012 Commission budget may include some funds for preliminary design work for another park, if desired.

- vi. Pauquette Park. Commission suggested that major park renovations be deferred for now. Biggest issue is bathroom. Look to grants in 2013 to leverage local expenditure on bathroom to obtain grant for other aspects of concept design in Park and Open Space Plan (e.g. trail enhancements). For 2012, focus on trying to get areas under playground equipment resurfaced. Henningsgard to explore wood chips, artificial turf, and recycled rubber as options.
- vii. Veterans Memorial Park. Commission agreed to defer discussion until 5-year street plan completed, for possible complementary projects. Henningsgard to bring street plan for Commission discussion when completed.
- viii. DNR Partnerships. Commission agreed to build relationships when opportunities present themselves, and maybe invite DNR reps later. Avery urged Village to get re-invested in County bike planning effort. Roffers to speak with Nancy Elsing with CCEDC and report back to Commission.
- ix. Possible Acquisitions. Roffers to learn more about agreement regarding County lands south of Valley View Park and get contact information for Gun Club lands, and report back to Commission on both.

5. Items for Next Meeting Agenda. Commission identified Park and Open Space Plan progress update, Valley View Park completion, 2012 work plan review and grant opportunities, Pauquette play area surfacing, and Movies in the Park as next meeting agenda items. Commission asked for agenda packets to be delivered digitally in future.

The meeting adjourned at 8:17 p.m.

Minutes prepared by Mark Roffers, Village Planner

Minutes approved by Parks & Recreation Commission on March 13, 2012