



Meeting: **Committee of the Whole**
Place: **106 S. Main St.**
Date: **Monday, June 27, 2016 @ 6:00pm**
Webpage: **www.poynette-wi.gov**

5.

MINUTES

1. Call to Order

President Kaschinske opened the meeting at 6:00 p.m.

2. Pledge of Allegiance

All rose to recite the Pledge of Allegiance.

3. Roll Call

Members Present: Boor, Kaschinske, Van Schoyck-Teeter, Hutchinson, and Avery

Members Absent: Fiore (gave prior notice) and LaTour

Staff Present: Administrator Wilson, Attorney Hughes, Deputy Clerk/Deputy Treasurer Megow, Police Sergeant Fisher, and Public Works Director Gorman

President Kaschinske stated that Trustee Boor would be leading the Committee of the Whole meeting.

4. Approval of Agenda

Motion by Kaschinske, second by Van Schoyck-Teeter to approve the June 27th Committee of the Whole Agenda. Motion carried, 5-0.

5. Approval of the Minutes for the Committee of the Whole from May 23, 2016

Motion by Van Schoyck-Teeter, second by Kaschinske to approve the meeting minutes as presented. Motion carried, 5-0.

6. Old Business (Discussion)

- a. None

7. New Business (Discussion)

a. Fall Clean-Up Days

Trustee Boor and President Kaschinske stated that it does not appear that a second event could be held. Trustee Hutchinson and Trustee Van Schoyck-Teeter stated that if it is not in the budget, the Village could not move forward. Trustee Avery questioned why it was being discussed. President Kaschinske stated that she requested that it be on an agenda. Trustee Avery noted that one should be included in the 2017 budget and can always be removed. Public Works Director Gorman stated that the Columbia County site is open one weekend a month as well. Trustee Hutchinson stated that the Village needed to look at the fees that are being charged and make some adjustments there as well.

b. Village Contributions for Funerals

President Kaschinske stated that she liked staff's recommendation. Trustee Van Schoyck-Teeter stated her experience when she worked for the Village. Administrator Wilson stated that there are funds in the budget, staff just wanted to verify with the Board when and how those funds are used. Trustees agreed that if the individual is an immediate family member, flowers should be sent; and if not, a card is sufficient.

c. Full-time Police Officer Interview Process

Sergeant Fisher outlined the process that has been used in the past. President Kaschinske stated that she is comfortable with the panel of outside individuals completing the first round, the

department interview with the chief, administrator, etc. on the second round, and then a recommendation to the Board on the person to be hired. President Kaschinske did request that the person chosen be introduced to the Board. Trustee Boor stated that he would like to see the resumes and list of names for the top 5 prior to the second interview. Trustee Avery stated that he would like to see the questions that are being asked. Trustees agreed that Sergeant Fisher could proceed with the process as noted.

d. Village Hall Room Rental Policy and Fees

Administrator Wilson stated that this item will appear at the next meeting.

e. Tree Removal on Main Street

Public Works Director Gorman stated that he reached out to the Village Forester on this item. Public Works Director Gorman stated that the root ball would need to be removed, which will probably result in some damage to the sidewalk area. Public Works Director Gorman stated that a smaller tree could be planted in its place. President Kaschinske stated that she did not want to see another tree go in. Questions were raised about planter boxes. Public Works Director Gorman stated that staff had discussed that idea, but no costs were reviewed at that time. Trustee Hutchinson questioned if we had money in the budget for this. Public Works Director Gorman stated no. Trustee Hutchinson questioned if there were unused funds in a different line item that could be used to balance this out. Administrator Wilson stated that staff would need to look at the budget. Public Works Director Gorman stated that if a box is placed, the stump could be just grinded down before location of a box. Public Work Director Gorman will research the costs for the various options and bring those back to a future meeting.

f. Painting of the Village Logo on the Water Tower

Trustee Boor questioned what was intended. President Kaschinske stated that a local business offered to pay for the costs associated with placing the “Naturally” back on the tower. President Kaschinske stated that it appears to cost more than anticipated and the tank needs to be drained. Administrator Wilson noted that the tank is “short”, so more than likely they would need to remove the existing Poynette to adjust for the “Naturally”. Administrator Wilson stated that the company thought they would need to realign things or it would look strange. Public Works Director Gorman stated that the last painting was completed in 2008, so in 15 years it would need to be repainted. Public Works Director Gorman stated that they may want to revisit this discussion at that time. Trustees agreed.

8. Adjournment

President Kaschinske adjourned the meeting at 6:26 p.m.

Approved 07.25.16

Respectfully submitted,

Lisa M. Wilson, AICP
Administrator/Clerk/Treasurer