



Meeting: **Committee of the Whole**  
Place: **106 S. Main St.**  
Date: **Monday, September 26, 2016 @ 6:00pm**  
Webpage: **[www.poynette-wi.gov](http://www.poynette-wi.gov)**

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## **MINUTES**

1. Call to Order  
President Kaschinske called the meeting to order at 6:00 p.m.
2. Pledge of Allegiance  
All rose to recite the Pledge of Allegiance.
3. Roll Call  
Members Present: Avery, Fiore, Hutchinson, Kaschinske, and LaTour  
Members Absent: Boor (gave prior notice) and Van Schoyck-Teeter (gave prior notice)  
Staff Present: Administrator Wilson, Attorney Hughes, Deputy Clerk/Deputy Treasurer Megow, Chief Fisher, Public Works Director Gorman, Engineer Anderson, and Library Director Ganz
4. Approval of Agenda  
Motion by Fiore, second by Avery to approve the September 26<sup>th</sup> Agenda as presented. Motion carried, 5-0.
5. Approval of the Minutes for the Committee of the Whole from July 25, 2016  
Motion by Fiore, second by Hutchinson to approve the Minutes from July 25<sup>th</sup>, as presented. Motion carried, 5-0.
6. Old Business (Discussion)
  - a. 2017 Fire District Budget – Update  
Trustees questioned lowering the amount that we were willing to give. Trustee Avery pointed out that we would need to verify if the 3% rule for Library budgets comes into play for Fire Districts as well. Attorney Hughes stated that would need to be verified. President Kaschinske stated that the Fire District has a meeting scheduled for October 4<sup>th</sup>, where they will hold discussions on this item. President Kaschinske stated that at the end of the day, the Village is responsible for getting the ambulance out when called. President Kaschinske stated that the deadline to approve the budget is October 15<sup>th</sup>. Administrator Wilson stated that she would verify, but if there are issues between the entities in approving the budget, it can be extended to November. President Kaschinske stated that she would bring back more information once the meeting was held.
  - b. Street Project for 2017  
Engineer Anderson presented his findings for the Community Development Block Grant Income Survey. Engineer Anderson stated that they were requesting direction from the Board on which project would be moving forward. Trustee members discussed the options. Administrator Wilson stated that in terms of trying to do two projects, in working in the preliminary budget, she did not see how that would be possible. Trustee LaTour stated that he would like to see if the Village qualified for the grant. President Kaschinske stated that she agreed. Trustees discussed the potential options for assessments within this area. Public Works Director Gorman stated that just because the residents were low income that did not mean that the property owners qualified, so they need to take that into consideration. President Kaschinske agreed. President Kaschinske questioned if staff was looking for action at the Village Board meeting. Engineer Anderson stated yes.

7. New Business (Discussion)

a. 2017 Budget Review – Library Fund, Debt Fund

Library Director Ganz outlined the proposed preliminary budget that was approved by the Library Board. Trustee Fiore questioned what the increase has been to the budget over time. Library Director Ganz provided information for the last two years. Administrator Wilson stated that if they were looking for earlier years, staff would need to look that up in workhorse. Questions were raised regarding the 3% salary increase for staff. Trustee Avery stated that the employees there deserve a raise, as they had not seen one previously. Administrator Wilson stated that they received a 3% increase last year as well. President Kaschinske questioned the status of the fund balance. Administrator Wilson stated that it is around \$31,000. President Kaschinske questioned if we knew why it had increased. Library Director Ganz stated that the salary for her position was not paid for some time before she was hired, as the position was vacant. Library Director Ganz stated that they were unsure what the heating/cooling costs would be last year, so they over estimated. President Kaschinske stated that she was not in favor of the increase and questioned if they would be willing to use their fund balance. Trustee Avery stated that they had not requested an increase in years, so it was warranted. Administrator Wilson stated that the Board does need to consider that every fund will be increasing this year, due to increased contract costs or personnel costs as well as other items that we have no control over. Administrator Wilson stated that we do need to be mindful that with expenditure restraint we can only increase by a set amount. Library Director Ganz stated that whatever the Board approves, the Library Board will make it work.

8. Adjournment

President Kaschinske adjourned the meeting at 6:37 p.m.

Approved 10.24.16

Respectfully submitted,

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Lisa M. Wilson, AICP  
Administrator/Clerk/Treasurer