



Meeting: **Parks & Recreation Commission**  
 Place: **106 S. Main St.**  
 Date: **December 7, 2016 at 6:00 P.M.**  
 Webpage: **<http://www.poynette-wi.gov>**

## MINUTES

### 1. Call to Order/Roll Call

Chair Tomlinson called the meeting to order at 6:00 p.m.

Members Present: Avery, Golueke, Maier, Nooyen, Polzer, and Tomlinson

Members Absent: Belay

Staff Present: Public Works Director Gorman, Deputy Clerk/Deputy Treasurer Megow, and Administrator Wilson

### 2. Pledge of Allegiance

All rose to recite the Pledge of Allegiance.

### 3. Approval of Agenda

Motion by Avery, second by Nooyen to approve the December 7<sup>th</sup> Agenda. Motion carried, 6-0.

### 4. Public Communications and Comment

None.

### 5. Staff, Commission Member and Consultant Reports

#### a. Administrator's Memo – Park and Meeting Updates

Chair Tomlinson questioned if there were any comments on the report. There were none noted.

### 6. Approval of Minutes from November 3, 2016

Motion by Maier, second by Nooyen to approve the Minutes from November 3<sup>rd</sup>. Motion carried, 6-0.

### 7. Public Hearing

#### a. Public Hearing and Discussion/Recommendation on Resolution No. 2016-995: A Resolution Approving Snowmobile Routes in the Village of Poynette

Chair Davy questioned if the group had a chance to review the information. Members stated yes. Scott Scherer, representing the Arlington Prairie Drifters Snowmobile Club, was present. Mr. Scherer noted how the route would be changed for the upcoming year. Mr. Scherer also noted that Mr. Bredeson had granted approval for them to go through his property in the future, if needed, due to potential future residential development in the area.

Chair Tomlinson opened the hearing at 6:07 p.m. Chair Tomlinson read the hearing notice into the record three times. No public comments were received. Chair Tomlinson closed the public hearing at 6:08 p.m.

Trustee Avery questioned why this was at the Park Commission.

Administrator Wilson explained how the existing Ordinance read with regards to modifications to an existing snowmobile trail. Administrator Wilson stated that if the Board does not like the process, they would need to look at amending the Ordinance.

Motion by Avery, second by Golueke to recommend approval of Resolution No. 2016-995.  
Motion carried, 6-0.

8. New Business (Discussion/Possible Action)

a. Ice Rink

i. Formation of a Committee

Chair Tomlinson stated that Public Works would be hauling the sand back to the park for the ice rink. Chair Tomlinson that Doherty would be leveling the area. Public Works Director Gorman stated that given that Doherty is in town, they would be willing to donate their time towards the leveling. Public Works Director Gorman stated that while they cannot always do so, they are willing to this year and anticipate doing so the week of December 12<sup>th</sup>. Commissioner Polzer stated that they should be recognized for their efforts. Deputy Clerk-Deputy Treasurer Megow stated that if a picture was taken of them doing the work, we could place a thank you on Facebook. Commissioner Polzer stated that a formal “thank you” letter should be provided as well; he would be willing to assist with this project. Chair Tomlinson provided background on re-surfacing the area with the new recoiling hoses and some of the difficulties being experienced. Commissioner Maier questioned the time needed for resurfacing and shoveling. Chair Tomlinson stated that to resurface is around an hour, but the shoveling can be difficult and you are looking at about 3-hours with a snow blower. Commissioner Maier questioned if Public Works could assist.

Public Works Director Gorman stated that he did not have a problem assisting, if they are not busy. Public Works Director Gorman stated that they did help a bit last year and offered to bring a snowblower down to the garage that could be used. Trustee Avery stated that he has some aluminum ramps that he could donate to assist in getting the equipment into the rink this year and funds could be budgeted next year. Commissioner Maier stated that he is more than willing to help, but by the time he gets home in the evenings, it may be too late as the kids will want to be out on the ice.

Chair Tomlinson stated that resurfacing would need to take place so that it has time to refreeze. Chair Tomlinson questioned if it would work for each member to rotate their week to assist. Chair Tomlinson stated that the group could just play things by ear and see how much Public Works is able to assist. Public Works Director Gorman stated that nights and weekends would be difficult for them, as no overtime can be involved. Chair Tomlinson stated that Public Works could assist during the day only, equipment would be stored in the garage for their use, and they need to determine how to store the hoses so that the water does not freeze inside. Commissioner Polzer stated that he would talk to Chief Fisher about using the police building so that the water does not freeze in the hose. Discussion focused on how to contact an officer to get the hoses out. Commissioner Polzer stated that the police garage is the Village’s property, not the Chief’s and it is worth pursuing this as an option. Commissioner Polzer questioned if the group posted for volunteers to assist last year. Chair Tomlinson stated that they had talked about doing so, but did not end up requesting volunteers. Deputy Clerk-Deputy Treasurer questioned if we know the kids that use the facility and if they would assist. Chair Tomlinson stated yes and that he left some shovels down there last year and the work was completed on occasion. Chair Tomlinson stated that he would send out a blast to the members when he needed help.

ii. Location and/or Enlargement of Skating Area

Chair Tomlinson explained that it would be nice to have a big area for hockey and a small area for skating under the larger shelter in the park. Chair Tomlinson explained how this could be

designed. Chair Tomlinson stated that they have about one year left in the existing liner and it will need to be replaced. Chair Tomlinson outlined the costs of the existing large liner and a potential small liner. Trustee Avery questioned if there were enough players to support both rinks. Chair Tomlinson stated that he was unsure, but they did not need to make a decision tonight.

Trustee LaTour stated that they could use rubber roofing material, as it is less expensive. Chair Tomlinson and Trustee LaTour discussed how this would work.

Commissioner Golueke questioned if they were using the hay bales for seating this year. Chair Tomlinson stated that he had additional rubber mats and would be pulling two benches from the garage out for seating.

9. Old Business (Discussion/Possible Action)

a. Park and Open Space Master Plan

Administrator Wilson stated that she finally was able to get in touch with an individual in the right office that actually worked on Poynette's plan. Administrator Wilson stated that he would be working to get us the document for amendment; however, a disclaimer would need to be placed in the revised document indicating that they had no part in the amended version. Administrator Wilson stated that all of their logos/graphics for the company would need to be removed. Administrator Wilson stated that the maps and other graphics would need to be re-designed using General Engineering; as we would be unable to use the original maps that were created. Administrator Wilson stated that this similar situation arose with the Comprehensive Plan, so General Engineering has started a GIS database for us to build from for the park plan. Administrator Wilson stated that once she has the document in hand, she would be able to start to make changes for the Park Commission to review.

10. Upcoming Meeting Agenda Requests

Commissioners requested that following items on the upcoming agenda: Movies in the Park (marketing/promotion), Park and Open Space Plan, and the Ice Rink.

11. Adjournment

Chair Tomlinson adjourned the meeting at 6:55 p.m.

Approved 2/1/2017