



Meeting: **Village Board of Trustees**

Place: **106 S. Main St.**

Date: **Monday, January 25, 2016**

**Immediately Following CoW Meeting**

Webpage: **[www.poynette-wi.gov](http://www.poynette-wi.gov)**

**7.a.**

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## **MINUTES**

1. Call to Order

Kaschinske called the January 25<sup>th</sup> meeting of the Village Board to order at 7:16 p.m.

2. Roll Call

Members Present: Avery, Boor, Fiore, Kaschinske, LaTour, Marquardt, and VanSchoyck-Teeter

Members Absent: None

Staff Present: Administrator Wilson, Public Works Director Gorman, Police Chief White, and Village Attorney Hughes

3. Public Comments

Administrator Wilson noted that no one had signed up to speak.

4. Approval of Agenda

Motion by Fiore, second by Boor to approve the January 25, 2016 Agenda. Motion was unanimously approved (7-0).

5. Staff, Trustee, and Consultant Reports

a. Administrator's Memo – Meeting Updates, Project Updates, Building Permit and Solid Waste Updates

Administrator Wilson outlined the items in her memo. Board members requested some additional information with regards to the internet at the museum. Board members discussed the “Clean Up” Day being held on Saturday, April 30<sup>th</sup> in the parking area at Pauquette Park. Trustee Boor and Trustee LaTour stated that they would assist that day. Trustee VanSchoyck-Teeter stated that the Library Board meeting on the second Tuesday of the month should be added to the upcoming events schedule.

b. Library Director Memo – Meeting Updates, Upcoming Events, Checkouts, Bills

Trustee VanSchoyck-Teeter provided the information in the Library Director's memo. It was noted that the Winter Carnival will be held on February 6<sup>th</sup>.

6. Consent Agenda Actions

a. Minutes for the Village Board from January 11, 2016

b. Vouchers dated January 12, 2016 to January 21, 2016

Trustee Boor questioned the costs associated with the Well repairs. Administrator Wilson and Public Works Director Gorman explained the cost increases. Trustee Boor also questioned the bill from Ms. Heiser. Administrator Wilson stated that most of the bill was attributed to the phone issues that the Village had in December. Motion by LaTour, second by Avery to approve the Consent Agenda. Motion was approved (6-0-1) with VanSchoyck-Teeter abstaining.

7. Old Business (Discussion/Possible Action)

a. Items Discussed in the preceding Committee of the Whole Meeting

Discussion focused on the potential hiring of a part-time individual at \$10 an hour. The individual would staff the burn site the second Wednesday of the month from 4 p.m. to 8:00 p.m. (or dusk) as well as the 3<sup>rd</sup> Saturday of the month from 10 a.m. to 2 p.m. Attorney Hughes noted

that staff did need to draft amendments to the Ordinance to ensure consistency between the policy and the provisions in the Ordinance. Trustee VanSchoyck-Teeter stated that the budget needs to be reviewed as well, given that this was not originally discussed when the budget was adopted.

8. New Business (Discussion/Possible Action)

a. Operator's License for License Year July 1, 2015 through June 30, 2016

i. Phillis Werning

Motion by VanSchoyck-Teeter, second by Boor to approve the operator's license for Phillis Werning. Motion was unanimously approved (7-0).

ii. Amber Lehmann

Motion by Avery, second by Boor to approve the operator's license for Amber Lehmann. Motion was unanimously approved (7-0).

b. Resolution No. 16-955: A Resolution Designating Official Depositories

Motion by Marquardt, second by Boor to approve Resolution No. 16-955 as presented. Motion was unanimously approved (7-0).

9. Closed Session

a. Convene into Closed Session per 19.85(1)(c) – Consider employment, promotion, compensation or performance evaluation of public employees over which the governmental body has jurisdiction or exercises responsibility.

i. Deputy Clerk/Deputy Treasurer Position

Motion by Kaschinske, second by VanSchoyck-Teeter to convene into closed session at 7:40 p.m. Roll call: Fiore-Yes, LaTour-Yes, Boor-Yes, Kaschinske-Yes, VanSchoyck-Teeter-Yes, Avery-Yes, and Marquardt-Yes. Motion was unanimously approved (7-0).

b. Reconvene in Open Session.

i. Discussion/Action on Deputy Clerk/Deputy Treasurer Position

Motion by Kaschinske, second by VanSchoyck-Teeter to reconvene into open session at 8:05 p.m. Motion was unanimously approved (7-0).

10. Upcoming Meeting Agenda Requests

President Kaschinske requested that for the next CoW meeting, a request for a 5k Run/Walk presentation by Scott Adams be placed on the Agenda. Trustee Boor requested information regarding Police Department clothing and equipment purchases and possible reimbursement when an officer leaves the Village for another opportunity.

11. Adjournment

Kaschinske adjourned the meeting at 8:10 p.m.

Respectfully submitted,

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Lisa M. Wilson, AICP  
Administrator/Clerk/Treasurer