

Meeting: **Village Board of Trustees**

Place: **106 S. Main St.**

Date: **Monday, May 23, 2016**

**Immediately Following CoW Meeting**

Webpage: **[www.povnette-wi.gov](http://www.povnette-wi.gov)**

**7.a.**

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## **MINUTES**

1. Call to Order  
President Kaschinske called the meeting to order at 7:05 p.m.
2. Roll Call  
Members Present: Avery, Boor, Fiore, Hutchinson, LaTour, Kaschinske, and Van Schoyck-Teeter  
Members Absent: None  
Staff Present: Administrator Wilson, Attorney Hughes, Deputy Clerk/Deputy Treasurer Megow, Sergeant Fisher, Chief White, and Public Works Director Gorman
3. Public Comments  
Deputy Clerk/Deputy Treasurer Megow noted that Mr. Burke was signed up to speak, but was no longer in the audience.
4. Approval of Agenda  
President Kaschinske stated that there is an Amendment to the Agenda, as Items 8.b. and 8.c. would be moved to follow Item 7.a. Motion by LaTour, second by Boor to approve the May 23<sup>rd</sup> Agenda with the amendments noted. Motion carried, 7-0.
5. Staff, Trustee, and Consultant Reports
  - a. Administrator's Memo – Meeting and Project Updates  
Administrator Wilson outlined the information in the memo.
  - b. Library Director Memo – Service and Program Updates, Meeting Updates, Deposits/Expenses  
Library Director Ganz was not present at the time. President Kaschinske questioned if the Board had questions.
  - c. Trustee Reports – Meeting Updates  
None.
6. Consent Agenda Actions
  - a. Minutes for the Village Board from May 9, 2016  
Motion by LaTour, second by Boor to approve the May 9<sup>th</sup> minutes as presented. Motion carried, 7-0.
  - b. Vouchers dated thru May 26, 2016  
Motion by Hutchinson, second by Fiore to approve the vouchers. Motion carried, 7-0.
7. Old Business (Discussion/Possible Action)
  - a. Items discussed in preceding Committee of the Whole Meeting  
President Kaschinske stated that there were two items for approval. President Kaschinske stated that she was looking for a motion on the Sopha Court item. Motion by LaTour, second by Van Schoyck-Teeter to direct the Village Administrator and Village Attorney to draft a letter to the affected property owner(s) regarding the options for improvements presented by the Village Engineer; further noting that any improvements and any further investigation of the issue will be billed/assessed to the property owner. Motion carried, 7-0.

President Kaschinske stated that she was looking for a motion regarding the website. Motion by LaTour, second by Fiore to authorize staff to work with Civic Plus to update the Village website. Motion carried, 7-0.

- b. Ordinance No. 2016-533: An Ordinance Repealing Title IV Your Business, Chapter 1 Licenses and Permits, Section 1.01 Alcoholic Beverages and Replacing with Section 1.01 Fermented Malt Beverages and Intoxicating Liquor Licenses and Regulation and Title VI Your Code, Chapter 1 Enforcement Code; and Approving Summary Ordinance for Publication

Trustee Avery questioned the format and the underlining. Administrator Wilson stated that the underlined text is all new. Motion by Hutchinson, second by Fiore to approve Ordinance No. 2016-533 as presented. Motion carried, 7-0.

- c. Resolution No. 2016-968: A Resolution Amending the Village of Poynette Fee Schedule  
Trustee Fiore questioned what was changing. Administrator Wilson stated that overall the fees are not changing, except for the two additional implemented by the Ordinance. Administrator Wilson stated that the amendments were to ensure that the Ordinance sections that the fee is in now matches the new ordinance. Motion by Boor, second by VanSchoyck-Teeter to approve Resolution No. 2016-968 as presented. Motion carried, 7-0.

#### 8. New Business (Discussion/Possible Action)

- a. Economic Development 101 Workshop

Administrator Wilson outlined the staff memo and the ideas to obtain the necessary funds. Attorney Hughes stated that he would be willing to put forth \$100 on behalf of Stafford Rosenbaum, if Engineer Anderson and GEC would match that amount. Trustee Boor stated that he was willing to donate his stipend for the Board towards the cost as well. Trustee LaTour stated that he would donate some food for the event, if others did the cooking. Motion by Avery, second by Fiore to approve the difference of funds coming from the Trustee-Sup&Exp line item after the option of receiving funds from other interested parties. Motion carried, 7-1 with LaTour voting nay.

- b. Operator's License for Year July 1, 2015 to June 30, 2016

- i. Heather Lemon

This item was moved to follow 7.a. Motion by Van Schoyck-Teeter, second by Hutchinson to approve the Operator's License for Heather Lemon. Motion carried, 7-0.

- c. Resolution No. 2016-969: A Resolution Authorizing an Amendment to the Licensed Premises for the Owl's Nest

This item was moved to follow 7.a. Motion by Boor, second by Van Schoyck-Teeter to approve Resolution No. 2016-969 as presented. Motion carried, 7-0.

- d. Appointment(s) to 2016 Board of Review

President Kaschinske stated that she would like to appoint Trustee Hutchinson as the second alternate for the Board of Review. President Kaschinske questioned if all were in favor. Motion carried, 7-0.

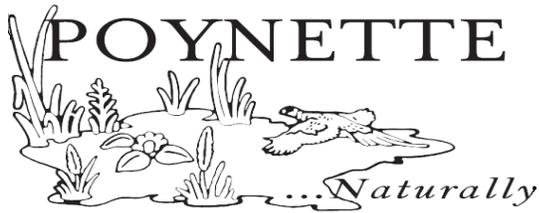
- e. Resolution No. 2016-970: A Resolution Accepting the Donation of a Score Board from Poynette Home Talent Baseball for Pauquette Park

Davy Tomlinson, Chair of the Park Commission, outlined the project. Mr. Tomlinson thanked all of those that donated time, materials, and their expertise to the project to make it possible.

Trustee Boor stated that it was nice to see the listing of who helped make it possible. Motion by LaTour, second by Van Schoyck-Teeter to approve Resolution No. 2016-970 as presented. Motion carried, 7-0.

#### 9. Closed Session

Motion by Kaschinske, second by Van Schoyck-Teeter to convene into closed session at 7:39 p.m. Roll call: Avery-yes, Hutchinson-yes, Van Schoyck-Teeter-yes, Kaschinske-yes, Boor-yes, LaTour-yes, and Fiore-yes. Motion carried, 7-0.



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a. Convene into Closed Session per 19.85(1)(c) – Consider employment, promotion, compensation or performance evaluation of public employees over which the governmental body has jurisdiction or exercises responsibility.

i. Police Chief Position

b. Reconvene in Open Session

Motion by Kaschinske, second by Van Schoyck-Teeter to reconvene into open session at 8:12 p.m.

i. Authorize Village President and Village Administrator to discuss the Police Chief position with Sergeant Fisher

Motion by Van Schoyck-Teeter, second by LaTour to authorize the Village Administrator to offer the Police Chief position to Sergeant Fisher based upon discussion with a review in 6 months. Motion carried, 6-0-1 with Kaschinske abstaining.

10. Upcoming Meeting Agenda Requests

President Kaschinske stated that she would like to see a discussion on the next CoW for the painting of the logo on the Water Tower. President Kaschinske stated that Iron Works has expressed interest in helping to pay for the project, but wants to know the cost.

11. Adjournment

President Kaschinske adjourned the meeting at 8:14 p.m.

Approved 06/13/2016

Respectfully Submitted,

Lisa M. Wilson, AICP  
Administrator/Clerk/Treasurer