



Meeting: **Plan Commission**
Place: **106 S. Main St.**
Date: **Tuesday, March 22, 2016 @ 6:00 P.M.**
Webpage: **www.poynette-wi.gov**

4.

MINUTES

The meeting was called to order by Village President Kaschinske at 6:00 p.m.

1. Call to Order/Roll Call
Commissioners Present: Hanson, Sampson, Hutchinson, Kaschinske, Boor, Ritzke, and Hitz
Staff Present: Village Engineer Foellmi, Village Administrator Wilson, and Deputy Clerk Kilen
2. Pledge of Allegiance
All rose to recite the Pledge of Allegiance.
3. Approval of Agenda for March 22, 2016
Commissioner Hanson raised concerns over standard operating procedures for the agenda, and requested the rule book be brought in for approved meeting procedures. Administrator Wilson stated the agenda was reviewed and approved by the Village Attorney Hughes. Motion by Hutchinson, second by Boor to approve agenda, MC 7-0
4. Approval of Minutes
 - a. Meeting Minutes from December 15, 2015
Motion by Hanson, second by Boor to approve minutes from December 15, 2015, MC 7-0
5. Staff Reports
Village Administrator Wilson's written report included information regarding an opportunity for the commissioners to attend an Economic Development 101 seminar workshop. Administrator Wilson noted that Mark Roffers will be at the next Plan meeting to review a draft of the Comprehensive Plan.
6. Public Hearing
 - a. At 6:05 p.m. Chair Commissioner Kaschinske opened and read 3 times: Public Hearing and Discussion/Action on Ordinance No. 16-530: An Ordinance Rescinding the Existing Title III-Chapter 3 Zoning in Floodplains and Replacing with a New Floodplain Zoning Ordinance. No one present requested to speak. Chair Kaschinske closed the hearing at 6:10 p.m. Motion by Boor, second by Sampson to Rescind Existing Title III-Chapter 3 Zoning in Floodplains and Replace with new Floodplain Zoning Ordinance No. 16-530, MC 7-0.
 - b. At 6:14 p.m. Chair Commissioner Kashinske opened and read 3 times: Public Hearing and Discussion/Action on Resolution No. 16-962: A Resolution Approving a Conditional Use Permit for a Personal Storage Facility to be located on property zoned "B-2" Highway Commercial on the Parcel Identified as Parcel No. 534.04. Much discussion revolved around the private drive and whether or not it is in the best interest to dedicate the right of way at this time. Commission members discussed village snow plowing of the drive. Mike Thurston, N3217 Hooker Rd, Poynette and Bob Saftig, 621 N Hwy 51, Poynette agreed they would not have an issue with the village snow plowing the drive in question. Commissioner Hanson made a motion to amend condition 7 of Staff Recommendations of the Conditional Use Permit to dedicate public right of way from North St to the property line upon approval of a CSM. Due to lack of a second, Hanson withdrew his motion. Administrator Wilson stated it

is not allowed for the Plan Commission to place a condition requiring dedication of a right of way but this concept could be presented to the Village Board for discussion and consideration. Chair Kaschinske requested if anyone wished to further comment to come forward. No additional discussion was presented. Chair Kaschinske closed the public hearing at 6:26 p.m. Motion by Sampson, second by Hutchinson to approve Resolution No. 16-962 subject to the conditions and striking condition #10 to have a trash enclosure requirement removed, MC 7-0.

7. New Business

- a. Discussion/Action on a Request from Michael Thurston, on behalf of Poynette Self Storage LLC, for Site Plan Approval to construct a Personal Storage Facility on property identified as Parcel No. 534.04.

Commission members discussed the two driveway access points. Motion by Boor, second by Hutchinson to approve Michael Thurston's Site Plan for a Personal Storage Facility on Parcel 534.04 as shown with the conditions and with verification that the property owner can have 2 access points, MC 7-0.

President Kaschinske adjourned the meeting at 7:27 p.m.

Approved 4.19.16

Submitted by,

Susan Kilen, Deputy Clerk/Deputy Treasurer