

Meeting: **Village Board of Trustees**

Place: **106 S. Main St.**

Date: **Monday, August 8, 2016 at 6:00 p.m.**

Webpage: **www.poynette-wi.gov**

MINUTES

1. Call to Order

President Kaschinske called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

All rose to recite the Pledge of Allegiance.

3. Roll Call

Members Present: Avery, Boor, Fiore (arrived at 6:07 p.m.), Hutchinson, Kaschinske, LaTour, and Van Schoyck-Teeter

Members Absent: None

Staff Present: Administrator Wilson, Attorney Hughes, Deputy Clerk-Deputy Treasurer Megow, Police Chief Fisher, Public Works Director Gorman, and Engineer Anderson

4. Public Comments

None.

5. Approval of Agenda

President Kaschinske stated that she would like to move item 8.b. to precede 8.a. as Ms. Meyers was present. Motion by Van Schoyck-Teeter, second by Hutchinson to approve the agenda as amended. Motion carried, 6-0.

6. Staff, Trustee, and Consultant Reports

a. Administrator's Memo – Meeting and Project Updates

Administrator Wilson outlined the information contained in her staff memo.

b. Parks and Recreation Memo – Meeting and Project Updates

Trustee Avery provided an update on the items discussed at the August Park meeting. Trustee Avery stated that they would be removing the vending machine from near the Splash Pad, as they are not selling enough and pop is being dumped due to the expiration date. Trustee Avery stated that the group worked on the Park Plan and were trying to be more realistic about what could be accomplished in a five year window. Trustee Avery stated that the group is moving away from the basketball court project and looking at potentially using funds to complete trail segments.

c. Public Works Director Memo – Project Updates and Work Completed

Public Works Director Gorman stated that signs had been placed on McMillan Road warning individuals of loose gravel. Public Works Director Gorman stated that after a period of time, they will be heading out to remove the excess gravel from the project area. Public Works Director Gorman stated that sludge removal from the sewer plant had begun.

d. Police Chief Memo – Project Updates and Incident Reports

Chief Fisher noted that the Department will begin the Part-time PD officer interviews at the end of the month, as there are two spots to fill. Chief Fisher stated that the Village had been chosen to receive a free AED machine through the foundation that is associated with Firehouse Subs. Chief Fisher stated that they have been doing code enforcement activities for junk vehicles and parking. Chief Fisher stated that the school supply drive was taking place with several drop-off points throughout the community. Chief Fisher outlined a potential Public Safety Event/National Night Out that is being planned for 2017.

e. Trustee Reports – Meeting Updates

Trustee Van Schoyck-Teeter stated that the Library Committee had met to discuss the 2017 budget. Trustee Van Schoyck-Teeter stated that the group was waiting to hear from the Village with regards to insurance costs. Administrator Wilson stated that she did not have that information from the state yet, but would forward that once received.

7. Consent Agenda Actions

a. Minutes for the Village Board Regular Meeting from July 25, 2016

Motion by Avery, second by Boor to approve the minutes from July 25th as presented. Motion carried, 7-0.

b. Vouchers dated thru July 28, 2016

Motion by Hutchinson, second by Boor to approve the vouchers thru July 28th. Motion carried, 7-0.

8. Old Business (Discussion/Possible Action)

a. Use of Accrued Sick Hours towards Employee Health Benefits

Administrator Wilson outlined the history on this item. Public Works Director Gorman outlined the information that he found in various drafts brought before the Village Board in the past. Trustees discussed their options. Attorney Hughes stated that if the Board wanted to change the language in the manual to include this benefit, staff could bring back some language options for consideration at the next meeting. Village Board Trustees directed staff to prepare some language to provide the incentive to existing employees.

