



Meeting: **Committee of the Whole**
Place: **106 S. Main St.**
Date: **Monday, April 25, 2016 @ 6:00pm**
Webpage: **www.poynette-wi.gov**

MINUTES

1. Call to Order

President Kaschinske called the meeting to order at 6:00 p.m. Kaschinske indicated that the schedule needs to be updated and questioned if any member wanted to lead the CoW for the evening. Members agreed that President Kaschinske could lead.

2. Pledge of Allegiance

All rose to recite the Pledge of Allegiance.

3. Roll Call

Members Present: Kaschinske, Hutchinson, Van Schoyck-Teeter, Boor, LaTour, and Fiore

Members Absent: Avery (gave prior notice)

Staff Present: Administrator Wilson, Attorney Hughes, Police Chief White, Police Sergeant Fisher, and Public Works Director Gorman

4. Approval of Agenda

Motion by Boor, second by Hutchinson to approve the Agenda for April 25th. Motion carried, 6-0.

5. Approval of the Minutes for the Committee of the Whole from March 28, 2016

Motion by Boor, second by LaTour to approve the Minutes from March 28th. Motion carried, 6-0.

6. Old Business (Discussion)

a. None

7. New Business (Discussion)

a. Safety Features for the Front Office

Trustee Boor stated that he had requested the discussion. Trustee Boor questioned if staff felt there should be improvements in place. Administrator Wilson stated that staff had discussed latching the swinging door, which is a quick fix. Administrator Wilson stated that staff does not feel a real threat at this point. Administrator Wilson noted that while there are upset individuals on occasion, most people can be reasoned with through the conversation. Trustees agreed with the latch on the swinging door. Trustee Hutchinson stated that he would like to see a wall with a locked door. Trustees discussed staff having a plan as well as a code word to alert others in the office when there could be a potential threat.

8. Adjournment

President Kaschinske adjourned the meeting at 6:10 p.m.

Approved 05.09.16

Respectfully Submitted,

Lisa M. Wilson, AICP
Administrator/Clerk/Treasurer

