

Meeting: **Village Board of Trustees**

Place: **106 S. Main St.**

Date: **Monday, February 13, 2017 at 6:00 p.m.**

Webpage: **[www.poynette-wi.gov](http://www.poynette-wi.gov)**

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## **MINUTES**

### 1. Call to Order

President Kaschinske called the meeting to order at 6:00 p.m. President Kaschinske stated that the Boy Scout Troop 368 was present to lead in the Pledge of Allegiance.

### 2. Pledge of Allegiance

All rose to recite the Pledge of Allegiance.

### 3. Roll Call

Members Present: Avery, Fiore (arrived at 6:13), Hutchinson, Kaschinske, LaTour, and Van Schoyck-Teeter

Members Absent: Boor (gave prior notice)

Staff Present: Administrator Wilson, Attorney Hughes, Deputy Clerk-Deputy Treasurer Megow, Chief Fisher, and Public Works Director Gorman

### 4. Public Comments

Jerry Burke, 303 Meadow Lane, stated that he did file to be a write-in candidate for the Village Board. Mr. Burke stated that he noticed that the term limit item is on the agenda as well. Mr. Burke stated that the change in terms from 2 years to 3 years would cut down on turnover. Mr. Burke stated that the school board is a 3-year term.

### 5. Approval of Village Board Agenda

Motion by Avery, second by Van Schoyck-Teeter to approve the agenda for February 13, 2017.  
Motion carried (5-0).

### 6. Staff, Trustee, and Consultant Reports

#### a. Administrator's Memo – Meeting and Project Updates

Administrator Wilson outlined the information in the staff memo.

#### b. Park and Recreation Commission Chair Memo – Meeting Update

Chair Tomlinson stated that the ice rink is officially closed as of today. Chair Tomlinson stated that the weather has not been cooperative and the forecast shows warmer temperatures. Trustee Avery stated that the assistance at the rink was better this year. Chair Tomlinson stated that it was better, but he still did a lot of work. President Kaschinske agreed with the decision to have two “movie in the park” dates rather than three. Chair Tomlinson stated that with the event held upstairs over the weekend, he did want to bring to the Board's attention the issue with the acoustics upstairs in Village Hall. Chair Tomlinson stated that it is very hard to hear music, etc. and something should be done to fix that situation. Trustee Avery stated that he thought this would be a capital project. Chair Tomlinson agreed to work with an individual to see what could be done upstairs to improve the acoustics.

#### c. Public Works Director Memo – Project Updates and Work Completed

Public Works Director Gorman stated that he ordered the new public works truck in January; and we are expecting delivery in a few weeks. Public Works Director Gorman stated that he also ordered the new mower that was placed on hold last year for Parks and Stormwater.

#### d. Police Chief Memo – Project Updates and Incident Reports

Chief Fisher noted a number of upcoming events that will be held. Chief Fisher noted that they will be hosting a “Good Citizen Award” program, in which they will be handing out certificates

for free ice cream to kids that are seen doing good things in the community. Chief Fisher stated that a Women's Defense Course will be held at the Karate America, which will be presented by Officer Sullivan and himself. Chief Fisher stated that a Bike Rodeo will be held in June in the Village Hall parking lot and they are looking to do one in Arlington as well. Chief Fisher stated that on July 11<sup>th</sup>, they are looking to host a "Cone with a Cop" event, in which the police department will be open to the community. Chief Fisher reminded the group that the contract with Arlington is set to start on March 1<sup>st</sup>. Trustee Fiore questioned if a citation was a ticket. Chief Fisher stated that it is. Trustee Fiore questioned if the parents receive one as well for underage alcohol issues. Chief Fisher stated no, as there was no intent by the parents for this to happen.

e. Trustee Reports – Meeting Updates

President Kaschinske stated that she met with Boy Scouts Troop 368 to discuss what the Village Board does and had a wonderful evening answering questions.

7. Consent Agenda Actions

a. Minutes for the Regular Village Board meeting from January 23, 2017

Motion by Fiore, second by Avery to approve the meeting minutes from January 23, 2017. Motion carried, 5-0-1 with Kaschinske abstaining.

b. Vouchers dated thru February 9, 2017

Motion by Hutchinson, second by Fiore to approve the vouchers dated February 9<sup>th</sup>, 2017. Motion carried, 6-0.

8. Old Business (Discussion/Possible Action)

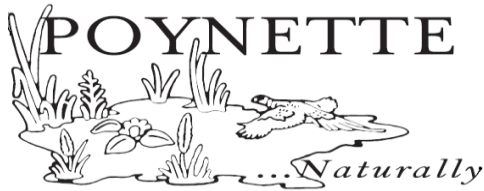
a. Resolution No. 17-1001: A Resolution Representing the Village of Poynette's Position on the I-39-90-94 Corridor Study Alternative Options

Trustee Avery stated that he was happy the Board took the time to meet with WisDOT regarding the proposals. Trustee Avery stated that he was on-board, but given the additional information was against. President Kaschinske stated that WisDOT was looking for documentation on why we were opposed. Trustee Avery questioned who would be attending in Administrator Wilson's place. Administrator Wilson stated that she had already spoken with Mr. Roffers and he would be the point person. Administrator Wilson stated that it sounded as though the fee would be split between several entities that he represents. Trustee Fiore stated that she would like to see the Resolution on the website. Trustee Fiore stated that the public does not understand the process. President Kaschinske outlined the process thus far. President Kaschinske questioned if everyone read the resolution and understood the stance. Village Board Trustees agreed that they did. Motion by Avery, second by Van Schoyck-Teeter to approve Resolution No. 17-1001 as presented. Motion carried, 6-0.

