

Meeting: **Village Board of Trustees**

Place: **106 S. Main St.**

Date: **Monday, April 10, 2017 at 6:00 p.m.**

Webpage: **www.poynette-wi.gov**

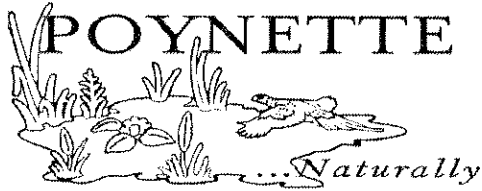
MINUTES

1. Call to Order
President Kaschinske called the meeting to order at 6:00 p.m.
2. Pledge of Allegiance
All rose to recite the Pledge of Allegiance
3. Roll Call
Members Present: Hutchinson, Kaschinske, Boor, LaTour
Members Absent: Avery, Van Schoyck-Teeter and Fiore (all gave prior notice)
Staff Present: Interim Administrator/Clerk/Treasurer Megow, Public Works Director Scott Gorman, Police Chief Fisher, Attorney Hughes, Engineers Kory Anderson and Elizabeth Foellmi
4. Public Comments
None
5. Approval of Village Board Agenda
Motion by Boor, second by Hutchinson to approve the April 10, 2017 agenda. Motion carried, (4-0).
6. Staff, Trustee, and Consultant Reports
 - a. Administrator's Memo – Meeting and Project Updates
Interim Village Administrator/Clerk/Treasurer Megow gave an outline of the items in the memo and upcoming dates and events as noted. President Kaschinske questioned when the Village pays the Fire District their budgeted amount for the year.
 - b. Park and Recreation Commission Chair Memo – Meeting Update
President Kaschinske questioned if there was discussion on the basketball funds. Public Works Director Gorman had attended the Parks meeting and gave a brief overview of what was discussed. President Kaschinske questioned what the County was going to do with the land that is adjacent to the soccer fields. Public Works Director Gorman explained that the County may contact the Village in the near future regarding it. He mentioned it would be a good place to house our salt supply in the winter.
 - c. Public Works Director Memo – Project Updates and Work Completed
Public Works Director Gorman outlined his memo. Staff has been busy opening up the parks and the Park bathrooms are now open. Staff has been busy getting quotes for crack filling and slurry sealing. Trustee Boor asked about getting an HVAC maintenance plan. Trustee LaTour questioned the use of the deduct meters. Deduct meters can be read thru December 2017. No refunds will be given for returned deduct meters.
 - d. Police Chief Memo – Project Updates and Incident Reports
Police Chief Fisher outlined the items in his memo.
 - e. Fire District Statements
 - f. Trustee Reports – Meeting Updates
President Kaschinske gave a report on the Fire District Commission meeting she attended. Linda Ross, Chairperson, has resigned and Kevin Marquardt has taken on her responsibilities until they can find someone. EMS is running at 91%. President Kaschinske handed out the Fire District 2016 Annual Report.

7. Consent Agenda Actions
 - a. Minutes for the Village Board meeting from March 27, 2017
Motion by Boor, second by Hutchinson to approve the Minutes from the March 27, 2017 Village Board meeting. Motion carried, (4-0).
 - b. Bank Statements thru March 31, 2017 and Vouchers dated thru April 6, 2017
Motion by Hutchinson, second by Boor to approve the Bank Statements thru March 31, 2017 and Vouchers dated thru April 6, 2017. Motion carried, (4-0).

8. Old Business (Discussion/Possible Action)
 - a. Jamieson Park Update
Public Works Director Gorman proposed signage for the park to reflect the closing of camping in Jamieson Park. Chief Fisher explained how he felt the police department should handle campers in the park. He explained that daily opening and closing of the park was not feasible and could potentially be a hazard in the event of an emergency. Trustee Boor asked about having campfires or grilling in the park. The Ordinance, 2.03(1)(e) states no person shall start any fires. Attorney Hughes said we may need to change the Ordinance to include verbage to say no fires except in designated areas. The Ordinance was set up to model the other parks in the Village but needs to be adjusted specifically for Jamieson Park.

9. New Business (Discussion/Possible Action)
 - a. Traceway Court
Public Works has patched all the significant holes. Trustee Boor said that while the street does need work, there are other streets in the Village that are in more dire need. If the Village doesn't fix the subgrade, it will not hold and will need to be done again in five years. Motion by Boor, second by LaTour to have Kory Anderson from General Engineering spend up to 30 minutes of time and report back to the Board his findings at the May 8, 2017 Village Board meeting. Motion carried, (4-0).
 - b. Historical Society Furnace
Public Works Director Gorman reported that the furnace at the Historical Society needs major repairs and it was recommended that the furnace be replaced. Three bids were submitted for review. Motion by LaTour, second by Boor to have Rock Solid Heating replace the furnace. Motion carried, (4-0).
 - c. CDBG Grant Application
Kory Anderson and Elizabeth Foellmi from General Engineering explained the grant process and outlined the items needed in order to submit the grant.
 - i. Ordinance 2017-541: An Ordinance to Adopt the Fair Housing Plan
Motion by Hutchinson, second by Boor to approve Ordinance 2017-541. Motion carried, (4-0).
 - ii. Resolution No. 17-1004: A Resolution to create a Citizen Participation Plan Committee
Motion by Boor, second by Hutchinson to approve Resolution No. 17-1004. Motion carried, (4-0).
 - (2) Appointment of Members of the Citizen Participation Plan Committee
 - a. Amy Stark
 - b. Jean Hilgenberg
 - c. Kurt Stronach



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- d. Scott Hall
- e. Diana Kaschinske

Motion by Hutchinson, second by Boor to approve the Appointment of Members of the Citizen Participation Plan Committee as presented. Motion carried, (4-0).

- i. Resolution No. 17-1005: A Resolution to create a Residential Anti-Displacement and Relocation Assistance Plan
Motion by Boor, second by LaTour to approve Resolution No. 17-1005. Motion carried, (4-0).
- ii. Resolution No. 17-1006: Authorizing Resolution
Motion by LaTour, second by Boor to approve Resolution No. 17-1006. Motion carried, (4-0).
- iii. