



Meeting: **Committee of the Whole**  
Place: **106 S. Main St.**  
Date: **Monday, February 20, 2012 @ 6:30 P.M.**  
Webpage: **[www.poynette-wi.gov](http://www.poynette-wi.gov)**

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## **MINUTES**

Called to Order at 6:30 pm. Present were: DeBoer, McFadden, Avery, Burke, Chapa, Kaschinske and Ross

1. Approval of Agenda: Kaschinske/Avery motion to approve, MC 7-0
2. Public Communications & Comment: None
3. Scheduled Appearances: None
4. Approval of prior Committee Meeting Minutes: February 13, 2012 – Ross pointed out that his arrival at 7:20 was not noted. Avery/McFadden motion to approve as corrected, MC 7-0
5. Committee Tasks
  - a. Committee Review/Approval of Employee Manual Changes to date, and continued work on the rest of the changes/additions needed – Committee reviewed the manual stopping after Chapter 8, page 42. The Committee will resume review at a future meeting
  - b. Recommend the Appointment of the Members to the Downtown Development Committee: The committee referred the following names on to the Board for approval: Becky Golueke; Howie Wiese; Jeff Clark; Mary Jo Borchardt; Lyn Bryant and Tom McEvelly.
  - c. Recommend the Appointment of a Board Member to County Bike Path Committee: The committee recommended Doug Avery for the Board to appoint.
  - d. Kaschinske/McFadden motion to convene into closed session under 19.85(1)(c) to discuss a personnel issue at 8:25 pm, Roll Call Vote: Ross-Y; Kaschinske-Y; Chapa-Y; Burke-Y; Avery-Y; McFadden-Y; DeBoer-Y, MC 7-0 (Clerk Finstad left the meeting at this point)
  - e. Ross/McFadden motion to reconvene into Open Session at 9:19 pm, MC 7-0; and take any recommending action necessary on closed session item – no action taken
6. Review/Consideration of Upcoming Board/CoW Agenda items – no changes/additions

The meeting adjourned at 9:20 pm.

Approved: 3/5/12

Sue Finstad, Clerk

Items 5.e. and 6. Per President Burke/Administrator Guild