

Minutes

Village of Poynette Committee of the Whole Public Safety, Public Works

05/02/2011
6:30 PM

Type of meeting:	Committee of the Whole
Facilitator:	Trustee Doug Avery
Note taker	Clerk Finstad
Timekeeper:	
Attendees:	Doug Avery, Diana Kaschinske, Becky McFadden, Andy Ross, Henry DeBoer, Jerry Burke
Please read:	Meeting Packet
Please bring:	Meeting Packet, Village-issued Laptop

Agenda topics

0:00 | 6:30 pm Call to Order Avery

Start Time: 6:33

Absent: Excused was Kaschinske

0:00 | Approval of Agenda Avery

Modifications: None

Approval: Burke/Ross motion to approve, MC 5-0

0:00 | Approval of Prior Meeting Minutes Avery

Discussion: Chris Avery should be Chris Polzer

Conclusions: McFadden/Avery motion to approve as corrected, MC 5-0

10:00 | 6:50 pm Communications None

Discussion: Ross pointed out the New Farmers Market sign. Guild stated that the Building Renovations are progressing.

Conclusions:

Action items: None

Person responsible:

Deadline:

10:00 7:00 pm	Reports	President/Avery
<p>Discussion: Finished with the Citizen Committee Assignments and those with expiring terms will stay on. Avery stated that he had a Plan Commission meeting on 4/26; met with Przybyl on the Stormwater issue at Woodland Ridge; attended the Tourism Awards Banquet and setting up a walk of the Rowan Creek Trail with the Sec. of Tourism and Mrs. Walker; talk to Keith Ripp about money for trails; talked with the Mayor of Portage about cooperation of governments in Columbia County; stated that the Ordinance on President Powers and Duties should be a regular Ordinance.</p> <p>Ordinance Recodification: Guild laid out his plans for recodification (reorganization)</p>		
<p>Conclusions: Ross/Burke motion to have Administrator follow through with the reorganization of the Ordinances, MC 5-0</p>		
Action items: Reorganize Ordinances		Person responsible: Guild Deadline:
10:00 7:10 pm	Reports	Finance/Vacant
<p>Discussion: Guild reported that Kevin Krysincki (Village Auditor) will present the Audit at the June 20th Committee of the Whole Meeting. He has also working on a Single Purpose Audit for the Fired District Funds.</p>		
<p>Conclusions: N/A</p>		
Action items: None		Person responsible: Deadline:
10:00 7:20 pm	Reports	Leisure/DeBoer
<p>Discussion: Guild updated on Valley View Park – playground equipment has been ordered (using old fire station for storage), using shrubs as a barrier, on schedule for Memorial Day finish, The Neabling property's driveway is 4' into Village Property, working on a quick claim for that portion that the driveway is on. Urban Forestry DNR Grant Assessment of Trees is nearing completion. At the Parks Commission meeting on Wednesday, Debra Kinder from the Wisconsin Dells Tree Committee will speak to the Commission. Kelly Tuttle (Village Forester) will also be at that meeting.</p>		
<p>Conclusions:</p>		
Action items:		Person responsible: Deadline:
10:00 7:30	Reports	Safety/Burke
<p>Discussion: Siren still not working – Radio Board not working will be repaired under warranty. Manual Switch not recommended – spare board cheaper – received a verbal Maintenance agreement for \$175 (Guild State that he is working on a Facilities Maintenance Plan). Police Office has been painted except doors, received the ATV Grant Money, received \$5,321 from the Municipal Court (largest to date), Walk for the Cure will be held May 7th, restitution for the slide of \$100 is still coming in every month. The Village has been named as a party to a law suit stemming from the construction of the new Fire Station. Attorney will be at the next board meeting to advise the Board.</p>		
<p>Conclusions:</p>		
Action items:		Person responsible: Deadline:
10:00 7:40	Reports	Personnel/Kaschinske
<p>Discussion: Looking to hire a student Michelle Belay to help in the office for the summer for 12 weeks. This position was posted at the High School.</p>		
<p>Conclusions: The hiring of Michelle Belay was approved by consensus</p>		
Action items:		Person responsible: Deadline:

10:00 7:50	Reports	PW/McFadden
<p>Discussion: Meeting with Paulcheck, Guild and Avery on Wednesday. Parks are open, patching potholes, plowed snow, removed old appliances from the Concession Stand, mowing has started, street sweeper needs \$700 for new brooms, brush & leave hauling, installing and straightening street signs, APW Conference in Racine Wednesday – Friday. Corresponding with the DNR regarding test wells, SCADA System Bid was presented and reviewed – items to be moved to Board for approval. 5 Year Streets Plan proposal was reviewed – moved to Board for approval. Stormwater Plan proposal was reviewed – moved to Board for approval.</p>		
Conclusions:		
Action items: items moved to Board	Person responsible:	Deadline:
20:00 8:10	Reports	PLN&DEV/Ross
<p>Discussion: Walk with Walker/Dept. of Tourism/Rowan Creek Event/: Sec. of Tourism setting up “Walk with Walker” where the Governor’s wife goes to Communities and does Tourism supporting walks on State and Community Trails. We would like to set up a walk of Rowan Creek to get support for the DNR to expand the Trail.</p> <p>The Village is hosting a Plan Commission Workshop through the UW Extension on June 21th and a Board of Zoning Appeals Workshop on June 28th. Both Workshops start at 6:30pm.</p> <p>Ross/DeBoer motion to convene into closed session per 19.85 (1) (e) to discuss public business where competitive or bargaining reasons require a closed session at 8:46 pm. Roll Call Vote: DeBoer-Y; McFadden-Y; Avery-Y; Burke-Y; Ross-Y, MC 5-0</p> <p>Ross/McFadden motion to reconvene into open session at 9:20pm, MC 5-0</p>		
Conclusions: None		
Action items:	Person responsible:	Deadline:
5:00 8:15	Miscellaneous	Avery
Discussion: None		
Conclusions:		
Action items:	Person responsible:	Deadline:
10:00 8:25	Items for Consent Agenda	Avery
Discussion: SCADA Bid; 5 Year Streets Plan; Stormwater Plan		
Conclusions:		
Action items: items to be put on Consent Agenda	Person responsible:	Deadline:
0:00	Items for Board Agenda	Avery
Discussion: Nothing noted		
Conclusions:		
Action items:	Person responsible:	Deadline:
0:00	Adjournment	Avery
Discussion: None		
Conclusions: Ross/McFadden motion to adjourn at 9:21 pm.		
Action items:	Person responsible:	Deadline: