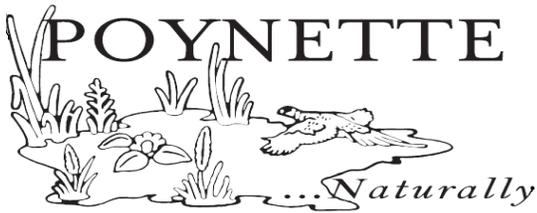


Meeting: **Village Board of Trustees**
Place: **106 S. Main St.**
Date: **Monday, October 10, 2016 at 6:00 p.m.**
Webpage: **www.poynette-wi.gov**

MINUTES

1. Call to Order
President Kaschinske called the meeting to order at 6:00 p.m.
2. Pledge of Allegiance
All rose to recite the Pledge of Allegiance.
3. Roll Call
Members Present: Avery (arrived at 6:02 p.m.), Fiore, Hutchinson, Kaschinske, and LaTour
Members Absent: Boor (gave prior notice) and VanSchoyck-Teeter (gave prior notice)
Staff Present: Administrator Wilson, Attorney Hughes (arrived at 6:04 p.m.), Deputy Clerk-Deputy Treasurer Megow, Police Chief Fisher (left at 6:52 p.m.) and Public Works Director Gorman
4. Public Comments
None
5. Approval of Agenda
Motion by Hutchinson, second by LaTour to approve the Agenda for the October 10th meeting.
Motion carried, 5-0.
6. Staff, Trustee, and Consultant Reports
 - a. Administrator's Memo – Meeting and Project Updates
Administrator Wilson presented the information in the staff memo. Administrator Wilson stated that the Parks Commission Chair Memo had been provided at their seats.
 - b. Parks and Recreation Commission Chair Memo – Meeting Updates
Parks and Recreation Commission Chair Tomlinson stated that he had nothing further to add.
 - c. Public Works Director Memo – Project Updates and Work Completed
Public Works Director Gorman provided an update on the proposed Dredging Permit for an area along the creek near Washington Street. Public Works Director Gorman stated that the permit will be revised, given that they discovered a portion of a sewer pipe in this area has been exposed and needs to be covered. Public Works Director Gorman stated that the cost should be around \$10,000 to \$15,000; but does need to be corrected. Public Works Director Gorman stated that Mr. Brue returned to work on light duty today.
 - d. Police Chief Memo – Project Updates and Incident Reports
Chief Fisher outlined the information in his memo. Chief Fisher stated that they gave out a lot of tickets over the homecoming weekend for vandalism and property damage. Chief Fisher stated that they did not give tickets for “TP-ing”.
 - e. Trustee Reports – Meeting Updates
Trustee Avery stated that the Parks meeting was summarized already. President Kaschinske provided information from the Fire District meeting. President Kaschinske stated that the revised Fire District Agreement was provided, but questions were raised over some of the language in the agreement, particularly as it relates to voting rights on the budget and budget amendments. The Village Board members requested that the item be placed on the next CoW for further discussion. President Kaschinske also noted issues with the paging system. Chief Tomlinson provided clarification and the options that were being reviewed.

7. Consent Agenda Actions
 - a. Minutes for the Village Board Regular Meeting from September 26th, 2016
Motion by LaTour, second by Avery to approve the minutes from September 26th. Motion carried, 5-0.
 - b. Vouchers dated thru October 6, 2016
President Kaschinske questioned the checks that had not been cashed and if they can just be voided. Deputy Clerk-Deputy Treasurer Megow stated that there was a process that needed to be followed to report these checks. President Kaschinske questioned if we could contact the individuals or places to see if they can cash them. Deputy Clerk-Deputy Treasurer Megow stated that she could do so. Motion by Hutchinson, second by Avery to approve the Vouchers thru October 6th. Motion carried, 5-0.
8. Old Business (Discussion/Possible Action)
 - a. 2017 Fire District Budget
Chief Tomlinson presented background information on the Fire District Agreement and varying levels of funding over time. Chief Tomlinson stated that funds for the sale of the old fire station, etc. have been split amongst the entities rather than given back to the Fire District. Trustee Hutchinson questioned the rolling over of the funds into the same line item. Chief Tomlinson stated that he would not be able to tell how much is remaining until the end of the year and the most that could happen is it rollover into 2018. Chief Tomlinson stated that it will put them at a deficit for contingency and vehicle replacement if that occurs. Motion by Avery, second by Hutchinson to approve the revised budget. Motion carried, 5-0. Trustee LaTour questioned if something needed to be included in the motion to review the remaining funds for the EMT incentives/salaries for 2018. Attorney Hughes stated that he did not think that was necessary providing it would be noted in the minutes.
9. New Business (Discussion/Possible Action)
 - a. Resolution No. 2016-984: A Resolution Approving Election Officials for 2016-2017
Motion by Hutchinson, second by Fiore to approve Resolution No. 2016-984 as presented. Motion carried, 5-0.
 - b. Resolution No. 2016-985: A Resolution Approving the Eastern Columbia County Joint Municipal Court 2017 Budget
Trustee LaTour questioned the salary increase for the Clerk. Trustee Hutchinson stated that with added municipalities, the clerk's responsibilities have increased. Motion by Hutchinson, second by LaTour to approve Resolution No. 2016-985 as presented. Motion carried, 5-0.
 - c. Resolution No. 2016-986: A Resolution Approving the 2017 Service Agreement Between the Village of Poynette and the Columbia County Humane Society
President Kaschinske questioned what this pays for. Administrator Wilson stated that this provides the Village with a service, as we do not have the ability to board and care for these animals when they are picked up or found. Questions were raised about the cost. Administrator Wilson stated that the cost went down slightly for next year. Motion by LaTour, second by Avery to approve Resolution No. 2016-986 as presented. Motion carried, 5-0.
 - d. Committee of the Whole/Village Board Meeting Schedule for Remainder of 2016
President Kaschinske stated that the December 26th meeting should be cancelled. Administrator Wilson stated that Village Hall is closed that day. Trustees stated that staff could cancel the meeting for December 12th, if there is nothing for an agenda.
 - e. Operator's License for License Year July 1, 2016 to June 30, 2017
 - i. Austin Bonine
Motion by LaTour, second by Avery to approve the Operator's License for Austin Bonine. Motion carried, 5-0.



Meeting: **Village Board of Trustees**
Place: **106 S. Main St.**
Date: **Monday, October 10, 2016 at 6:00 p.m.**
Webpage: **www.poynette-wi.gov**

-
- ii. Sarah Dahl
Motion by LaTour, second by Fiore to approve the Operator's License for Sarah Dahl.
Motion carried, 5-0.

f. 2017 Budget Review –Capital Fund and Debt Fund

Administrator Wilson explained the Debt and Capital Fund Expenditures and Revenues that have been proposed. Administrator Wilson stated that amendments may need to be made to the capital fund, in order to fund the general operating budget. Trustee LaTour questioned if a set amount can be determined for parks each year. Administrator Wilson noted that it could, but was always subject to change. Trustee Avery stated that he agreed with that idea. Trustee members did not have any additional comments or changes.

10. Upcoming Meeting Agenda Requests

President Kaschinske stated that they requested the Fire District Agreement as well as an update on where we are at in the 2016 budget. Trustee LaTour stated that the Gem car discussion from the Chief's report should be included. Trustee LaTour questioned the additional Public Works employee discussion. Administrator Wilson stated that will be part of the remaining 2017 Budget discussion.

11. Adjournment

President Kaschinske adjourned the meeting at 7:41 p.m.

Approved 11.14.16

Respectfully submitted,

Lisa M. Wilson, AICP
Administrator/Clerk/Treasurer