



Meeting: **Village Board of Trustees**
Place: **106 S. Main St.**
Date: **Monday, December 14, 2015**
Immediately Following CoW Meeting
Webpage: **www.poynette-wi.gov**

MINUTES

1. Call to Order
Kaschinske called the meeting to order at 6:44 p.m.
2. Roll Call
Members Present: Avery, Boor, Fiore, Kaschinske, LaTour, Marquardt, and VanSchoyck-Teeter
Members Absent: None
Staff Present: Administrator Wilson, Public Works Director Gorman, Police Chief White, Village Engineer Anderson, and Village Attorney Hughes
3. Public Comments
None.
4. Approval of Agenda
5. Staff, Trustee, and Consultant Reports
 - a. Administrator's Memo – Meeting Updates, Project Updates
Administrator Wilson outlined the information in the memo. Administrator Wilson provided an update on the ice rink project/opening.
 - b. Parks and Recreation Commission – Meeting Update from 12/2/2015
 - c. Public Works Director Memo – Project Updates
Public Works Director Gorman outlined the items in the staff memo. President Kaschinske stated that the Village should send a thank you to Steinhorst Tree Service for their donated time.
 - d. Police Chief Memo – Project Updates
Police Chief White provided the police department update.
 - e. Library Director Memo – Meeting Updates, Upcoming Events, Checkouts, Bills
Trustee VanSchoyck-Teeter provided the Library Director's Update. Trustee Avery questioned if the Library met the necessary requirements for an emergency shelter. Trustee VanSchoyck-Teeter stated yes, as they worked with the Columbia County Emergency Services Director to do so.

Trustee Avery provided information regarding positive comments made to him by an individual with regards to the Village's Park System. Trustee Marquardt provided the Fire District updates. President Kaschinske stated that she has some housekeeping items to point out, which included avoiding responding all to e-mails, turning off of cellphones during meetings, response time to the Administrator, and be considerate at the meetings when others are speaking.
6. Consent Agenda Actions
 - a. Minutes for the Village Board from November 16, 2015
 - b. Minutes for the Village Board from November 30, 2015
 - c. Vouchers dated November 10, 2015 to December 17, 2015Trustee VanSchoyck-Teeter stated that she had a correction to the minutes for November 16th, as in line 5 her name was misspelled. Motion by LaTour, second by Boor to approve the consent agenda items with the correction noted. Motion was unanimously approved.

7. Old Business (Discussion/Possible Action)
 - a. Items Discussed in the preceding Committee of the Whole Meeting
President Kaschinske stated that there was no action necessary for the items discussed at the Committee of the Whole.

8. New Business (Discussion/Possible Action)
 - a. Resolution No. 15-949: A Resolution Approving Election Officials for 2016-2017
Trustee Marquardt questioned what this was in regards to and why they were approving. Administrator Wilson outlined the requirements for this Resolution by the GAB. Trustee VanSchoyck-Teeter stated that she remembers doing this in previous years. Trustee Marquardt stated that he did not feel comfortable approving people he didn't know. Motion by Fiore, second by Boor to approve Resolution No. 15-949 as presented. Motion was approved 5-0-2, with Marquardt and Avery abstaining.
 - b. Resolution No. 15-950: A Resolution Approving the Quit Claim Deed for the Exchange of Land with the American Legion for a Lot Line Adjustment
Motion by Marquardt, second by VanSchoyck-Teeter to approve Resolution No. 15-950 as presented. Motion was unanimously approved.
 - c. Resolution No. 15-951: A Resolution Approving the Memorandum of Understanding between the Village of Poynette and the Senior Nutrition Program of Columbia County
Motion by VanSchoyck-Teeter to approve Resolution No. 15-951 as presented. Motion was unanimously approved.
 - d. Resolution No. 15-952: A Resolution Approving the Agreement for Assessment Services by Accurate Appraisal LLC
Trustee Marquardt stated that this was discussed before; and he thought the Board opted for Option A. President Kaschinske questioned how it was determined when an assessment needed to be completed. Administrator Wilson explained the statute requirements and where the Village's Assessment Ratio was currently at. Trustee LaTour stated that they knew they needed to move forward in previous discussions with Mrs. Deuth. Motion by LaTour, second by Boor to approve Resolution No. 15-952 approving an agreement for Option A. Motion was unanimously approved.

9. Upcoming Meeting Agenda Requests
Trustee LaTour questioned if the Brush Policy and Burn Site would be reviewed in January. Public Works Director Gorman stated yes. Trustee LaTour questioned if cameras could be considered. Public Works Gorman stated that he would need to speak to the County, as it is their property. Trustee LaTour questioned the piles of dirt by the daycare along Hwy 51. Administrator Wilson stated that staff had been in contact with the owner; and was working to address sediment control and zoning issues.

10. Adjournment
President Kaschinske adjourned the meeting at 7:25 p.m.

Respectfully submitted,

Lisa M. Wilson, AICP
Administrator/Clerk/Treasurer