9. New Business (Discussion/Possible Action)

a. Authorization for General Engineering Company (GEC) to Assist with the Implementation Process to Meet New Electronic Building Permit Requirements

Administrator Wilson explained the request and new statutory requirements. President Kaschinske questioned the cost, could it be delayed, and could staff handle this if the price is great. Administrator Wilson stated that GEC already monitors our building permit process, so the cost should be minimal. Administrator Wilson stated that the Board cannot place this burden on the staff to complete. Trustees discussed whether or not a "do not exceed" amount should be included in the motion. Trustee LaTour did not see the cost being significant given that they already administer permits for us. Motion by Van Schoyck-Teeter, second by Avery to authorize GEC to assist in this process. Motion carried, 6-0.



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- b. Resolution No. 17-1002: A Resolution Appointing Deputy Clerk/Deputy Treasurer Sue Kilen as Interim Clerk for the February 21<sup>st</sup>, 2017 and April 4<sup>th</sup>, 2017 Elections  
Motion by Hutchinson, second by Fiore to approve Resolution No. 17-1002 as presented. Motion carried, 6-0.
- c. Changing Village Board of Trustee Terms from 2 years to 3 years  
Trustee Avery presented argument for extending the terms. Attorney Hughes provided the options for changing the terms. Attorney Hughes did not recommend the Village become a City to accomplish this, but rather use the charter ordinance process. President Kaschinske stated that she wanted to know what others thought. Trustee Fiore stated that she is not interested in general, but particularly if we have to become a City. Trustee Van Schoyck-Teeter stated that she would not be interested, unless she had more facts/figures. Trustee Avery stated that he was for changing the terms and wouldn't be requesting it if it cost the Village money or would hurt the Village. Trustee Hutchinson stated he was against. Trustee LaTour stated that he was against; and if you wanted to stay on, you just needed to re-run. Trustee LaTour stated that when an individual disagrees, like in the case of the Fire Station a few years ago, and someone has a longer term you can't get anything accomplished. Trustee LaTour stated that it prevents change when it may be needed. President Kaschinske stated that Trustee Boor stated he was against.
- d. Operator's License for License Year July 1, 2016 to June 30, 2017
- i. Teresa Nicholson  
Motion by Hutchinson, second by Fiore to approve the license for Ms. Nicholson. Motion carried, 6-0.
- ii. Lori Colstad  
Motion by Fiore, second by Van Schoyck-Teeter to approve the license for Ms. Colstad. Motion carried, 6-0.
10. Closed Session
- a. Convene into Closed Session per 19.85(1)(c) – Consider employment, promotion, compensation or performance evaluation of public employees over which the governmental body has jurisdiction or exercises responsibility.
- i. Village Administrator/Clerk/Treasurer
- ii. Dekorra Poynette Fire District Agreement  
Motion by President Kaschinske to convene into Closed Session at 6:41 p.m. Roll call: Avery-yes, Hutchinson-yes, LaTour-yes, Kaschinske-yes, Van Schoyck-Teeter-yes, and Fiore, yes. Motion carried, 6-0.
- b. Reconvene in Open Session.
- i. Take Action on Closed Session Item(s)  
Motion by Van Schoyck-Teeter, second by Fiore to reconvene into open session at 7:18 p.m.
- Motion by LaTour, second by Van Schoyck-Teeter to recommend that Administrator Wilson contact the temp agency to meet with the candidate noted for 3 days at no more than \$35 per hour and to compensate Ms. Wilson for her time to the Village after leaving at her current pay rate. Motion carried, 5-0-1 with Avery abstaining.

11. Upcoming Meeting Agenda Requests

Trustee Hutchinson stated that he would like to see requests minimized for staff. President Kaschinske stated that she spoke with Hannah about having a “Trustee Corner” in the paper. President Kaschinske stated that this will give the Board the opportunity to provide updates to the public about events and issues before the Board. Trustee Van Schoyck-Teeter stated that the paper never seems to have anything about Poynette. Trustee LaTour stated that maybe this would assist in getting our name in the paper. Trustees agreed this is a good idea. President Kaschinske stated that she would like to see Facebook flooded with information for residents.

12. Adjournment

President Kaschinske adjourned the meeting at 7:25 p.m.

Approved 2/27/2017

Respectfully submitted,

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Lisa M. Wilson, AICP  
Administrator/Clerk/Treasurer