

Minutes

Village of Poynette Committee of the Whole

Administration, Finances, & Ordinances

1/17/2011

6:30 PM

Type of meeting: Committee of the Whole – Finance and Village Operations
Facilitator: Trustee Mark Clement
Note taker Clerk Finstad
Timekeeper: Trustee Doug Avery
Attendees: Doug Avery, Mark Clement, Diana Kaschinske, Becky McFadden, Chris Polzer ,
Andy Ross, Steve Tomlinson, Village Engineer Erik Henningsgard
Please read: Meeting Packet
Please bring: Meeting Packet, Village-issued Laptop

Agenda topics

0:00 | Call to Order | Clement

Start Time: Called to Order at 6:30 pm. All present

Absent: None

0:00 | Approval of Agenda | Clement

Modifications: None

Approval: Kaschinske/Ross motion to approve, MC 7-0

0:00 | Approval of Prior Meeting Minutes | Clement

Discussion: None

Conclusions: Ross/Avery motion to approve the minutes of 11-29-10, MC 7-0

Action items: None

Person responsible:

Deadline:

0:00 | Schedule Appearances/Public Comment | Library Board

Discussion: Blaine Romanus of 238 W. Seward St. addressed the committee regarding snow removal on Village Streets, Alleys and the handicap curb cuts on Main St. Jerry Burke asked if there was an Ordinance that required sidewalks to be cleaned after snow, as there is a property on W. Seward that the snow has not been cleared

Conclusions: Guild to meet with the Director of Public Works to see what steps can be taken to remedy the issues.

Action items: Discuss with Public Works Director

Person responsible: Guild

Deadline:

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|--|--|--|--|--------------------|--|
| 0:00 | | Closed Session | | Committee | |
| Discussion: McFadden/Polzer motion to convene into closed session per 19.85(1)(e) to discuss Property Purchase and Acquisition related to the Poynette Public Library at 6:48 pm, Roll Call Vote: Clement-Y; McFadden-Y; Polzer-Y; Tomlinson-Y; Avery-Y; Kaschinske-Y; Ross-Y, MC 7-0 | | | | | |
| Conclusions: Ross/Kaschinske motion to reconvene into Open Session at 7:12 pm, MC 7-0 | | | | | |
| Action items: | | Person responsible: | | Deadline: | |
| 0:00 | | 2011 Projects | | Guild/Henningsgard | |
| Discussion: Guild present updates and costs projections on all of the 2011 Capital Improvement Projects. | | | | | |
| Conclusions: Clement/Avery motion to release \$60,000 of the Capital Improvement Funds for planning, MC 7-0 | | | | | |
| Action items: Prepare projects to go to bid. | | Person responsible: Guild and Henningsgard | | Deadline: | |
| 0:00 | | Reports | | Guild/Finstad | |
| Discussion: Guild reviewed his Treasurer's report and the Fire District's Monthly Financial Reports. Guild stated that the Final Report needs to be finished before we get the rest of the Funds from OJA for the Fire Station Grant. Guild also reported that we receive a letter from Linus Maier inquiring if the Village would be interested in purchasing 15 acres at the north end of the Village. | | | | | |
| Conclusions: Clement asked Guild to add comments from the Treasurer in the monthly reports. The Committee instructed Guild to let the Maier's know that the Village was not interested in purchasing the property at this time. | | | | | |
| Action items: None | | Person responsible: | | Deadline: | |
| 0:00 | | Communications/Miscellaneous | | | |
| Discussion: Avery asked if he could attend a class on Grant Writing at a cost of \$400. | | | | | |
| Conclusions: The Committee felt that this was not an area that Trustees should take classes on. | | | | | |
| Action items: | | Person responsible: | | Deadline: | |
| | | Adjournment | | Clement | |
| Discussion: | | | | | |
| Conclusions: Meeting adjourned at 8:34 pm. | | | | | |
| Action items: | | Person responsible: | | Deadline: | |