

Meeting: **Village Board of Trustees**

Place: **106 S. Main St.**

Date: **Monday, March 14, 2016 at 6:00 p.m.**

Webpage: **www.poynette-wi.gov**

MINUTES

1. Call to Order

Administrator Wilson called the March 14, 2016 meeting of the Village Board to order at 6:00 p.m.

2. Pledge of Allegiance

All rose to recite the Pledge of Allegiance.

3. Roll Call

Members Present: Avery, Marquardt (arrived at 6:05 p.m.), VanSchoyck-Teeter, Boor, LaTour, and Fiore

Members Absent: Kaschinske (gave prior notice)

Staff Present: Administrator Wilson, Attorney Hughes, Deputy Clerk/Deputy Treasurer Megow, Chief White, Sergeant Fisher, and Public Works Director Gorman

a. Nomination of an Acting President

Administrator Wilson noted that President Kaschinske was unable to attend and is looking for nominations for Board member to preside over the meeting. Motion by Avery, second by Fiore to nominate VanSchoyck-Teeter to preside. Motion was unanimously approved (6-0).

Administrator Wilson turned the meeting over to Trustee VanSchoyck-Teeter.

4. Public Comments

Kris Morgan, 304 N Lincoln Street, questioned the adoption/regulations of the existing ordinance as it relates to chickens. Administrator Wilson provided clarification and the process to make further amendments. Mrs. Morgan explained their situation. Board members requested that the item be discussed further at the March 28th Committee of the Whole meeting.

5. Approval of Agenda

Motion by LaTour, second by Boor to approve the March 14th Agenda as presented. Motion carried unanimously (6-0).

6. Staff, Trustee, and Consultant Reports

a. Administrator's Memo – Meeting and Project Updates, Introduction of New Employee – Natalie Megow

Administrator Wilson outlined the information in the staff memo.

b. Parks and Recreation Commission Report – Meeting Updates

Chair Tomlinson, Parks Commission, stated that the hockey rink had been dismantled. Trustee Marquardt stated that he should have lighting costs to Tomlinson before their next meeting.

c. Library Director Report – New, Services, Programs, Annual Report, Continuing Education/Meetings, Deposits/Expenses

Director Ganz outlined the information in the Library Report.

d. Public Works Director Report – Project Updates, Work Completed

Public Works Director Gorman emphasized and provided information on chip sealing.

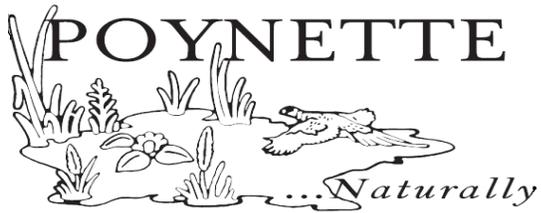
e. Police Chief Report – Incident Report, Project Updates

Chief White updated the Board members on the hiring process for the Administrative Assistant position.

f. Board of Trustee Reports – Meeting Updates

Future meeting dates for the Plan Commission and Fire Commission were noted.

7. Consent Agenda Actions
 - a. Minutes for the Village Board from February 22, 2016
Motion by Boor, second by Marquardt to approve the minutes from February 22, 2016 as presented. Motion was unanimously approved (6-0).
 - b. Vouchers dated February 25, 2016 to March 17, 2016
Motion by Boor, second by Marquardt to approve the Vouchers. VanSchoyck-Teeter questioned whether check #40368 had been coded correctly. Administrator Wilson stated that it should be coded to sewer. Motion by Boor, second by Marquardt to amend the motion to approve the vouchers with exception to check #40368. Motion was unanimously approved (6-0).
8. Old Business
 - a. None
9. New Business (Discussion/Possible Action)
 - a. Resolution No. 2016-958: A Resolution Adopting a Property Tax Refund Policy
Administrator Wilson outlined the policy drafted by staff. Discussion focused on whether or not the bill could include information for residents to designate that the refund be donated or if under a certain amount, those funds could just be kept. Deputy Clerk-Deputy Treasurer Megow explained the amount of staff time that was involved in either option. Motion by Marquardt, second by LaTour to approve Resolution No. 2016-958 as presented. Motion was unanimously approved (6-0).
 - b. Resolution No. 2016-959: A Resolution Authorizing Withdrawal from the Local Government Property Insurance Fund (LGPIF)
Administrator Wilson explained the withdrawal process and the costs to switch. Motion by Boor, second by Marquardt to approve Resolution No. 2016-959 as presented. Motion was unanimously approved (6-0).
 - c. Resolution No. 2016-960: A Resolution Awarding the Bid for the Village Hall Roof Project
Motion by Boor, second by Marquardt to approve Resolution No. 2016-960. Administrator Wilson explained that some changes had been made to the specifications that would bring the project costs down by \$10,000. Administrator Wilson stated that the Board would need to authorize additional funding. Trustee Boor questioned the balances on some line items. Trustee Fiore questioned the status of the roof. Public Work Director Gorman stated that there have not been any issues. Motion failed (0-6). Motion by Boor, second by Marquardt to reject all bids for the Village Hall Roof Project. Motion carried unanimously (6-0).
 - d. Resolution No. 2016-961: A Resolution Designating Official Depositories
Motion by Boor, second by Marquardt to approve Resolution No. 2016-961 as presented. Motion was unanimously approved (6-0).
 - e. On-Street Parking and Snow Plowing Issues
Administrator Wilson presented the information in the staff memo. Trustee Boor stated that what was presented makes sense. Board members questioned the location of the cars. Chief White provided explanation.
 - f. Agreement with the Poynette School District for Lot 1 and 2 of Columbia County Certified Survey Map No. 2517 located near the Water Tower
Board members agreed that they would like to see the agreement continued.
 - g. Operator's License for License Year July 1, 2015 through June 30, 2016
 - i. Alyssa Smith
Trustee LaTour questioned if the background check was good. Chief White stated that it was. Motion by LaTour, second by Boor to approve the Operator's License for Alyssa Smith for License Year July 1, 2015 to June 30, 2016. Motion was unanimously approved.
 - h. Manhole Repairs



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Public Works Director Gorman outlined the issues. Trustee Marquardt stated he was fine with moving forward. All members of the Board agreed.

10. Upcoming Meeting Agenda Requests

Trustee Marquardt questioned if staff still had the list of requests from the previous meeting. Administrator Wilson stated that she did. Trustee Fiore stated the chicken item from the public comment section needed to be included as well as the dogs/kennels ordinance.

11. Adjournment

VanSchoyck-Teeter adjourned the meeting at 7:00 p.m.

Approved 3.28.2016

Respectfully submitted,

Lisa M. Wilson, AICP
Administrator/Clerk/Treasurer