



Meeting: **Committee of the Whole**

Place: **106 S. Main St.**

Date: **Monday, May 23, 2016 @ 6:00pm**

Webpage: **www.poynette-wi.gov**

5.

MINUTES

1. Call to Order

President Kaschinske called the May 23, 2016 Committee of the Whole meeting to order at 6:00 p.m.

2. Pledge of Allegiance

All rose and recited the Pledge of Allegiance.

President Kaschinske turned the meeting over to Trustee Avery to lead the Committee of the Whole discussions.

3. Roll Call

Members Present: Avery, Boor, Fiore, Hutchinson, LaTour, Kaschinske, and Van Schoyck-Teeter

Members Absent: None

Staff Present: Administrator Wilson, Attorney Hughes, Deputy Clerk/Deputy Treasurer Megow, Sergeant Fisher, Chief White, Public Works Director Gorman, and Engineer Anderson

4. Approval of Agenda

Motion by Kaschinske, second by Fiore to approve the CoW Agenda for May 23rd as presented.

Motion carried, 7-0.

5. Approval of the Minutes for the Committee of the Whole from April 25, 2016

Motion by Kaschinske, second by Van Schoyck-Teeter to approve the minutes for the April 25, 2016 CoW. Motion carried, 7-0.

6. Old Business (Discussion)

a. None

7. New Business (Discussion)

a. Composting Facilities

President Kaschinske stated that this was placed on the agenda at her request. President Kaschinske stated that she would like the Village to reach out to the school district and see if they would want to assist in this in the future as a school project. Trustee Fiore stated that the school needed projects. Trustee Boor questioned if they would have the funds to set this up accordingly, as there would be costs. Trustee Avery agreed that it should be pursued in the future.

b. Capital Projects – review of infrastructure studies, projects listing, and funding sources

Kory Anderson, Village Engineer, outlined the findings of the sanitary sewer televising. Trustee Boor stated that the Board needed to know what the priorities were moving forward and this certainly changes what needs to be completed first.

c. Sopha Court Drainage Issue

Administrator Wilson outlined the information in the staff memo. Administrator Wilson requested feedback from the Board as to how to proceed, given that other avenues have been exhausted. Board members discussed the ongoing nature of this request. Board members agreed that if the property owner wants something additional completed, he would be responsible for the costs. Board members agreed that enough staff time and cost had been provided already, but the property owner should beware when purchasing.

d. Police Policy Manual

Sergeant Fisher outlined how the approval process and distribution of the draft would be handled. Board members agreed with the process. Trustee Avery questioned how often the policy was revisited. Sergeant Fisher noted that it should be reviewed each year to ensure that it meets changing state requirements.

e. Vice Chair positions for Boards/Commissions

Trustee Avery presented his ideas for this item. President Kaschinske noted that this would probably require a text amendment to the Village Code. Trustee Avery stated that when members leave the Commission, history and knowledge leaves with that individual. Trustee Avery stated that a Vice Chair could be learning from the Chair. Trustee Boor stated that there is a record of what is happening and being decided at a meeting. Board members agreed that at this time, this was not necessary.

f. Employee Benefits – Flexible Spending Accounts

Administrator Wilson presented the staff memo and requested that this item be placed on hold until staff had the opportunity to learn about the program. Board members agreed. Trustee LaTour stated that he did feel that the program needed to be cost effective; and with the few employees involved currently, that is not the case. Trustee Fiore stated that if employees were educated, there may be more involved.

g. Changing Village Board terms to 3 years

Trustee Avery introduced the item for discussion. Trustee LaTour questioned if the Village would need to become a City. Attorney Hughes stated that there are statutory provisions that would enable the Village to do so through a Charter Ordinance. Debate amongst the Board members focused on whether longer terms were necessary, particularly in instances when a Board may need membership changes. Trustee Avery stated that he would drop the item.

h. Village Website Updates

Administrator Wilson outlined the information in the proposals. Administrator Wilson questioned if the Board members had a preference. Board members agreed that staff should use what they are comfortable with.

8. Adjournment

President Kaschinske adjourned the Committee of the Whole meeting at 7:01 p.m.

Approved 06.27.16

Respectfully Submitted,

Lisa M. Wilson, AICP
Administrator/Clerk/Treasurer