



Meeting: **Plan Commission**
Place: **106 S. Main St.**
Date: **November 15, 2016 @ 6:00 P.M.**
Webpage: **www.poynette-wi.gov**

Minutes

1. Call to Order
Chair Kaschinske called the meeting to order at 6:00 p.m.
2. Pledge of Allegiance
All present recited Pledge of Allegiance.
3. Roll Call
Member present: Hanson, Sampson, Kaschinske, Ammerman, Boor, and Ritzke
Members absent: Hitz (gave prior notice)
Staff Present: Administrator Wilson and Deputy Clerk Kilen
4. Approval of Agenda
Motion by Boor, second by Hanson to approve November 15 agenda. Motion carried, 6-0.
5. Approval of Minutes from October 18, 2016
Commissioner Hanson questioned how the minutes read in the last sentence of 7c., he stated since it was an item for discussion only, no agreement could be made for Mr. Garske to keep the bees until a decision is made. Plan Commission members agreed the language as provided is accurate. Motion by Boor, second by Sampson to approve the minutes as presented. Motion carried, 6-0.
6. Staff Reports
 - a. Administrator's Report – Upcoming Items and Meeting Updates
Administrator Wilson passed along information from the meeting she attended for the WisDOT I-39-90-94 Policy and Technical Advisory Committee. Administrator Wilson noted at this time maps are very preliminary. Administrator Wilson stated that additional meetings will be scheduled in the future for communities to provide feedback on preferred options. Administrator Wilson stated that Mr. Roffers would be able to attend the meetings in her place, if needed and the cost to attend those meetings should not exceed \$300.00. Administrator Wilson stated that a WisDOT I-39-90-94 Public Involvement Meeting will be held on November 16 at the Poynette High School from 5 -7 p.m.
7. Public Hearings
 - a. Public Hearing and Discussion/Action on Resolution No. 2016-991: A Resolution Approving a Conditional Use Permit for 705 W North Street for an Outdoor and Vehicle Repair and Maintenance Facility.

Chair Plan Commissioner Kaschinske opened the public hearing at 6:08 p.m. Caroline Olson, 458 Colby Blvd, questioned traffic concerns with the opening of Poynette Auto Body in her neighborhood. Luke Walz, applicant, stated that his intentions were to not work weekends. Mr. Walz stated that business operations begin between 7:30- 8:00 a.m. and end at 5:00 p.m. Mr. Walz stated there will be traffic as he is a retail business and currently, he would estimate that 10 - 12 vehicles per day visit his Shop. Katy Milewski, 440 Colby Blvd, questioned how the business would be screened. Mr. Walz responded that all the damaged vehicles will be in fenced area away from public view. Mr. Walz stated that he believes his Auto Body Shop is designed so you would not even know it is an auto body shop, since no junk or damaged vehicles will be stored in plain view. Mr. Walz stated that the fencing he will provide is over lapping wood panels approximately

10ft high. Chair Kaschinske asked for any further comments or questions, hearing none closed the hearing at 6:24 p.m.

Plan Commission members discussed the area to be fenced as well as the shrubs and trees point system. Mr. Walz stated that he would like the Village to work with him on the landscaping, as what is required for an existing building is too much. Administrator Wilson stated that the Plan Commission is able to waive portions of the landscaping section. Administrator Wilson stated that she would be willing to work with Mr. Walz.

Motion by Boor, second by Ritzke to approve Resolution No. 2016-992: A Resolution Approving a Conditional Use Permit for 299 E North St for an Outdoor and Vehicle Repair and Maintenance Facility with ancillary Indoor Sales and Service. Motion was denied per reading of incorrect Resolution being voted upon, 6-0.

Motion by Hanson, second by Boor to approve Resolution No. 2016-991: A Resolution Approving a Conditional Use Permit for 705 W North Street for an Outdoor and Vehicle Repair and Maintenance Facility subject to staff's conditions. Motion carried, 6-0.

- b. Public Hearing and Discussion/Action on Resolution No. 2016-992: A Resolution Approving a Conditional Use Permit for 299 E North Street for an Outdoor and Vehicle Repair and Maintenance Facility with ancillary Indoor Sales and Service.

Chair Plan Commissioner opened the Public Hearing at 6:36 p.m. Mr. Anthony Belay, applicant, described his business plans for 299 E North St. Mr. Belay stated that this is emergency vehicle "up-fitter" business that outfits anything that would go on a squad car, fire and EMS vehicle. Mr. Belay state that they handle 12-16 cars at a time in the shop and parked outside. Mr. Belay stated that he and his partner have 5 employees working Monday – Saturday, 8a.m. - 6p.m. Mr. Hanson questioned how a fire truck would be outfitted at this new location. Mr. Belay responded that fire trucks are up fitted at the communities' site by a portable outfitting. Mr. Belay noted a small portion of their business is also graphics and signs. Chair Kaschinske asked for any further comments or questions. Chair Kaschinske hearing none closed the hearing at 6:46 p.m.

Motion by Boor, second by Ammerman to approve Resolution No. 2016-992: A Resolution Approving a Conditional Use Permit for 299 E North Street for an Outdoor and Vehicle Repair and Maintenance Facility with ancillary Indoor Sales and Service; subject to staff's conditions. Motion carried, 6-0.

8. New Business

- a. Discussion/Action on a Request from Luke and Jenny Walz, Poynette Auto Body LLC, for Site Plan Approval for the property located at 705 W North Street.

Motion by Hanson, second by Boor to approve the Site Plan made by Poynette Auto Body, at 705 W North St with the following conditions: (1) the applicant needs to re-submit a revised landscape plan indicating the landscaping that will be provided on the property; (2) the applicant must provide information regarding the fence that will be installed on the property; (3) a building permit must be obtained prior to construction; (4) the applicant shall construct the structure in accordance with the plans submitted and dated 10/28/2016, subject to any conditions for changes/modifications, provided with the staff memo dated 11/15/2016 or by the Plan Commission members as part of the review process. Motion carried, 6-0.

9. Old Business

- a. Discussion on the Keeping of Bees on Residentially Zoned Property.

Administrator Wilson outlined the staff memo and attachments. Mr. Garske noted that he provided additional information, as requested by the Commission. Chair Kaschinske would like to move this forward with the majority in agreement to bring forth a draft Ordinance. Administrator Wilson stated that she would pull something together for discussion at the next meeting.

b. Comprehensive Plan Update

Plan Commission members reviewed the revised maps for the Comprehensive Plan; and agreed that they were accurate. Chair Kaschinske agreed the maps look correct. Chair Kaschinske questioned why a condo unit could not be built on property zoned Highway Commercial by the Piggly Wiggly. Mr. Hanson explained the plan for that area. Chair Kaschinske stated that she would like to pick or create a couple of sites to have a sales and marketing team or an economic developer promote. Mr. Sampson asked for more accountability for when you vote nay or yea; as he would like the reasons stated. Administrator Wilson stated that the hearing on the comprehensive plan is January 17th. Commission members agreed to a Joint meeting with the Village Board in December; and cancel the regularly scheduled meeting on December 20th.

10. Adjournment

Chair Kaschinske adjourned the meeting at 8:16 p.m.

Approved 2/21/2017

Respectfully submitted,

Sue Kilen, Deputy Clerk