

Title I - Chapter 2

Village Board

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2.01 **Governing Body.**

- (1) **Elected Officers.** The elected Village officers shall be seven trustees, one of whom shall bear the title of "President". The President shall be elected at the annual spring election in odd-numbered years and hold office for a term of two years. The trustees shall hold office for a term of two years, and three of said trustees shall be elected each year. Officials so elected shall take office on the third Tuesday of April in the year elected.
- (2) **Trustee Vacancies.** Trustee vacancies may be filled by a vote of the Village Board, by a special election according to Wis Statutes § 17.24, or may be left vacant, until filled at the spring election at the normal expiration of the term of office. If the vacant trustee position is to be appointed by a vote of the Board, the following shall apply:
 - (a) If the President's position is vacated, one of the remaining trustees shall be elected to fill the position of President by a simple majority vote of the Village Board. Following such election, the trustee position vacated by the holder's election to President shall be filled by one of the three methods listed above.
 - (b) Applicants for a vacant trustee position must present a written letter of interest and appear before the Board to be interviewed.
 - (c) Appointments to vacant trustee positions shall be made by a simple majority of the entire (7 person) board. Vacant trustee positions shall not be filled by fewer than four (4) affirmative votes for the nominee.

- 2.02 **President.** The president shall be by virtue of the office a trustee and shall preside at all meetings of the Board and have a vote as trustee, sign all ordinances, rules, by-laws, regulations, commissions, licenses and permits adopted or authorized by the Board and all orders drawn on the treasury, except as provided by §§ 66.0607 and 66.0609 of the Wisconsin Statutes.

2.03 **Trustees.** The six trustees and the Village President shall compose the Village Board of the Village of Poynette in which shall be vested all the powers of the Village not specifically given some other officer. The Village Board shall conduct the affairs of the Village, as provided by law and as set forth in this Code of Ordinances, including Chapter 1 herein, which sets forth rules governing the functioning of the Village Board.

2.04 **Presiding and Recording Officers.**

- (1) **Presiding Officer.** The president shall preside at all meetings when present and shall at the stated hour call the meeting to order. He shall preserve order and decorum, decide all questions or order, and conduct the proceedings of the meeting in accordance with the parliamentary rules contained in the League of Municipalities' "The Conduct of Village Board Meetings" unless otherwise provided by law or by these Rules or Code of Ordinances. Any member shall have the right of appeal from a decision of the presiding officer. No appeal shall be debatable, and the appeal may be sustained by a majority of the members present, exclusive of the president.
- (2) **Alternate Presiding Officer.** If the president is absent at the designated time for any meeting, the Village Clerk, or in her(his) absence the senior trustee present based on the date of original election as trustee, shall call the meeting to order and preside until the Board shall, by motion, select an acting president for the meeting.
- (3) **Recording Officer.** The Village Clerk shall carry out the duties as recording officer. In his/her absence the presiding officer shall appoint a Clerk pro-tem.

2.05 **Compensation of Elected Officials.**

- (1) Salaries of elected officials shall be by ordinance requiring a three-quarters of the entire Village Board (6 out of 7 Members) in accordance with Wisconsin Statutes §61.32.
- (2) In addition to such other compensation as may be established, Trustees (including President) shall be compensated as follows:
 - (a) The Village President shall be paid an annual salary of \$7,200.00, that amount to be paid in monthly installments, and;
 - (b) A Village Trustee shall be paid an annual salary of \$3,600.00, that amount to be paid in monthly installments, and;
 - (c) A Village Trustee, including the President, shall be paid a per diem of \$150.00 for each full day's attendance (4 ½ up to 8 hours), and \$80.00 for each half day's attendance (1/2 hour up to 4 hours), at required Village Board-related training/meetings. (League of Municipality's new Trustee training and Board of Review training)

All Village Board/Committee of the Whole (including sub-committees)/Committee or Commission related meetings are to be considered part of the Trustee's regular monthly salary.

All other per diem compensation requests shall be placed on the agenda and presented to the Village Board for approval to be paid;

- (c) Salary and per diems as stated above shall be processed and paid along with the first pay check issued to Village Employees in the following month.