



Meeting: **Parks & Recreation Commission**  
 Place: **106 S. Main St.**  
 Date: **Wednesday, April 6, 2016 at 6:00 P.M.**  
 Webpage: **<http://www.poynette-wi.gov>**

## MINUTES

The April 6, 2016 meeting of the Parks and Recreation Commission was called to order by Chair Commissioner Tomlinson at 6:00 P.M.

1. Call to Order/Roll Call  
 Commissioners Present: Nooyen, Horn, Tomlinson, and Polzer.  
 Commissioners absent were: Golueke, Avery and Belay.  
 Staff Present: Administrator Wilson, Public Works Director Gorman, and Deputy Clerk/Deputy Treasurer Kilen
2. Pledge of Allegiance  
 All rose to recite the Pledge of Allegiance
3. Approval of Agenda  
 Motion by Horn, second by Polzer to approve the April 6<sup>th</sup> Agenda. Motion carried, 4-0.
4. Public Communications and Comment  
 None
5. Approval of Minutes from March 2, 2016  
 Motion by Horn, second by Nooyen motion to approve the Minutes from March 2, 2016. Motion carried, 4-0.
6. Old Business (Discussion/Action)  
 The Parks and Recreation Commission traveled from one park to the next for a realistic view to help create the new Parks and Open Space Plan. The Tour consisted of: Old Settlers, South, Memorial, Pauquette, Memorial, Valley View, Colby, and Columbia parks. Jamieson Park was discussed but not visited. The needs and amenities of each park was assessed by rating the character, signage, access, landscaping, picnic and/or shade area, site furnishings, playground, the original vision in the existing plan, overall current condition, needs of the neighborhood/community, upgrades/repairs, and suggested immediate and future updates. Each park member's individual notes and comments will be discussed at the next Park Meeting.
7. New Business (Discussion/Action)
  - a. Park Concession Stand Operator Position  
 Administrator Wilson submitted a written memo regarding Barb Brynes resignation as Park Concession Stand Manager. Administrator Wilson noted that a previous job description has been updated so as to open up the position to the public. Chair Tomlinson stated that he felt Alicia should be bumped up into Ms. Brynes spot and her wage increased to \$12 per hour. Chair Tomlinson stated that a second individual could be hired at \$10 per hour. Park Commission members agreed. Administrator Wilson stated that she would provide that information to the Board as well.
8. Upcoming Meeting Agenda Requests: Comprehensive Park Plan

Meeting Adjourned at 7:29 P.M.  
Approved 6.1.16  
Respectfully submitted,

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Susan Kilen  
Deputy Clerk/Deputy Treasurer