



Meeting: **Plan Commission**
Place: **106 S. Main St.**
Date: **Tuesday, December 15, 2015 @ 6:00 P.M.**
Webpage: **www.poynette-wi.gov**

4.

MINUTES

The meeting was called to order by Village President Kaschinske at 6:00 P.M.

1. Call to Order/Roll Call
Commissioners Present: Hanson, Sampson, Hutchinson, Kaschinske, Boor, and Hitz
Commissioner Absent: Ritzke, provided prior notice
Staff Present: Deputy Clerk Kilen
2. Pledge of Allegiance
All rose to recite the Pledge of Allegiance.
3. Approval of Agenda for December 15, 2015
Motion by Boor/Hutchinson to approve agenda, MC 6-0
4. Approval of Minutes
 - a. Meeting Minutes from October 20, 2015
Motion by Hutchinson/Hitz to approve minutes, MC 6-0
 - b. Meeting Minutes from November 17, 2015
Motion by Boor/Hanson to approve minutes, MC 6-0
5. Staff Reports
The Village Administrator written report was reviewed, which included a timeline for a draft of the Comprehensive Plan for PC to review. The memo also noted that staff is working on intranet/e-mail issues with Envision IT and Charter
6. New Business
None
7. Old Business (Discussion/Possible Action)
In the Administrator's absence, President Kaschinske requested feedback on the proposed materials. Commission members suggested that the Class 3 rating for the Fire Department be included. Commission members stated that the Class A Trout Stream should be mentioned. Commission members stated that they thought with limited space on a pamphlet to tell the viewer about Poynette's amenities, demographics, and utilities; the website could be utilized to expand the pamphlet. Plan Commission members requested that staff market vacant property by contacting local realtors and requested that potential restaurants be approached.

President Kaschinske adjourned the meeting at 7:05 p.m.

Approved 3.22.16

Submitted by: Susan Kilen, Deputy Clerk/Deputy Treasurer