



Meeting: **Village Board of Trustees**

Place: **106 S. Main St.**

Date: **Monday, November 16, 2015 at 6:00 p.m.**

Webpage: **www.poynette-wi.gov**

MINUTES

1. Call to Order

President Kaschinske called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

All members rose for the Pledge of Allegiance.

3. Roll Call

Members present: Avery (arrived 6:05 p.m.), Boor, Fiore, Kaschinske, LaTour, Marquardt, and VanSchoyck-Teeter.

Staff members present: Administrator Wilson, Public Works Director Gorman, Police Chief White, and Attorney Hughes.

4. Public Comments

Roxann Brue, N3646 Stebbins Rd, Dekorra Township, stated that the Board should consider taking the increased amount to the budget. Mrs. Brue explained that the increase was so minimal to the residents. Mrs. Brue recommended a review of other fees that have a larger effect upon residents.

5. Approval of Village Board Agenda

Motion by Schoyck-Teeter, second by LaTour to approve the November 16th, 2015 Agenda. Motion carried (7-0).

6. Staff, Trustee, and Consultant Reports

a. Administrator's Memo – Project Updates, Deputy Clerk-Treasurer Interviews, Garbage/Recycling Totals

Administrator Wilson outlined the items within the memo. Questions were raised surrounding the park plan and the proposed connection. Administrator Wilson updated the group regarding the plan and the proposed trail connection/underpass and stated that after meeting with WISDOT, more information would be provided. Concerns were raised as to whether or not the project is able to be constructed.

7. Consent Agenda Actions

a. Minutes for the Village Board from November 9, 2015

Motion by LaTour, second by Avery to approve the November 9th, 2015 meeting minutes as presented. Motion carried (7-0).

8. Public Hearing

a. Public Hearing and Discussion/Action on Resolution No. 15-947: A Resolution Adopting the 2016 Budget for the Village of Poynette

President Kaschinske stated that this item is a public hearing. President Kaschinske opened the hearing at 6:10 p.m. President Kaschinske announced the opportunity to be heard at the hearing three times. Having no members of the public approach for comment, President Kaschinske closed the hearing at 6:12 p.m.

President Kaschinske questioned if the Trustees had comments or amendments for consideration.

Trustee Marquardt questioned the split between the Stormwater Utility Fund and Park budget for the proposed mower. Public Works Director Gorman explained the rationale for the split. Trustee Marquardt stated that the split should be more 75%-25%, with more being given to parks. Trustee Marquardt questioned the increases noted within the Refuse Utility Fund. Administrator Wilson stated that this was due to an increase in insurance and personnel costs. Administrator Wilson explained how personnel costs amongst Public Works and Administration were divided between the various funds. Trustee Marquardt questioned why the Village was not given the opportunity to re-evaluate how much employees were paying towards insurance. Administrator Wilson explained the percentage split and how both sides; employee and Village are affected with the insurance increases. Trustee Marquardt questioned the additional costs for part-time salaries. Chief White provided explanation and how the costs would balance out in the end, but need to be budgeted for in the beginning.

Trustee LaTour questioned the capital projects line item for parks for 2015 and proposed 2016. Administrator Wilson explained where those funds were located for 2015. Administrator Wilson stated that for 2016 those have been placed within the Capital Fund. Trustee Marquardt questioned if they were to be used for a basketball court or would be used on something else. Administrator Wilson stated that during the budget discussion, the basketball court was discussed as needing funds.

Trustee Boor stated that he did want to caution on removing or reducing the fees for the Stormwater Utility. Questions were raised as to whether or not projects that incorporated stormwater related improvements or equipment was being accurately charged to the appropriate fund. Administrator Wilson stated that staff would need to look back and see where items were being coded. Public Works Director Gorman stated that there are maintenance items for stormwater that have been neglected that need attention and funding will be necessary. Trustee Boor stated that with the upcoming "bubble" in the debt payments and the capital projects that are needed on the horizon, the Village will need to be careful when looking at this funding source.

Motion by VanSchoyck-Teeter, second by Boor to approve Resolution No. 15-947 Adopting the 2016 Budget for the Village of Poynette with amendments to Section 1 that the cost of the mower be split 75% to the Culture, Recreation, and Education (Parks) of the General Fund and 25% to the Stormwater Utility Fund and Section 2 to increase the general property tax levy to \$1,558,139. Motion carried (6-1, with Avery voting nay).

9. Old Business (Discussion/Possible Action)

a. Resolution No. 15-948 Approving Salary Increase for Village Administrator

Motion by Marquardt, second by Fiore to approve Resolution No. 15-948 as presented. Motion carried (7-0).

10. New Business (Discussion/Possible Action)

a. None

11. Upcoming Meeting Agenda Requests

Trustee Boor questioned if staff thought they could pull together some information to discuss the Stormwater Utility Fund. Administrator Wilson stated that she would try to do so before the next meeting. Trustee Marquardt stated that he would like to review the building permit fees and process.

12. Adjournment

President Kaschinske adjourned the meeting at 7:10 p.m.