



Meeting: **Parks & Recreation Commission**
Place: **106 S. Main St.**
Date: **Wednesday June 3, 2015 6:00 P.M.**
Webpage: **<http://www.poynette-wi.gov>**

5.

MINUTES

Called to order at 6:01 p.m.

Commission members present: Tomlinson, Nooyen, Avery, Horn. Commission members absent: Belay, Golueke, and Polzer.

Staff members present: Deputy Clerk/Treasurer Kilen and Administrator Wilson.

1. Approval of Agenda: Avery/Nooyen motion to approve agenda with amendment to the addition of Discussion/Action Valley View Cardio Class, MC 4-0
2. Public Communications & Comment: None
3. Reports: None
4. Business Activities
 - a. Approval of Meeting Minutes April 1, 2015: Horn/Nooyen motion to approve, MC 4-0
 - b. Approval of Meeting Minutes May 6, 2015: Nooyen/Avery motion to approve, MC 4-0
 - c. Discussion/Action Valley View Cardio Class: Decision was made that the class should not be charged to use the park and should let the village office be aware of dates, times and notify the neighbors and/or invite them.
 - d. Discussion/Action Poynette Area Family Fun Festival Event: Volunteers are being asked to help and be involved with the Saturday, July 25, 2015 event.
 - e. Discussion/Action BMX Track: Boy Scout Trent Mueller has abandoned his plan to move forward with the BMX Track, and now proposes to build/construct 5 cement ping pong tables, to be placed under the shelters at Pauquette, Valley View, Colby and Jamieson Parks. Responsibility of the Village to check in/out the paddles/ balls. The cost is estimated at \$1000.00 with the request to have the village pay 20% of the materials. Concerns were presented regarding the tables being top heavy, insurance and special issues to deem the equipment safe to be placed in the parks, discussion to be continued at a future meeting.

- f. Discussion/Action Concession Stand: Horn/Avery made the motion for the summer of 2015 to rent out Valley View Shelter for a fee of \$50.00 per day or \$100.00 per day to include the concession stand. MC 4-0

Horn/Avery made a motion to rent out Pauquette Park Shelter for a fee of \$100.00 per day, MC 4-0. Horn/Avery made a motion to amend the rental of Pauquette Park rental for a fee of \$100.00 per day to begin January 1, 2016, MC 4-0. It was discussed to have the Park Commissioners hand out keys/check the concession stand for cleanup and or damages then in future hire a part time person to check the concession stand in/out. PAYSO would need to move items out of the concession when being rented.

- g. Discussion Spraying Fields at both parks: Tomlinson reported the spraying for weeds at the parks was completed.
 - h. Discussion/Action Park Grants: Horn reported most Grants are offered in the fall and suggested this item to be revisited this fall possibly in September.
 - i. Discussion/Action Movies in the Park: Movie night concession stand workers will be Nooyen, Belay, Avery, Golueke and Tomlinson. It was requested to have Barb Byrnes to check on popcorn supplies and purchase what is needed. Horn requested that staff remind the police department of movie night and request their presence to do a walk through around 8:30 p.m. to monitor the merry go round area to keep the noise level reasonable. The village office will be called between 11-1 pm on Friday June 12 for equipment arrival confirmation.
 - j. Discussion/Action Shade at Valley View Park: Tomlinson reported the shade structures are not yet in place, but hopefully soon. It was suggested to place a plaque on the structure to thank and honor those that donated materials and time.
5. Review/ Consideration of upcoming Parks agenda items: It was decided to cancel the July parks meeting and resume for the August 5, 2015 meeting. Members requested to have the parks budget current status available at the August meeting

The meeting adjourned at 7:15pm

Approved 9/2/2015
Susan Kilen
Deputy Clerk/Deputy Treasurer