



Meeting: **Committee of the Whole**
Place: **106 S. Main St.**
Date: **Monday, April 9, 2012 @ 6:30 P.M.**
Webpage: **www.poynette-wi.gov**

MINUTES

Called to Order at 6:30 pm. Present were: DeBoer, McFadden, Avery, Burke, Chapa, Kaschinske and Ross

1. Approval of Agenda: DeBoer/McFadden motion to approve, MC 6-0 (Avery stepped out of the room temporarily)
2. Public Communications & Comment: None
3. Scheduled Appearances: None
4. Staff, Trustee and Contractor Reports: Chief presented a written report
5. Approval of prior Committee Meeting Minutes: March 12, 2012: Ross/Kaschinske motion to approve, MC 7-0
6. Committee Tasks
 - a. The Committee recognized Becky McFadden for her service and presented her with a Certificate of Appreciation
 - b. Discussion regarding Postponed Bids: Henningsgard stated that the Village has received \$14,588.49 from the Local Road Improvement Fund and that the funds are good for a few years so they don't need to be use right away. Committee will look at Streets as part of the budget process
 - c. General Discussion on "Going Green": Still looking into getting iPads for the trustees, there will need to be a policy regarding their issue drafted. The Committee will look at LED Lights, Single Stream recycling as part of the budget process
 - d. Review of Adopted Emergency Management Ordinance and consider Emergency Management Plans to Adopt by the Village Board and discussion on Emergency Management Training for Officials: Chief White explain why he liked the Plan that the Village of Oregon had, in that it called for the Board to be the Committee and that the President is in charge. Also liked the fact that the Plan needs to be reviewed yearly and Department Head were responsible for planning in their departments. The Committee agreed and the Plan will be adapted and presented at a future meeting to be adopted. The Chief explained about the NIMS programs on the Internet and that the classes were free and that the Trustees should take those classes
 - e. Discuss Process to fill Village Administrator Position: The Committee requested a Closed Session to discuss the issues of the Administrator Position and to strategize on replacement
7. Review/Consideration of Upcoming Board/CoW Agenda items: items added to the list were: Postponed Bids to Aug-Sept; Employee Handbook as soon as it's ready; 5 Year Plan Review to the May Committee of the Whole

The meeting adjourned at 7:25 pm.

Approved: 5/14/2012
Susan E. Finstad, CMC/WCMC/CMTW
Village Clerk/Deputy Treasurer