



Meeting: **Parks & Recreation Commission**
Place: **106 S. Main St.**
Date: **Wednesday, July 6, 2016 at 6:00 P.M.**
Webpage: **<http://www.poynette-wi.gov>**

MINUTES

the meeting of the Parks and Recreation Commission was called to order by Chair Tomlinson at 6:00 P.M.

1. Call to Order/Roll Call

Commissioners Present: Tomlinson, Belay, Maier, Golueke, Avery, and Polzer.

Commissioners absent were: Nooyen

Staff Present: Administrator Wilson and Deputy Clerk Kilen

2. Pledge of Allegiance

All rose to recite the Pledge of Allegiance

3. Approval of Agenda

Motion by Belay, second by Avery to approve the agenda. Motion Carried, 5-0.

4. Public Communications and Comment

Reed Wells, a former Poynette student spoke about a Time Capsule that was buried September 7, 1958 under the Pauquette Parks Red Granite Marker at a ceremony celebrating the newly completed Pauquette Park and Athletic field. The Boy Scouts and Girl Scouts placed artifacts, newspapers clippings, and documents in a sealed metal container for preservation. Chair Tomlinson suggested since money is already budgeted to dig the Marker up, something will be done to possibly unearth the Time Capsule and verify that it is in that location. Chair Tomlinson noted that an event of some kind could be planned for its official opening.

5. Staff, Commission Member and Consultant Reports:

Administrator Wilson submitted a written report which outlined IT and the SCADA system projects that had been completed. Administrator Wilson noted staff will be working to establish g-mail addresses for members due to the significant costs of additional licenses.

6. Approval of Minutes from June 1, 2016

Motion by Avery, second by Maier to approve the Minutes from June 1, 2016. Motion carried, 6-0.

7. New Business (Discussion/Action)

a. Budget Update.

Administrator Wilson asked if there were any questions. Chair Tomlinson commented about the need to get picnic tables replaced in the next two years and if any budgeted dollars are left, they could use those funds for that purpose. Member Avery commented that he would like to begin discussions about the budget soon, so as to be ahead of the game.

b. Re-schedule June's Movie in the Park

Administrator Wilson's written report explained Staff and Commissioner Belay made the call to cancel the June 10th meeting due to the storms that blew in that night. Commissioner members requested staff check on the availability to make up showing the movie, Inside Out, either September 17 or 24 and report back to parks which date was selected.

8. Old Business (Discussion/Possible Action)

a. Trail Signage.

Administrator Wilson written report stated that eight (8) signs would need to be replaced due to wording issues. Administrator Wilson noted that staff reached out to Belco Signs and Graphics for a quote. Commission members chose the wording to be, "Pedestrian and other non- motorized traffic only. Power driven vehicles are prohibited." Motion by Polzer, second by Avery to have Belco Signs send us proofs to produce eight (8) signs with the wording noted. Motion carried, 5-0 with Commissioner Belay abstaining.

b. Jamieson Park – Campground Inspection Report.

Administrator Wilson submitted a detailed written analysis of what it would cost to be in compliance to have a camping at Jamieson Park. Commissioner members discussed many options. Commissioner Belay with his law enforcement back ground stated that the majority of the park users are not from Poynette. Commissioners felt with all the budget constraints it is not financially feasible to keep Jamieson Park as a campground. Motion by Belay, second by Avery to recommend to the Village Board that no more over- night camping be permitted as of January 1, 2017 and that signs be placed letting the public know as soon as possible. Motion carried, 6-0.

c. Basketball Court Project.

Administrator Wilson noted that plans/specifications would need to be created for contractors to be able to bid the basketball project. Commission members preferred Site A in the written report. Commission members suggested a conversation with the American Legion needs to verify if the new basketball court location will distract from the Memorial. Chair Tomlinson will seek out information and report back on costs for asphalt verses concrete courts, steps and ramp for the incline to Site A, a full size verses ½ size courts options, and reaching out to Jeff Kostichka with the American Legion.

d. Park and Open Space Master Plan. This item was tabled for the next parks meeting

9. Upcoming Meeting Agenda Requests.

Members requested that the following items appear on the next agenda: Time Capsule, Basketball Court, Jamieson Park Update, Movies, and Park and Open Space Master Plan.

10. Adjournment

Chair Tomlinson adjourned the meeting at 7:47 P.M.

Approve 8/3/16

Respectfully submitted,

Susan Kilen
Deputy Clerk