b. 2017 Fire District Budget

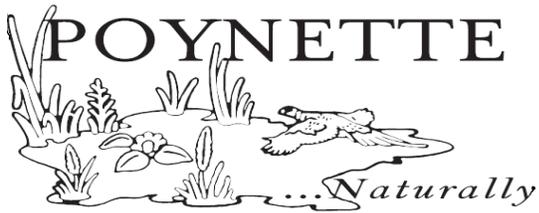
Carie Myers, EMS Chief, presented background information regarding the EMS difficulties in the past. Ms. Myers stated that the state requires 100% coverage 24-hours a day. Ms. Myers stated that they looked at contracting out for services, but the cost was around \$400,000 for those services. Ms. Myers explained that in the past, individuals were paid from a "bucket" of funds depending upon the percentage of calls that the individual responded to throughout the year. Ms. Myers stated that with the additional funding, they were able to restructure how individuals were paid for calls. Ms. Myers stated that training and orientation processes are more fun and creative, the squad has also did non-training events to promote comradery as well as community outreach efforts and recruitment. Trustee Avery questioned if the budget request would be receding in the future. Ms. Myers stated no, as the funds were needed to maintain the progress they have made. Trustee Hutchinson questioned what happened to funds that were not spent. President Kaschinske stated that her understanding was that funds not used are to be recycled into the next year's budget for this line item and would decrease the additional amount that is provided by each of the entities involved. Trustee Boor questioned if forms were provided at Village Hall for those interested in serving. Ms. Myers stated that she did not believe they were available at Village Hall, but could be. Motion by Van Schoyck-Teeter, second by Avery to approve the 2017 Fire District Budget as presented. Motion carried, 7-0.

c. 2017 Street Project

Engineer Anderson outlined the findings for Pearl/Hudson Streets as well as the initial concerns with East Mill Street. Engineer Anderson provided information on the target income survey that would be necessary to determine if the Village was eligible for CDBG funds. Engineer Anderson stated that he could not provide guarantees on how long the sewer pipe would function, nor could he guarantee that they would receive CDBG funding. Trustees discussed their options. Motion by Boor, second by Van Schoyck-Teeter to authorize Engineer Anderson to complete the Target Income Study needed for the CDBG grant application as well as to complete the Field Survey's for the Hudson/Pearl and East Mill Street projects. Motion carried, 7-0.

d. Jamieson Park - Camping

Trustee Fiore questioned the cost of the bulletin boards. Trustee Avery agreed. Trustee Van Schoyck-Teeter questioned why there is a website out there that references Jamieson Park as a



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County Park. Administrator Wilson stated that she was unaware that it was labeled that way. Trustee LaTour questioned why we people can't just camp and we do not enforce this as a camp ground. Attorney Hughes stated that there is statutory language with regards to permitting campground. Attorney Hughes offered to verify the penalties that could be imposed, if there was non-compliance. Trustee members requested that a representative come to a future meeting to discuss the new regulations and requirements with the group.

9. New Business (Discussion/Possible Action)

a. Operator's License for License Year July 1, 2016 to June 30, 2017

i. Heather Lemon

ii. Phillis Werning

Trustee Van Schoyck-Teeter questioned if a resolution was necessary for these approvals. Administrator Wilson stated that the Village has not normally had a resolution granting the operator's approvals, but has done so for the licenses to the individual businesses themselves. Motion by Van Schoyck-Teeter, second by Boor to approve the Operator's License for Heather Lemon. Motion carried, 7-0. Motion by LaTour, second by Hutchinson to approve the Operator's License for Phillis Werning. Motion carried, 7-0.

10. Upcoming Meeting Agenda Requests

Trustee Van Schoyck-Teeter stated that she would like clarification on the County Park designation for Jamieson Park. Public Works Director Gorman stated that for the street dance, the Village offers a lot of resources through public works and particularly the police department. Public Works Director Gorman stated that this is a for-profit event and questioned if the Board could consider requesting that a donation be made back to the community. Chief Fisher stated that there are significant personnel costs offered by the Village for the event. Trustees agreed that they would consider that request at the time the event is discussed before the Board next year.

11. Adjournment

President Kaschinske adjourned the meeting at 8:06 p.m.

Approved 09.12.16

Respectfully submitted,

Lisa M. Wilson, AICP
Administrator/Clerk/Treasurer