



Meeting: **Parks & Recreation Commission**  
Place: **106 S. Main St.**  
Date: **Wednesday, August 3, 2016 at 6:00 P.M.**  
Webpage: **<http://www.poynette-wi.gov>**

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### **APPROVED MINUTES**

The meeting of the Parks and Recreation Commission was called to order by Chair Tomlinson at 6:00 p.m.

1. Call to Order/Roll Call  
Commissioners Present: Tomlinson, Avery, Polzer, and Nooyen.  
Commissioners absent were: Belay, Golueke, and Maier  
Staff Present: Deputy Clerks/Deputy Treasurers Megow and Kilen
2. Pledge of Allegiance  
All rose to recite the Pledge of Allegiance
3. Approval of Agenda  
Motion by Avery, second by Polzer to approve the agenda. Motion carried, 4-0.
4. Public Communications and Comment  
None.
5. Staff, Commission Member and Consultant Reports:  
Chair Tomlinson reported on the Pepsi Soda Machine at Valley View Park. Chair Tomlinson noted that over \$40.00 in expired soda had to be thrown out and 100 cases of soda needed to be sold per year to make a profit. Chair Tomlinson stated that the loss in revenue is the reason the soda machine at Valley View Park will be taken out.
6. Approval of Minutes from July 6, 2016  
Motion by Nooyen, second by Avery to approve the Minutes from July 6, 2016. Motion carried, 4-0.
7. New Business (Discussion/Action)
  - a. Time Capsule in Pauquette Park.  
Administrator Wilson written report included pictures and outlined the time capsule findings. Chair Tomlinson stated that the Poynette Area Historical Society has possession of the Time Capsule and its contents; which are not in very good condition and are almost to the point of being very fragile due to soil and moisture getting into the container. Chair Tomlinson stated that he will talk to the Poynette School about this Time Capsule to gather more information. Members would like this subject to be placed on the next parks agenda.
8. Old Business (Discussion/Possible Action)
  - a. Movie in the Park Update.  
Staff reported the Movie Inside Out will be shown Saturday September 24<sup>th</sup> at Pauquette Park. Staff was directed to look into rescheduling Star Wars the Force Awakens to Saturday August 27, because of a scheduling conflict with the Poynette High School Friday night Football Game.
  - b. Basketball Court Project.

Administrator Wilson submitted her written report summing up what needs to be done to carry this project forward. Chair Tomlinson reported his findings on just the cost alone to put in an asphalt court is around \$18,000.00 – \$19,000.00. Chair Tomlinson questioned if the designated \$29,000.00 for a basketball court is in the best interest of the park plan or could this money be better spent elsewhere. Member Avery felt we should be sure to not take the money out of capital projects to be used for park maintenance. Members decided to table this item and first go through the Park Master plan.

c. Park and Open Space Master Plan.

Members reviewed the master plan for each park by dividing ideas for the short term and long term Goals. See chart below. Member Nooyen stated that she would like to see trails/pathways because it is a multi-generational activity. Members were favorable to having the trail system as their # 1 priority. Suggestions were paths from Main St to Hwy 51 along Rowen Creek, Pauquette Park to Jamieson Park, and Hwy 51 to the Mackenzie Center.

<b>PARK</b>	<b>SHORT TERM</b>	<b>LONG TERM</b>
<b>Columbia Park</b>	Repair Playground Border	
<b>Old Settlers Park</b>	Remove Sand Box & replace w/ bench Replace Trash Receptacle Bench & Picnic Table by Basketball Court Repair/reseal Basketball Court Repair Swing Replace Slide Remove some trees Remove Hazardous Equipment	
<b>Colby Park</b>	Replace Sign	Keep as Open Space
<b>South Park</b>	Leave as is	Maybe sell it
<b>Pauquette Park</b>	Replace Picnic Tables Replace / Repair Small Shelter Shade Structures/ Trees Basketball Equipment	Lighting needs to be replaced Shade Structures/Trees Play Ground Equip by smaller Diamond
<b>Veterans Park</b>	Replace Sign Trash Bin Bench	Gazebo
<b>Valley View Park</b>	Repair Swing	T - Ball Diamond Dodgeball Court Benches Spectator Bleachers
<b>Jamieson Park</b>	yet to be determined	

9. Upcoming Meeting Agenda Requests.

Members requested that the following items appear on the next agenda: Time Capsule, Movies in the Park, Budget, and Park and Open Space Master Plan.

10. Adjournment

Chair Tomlinson adjourned the meeting at 7:30 P.M.

APPROVED 10.6.2016

Respectfully submitted,

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Susan Kilen  
Deputy Clerk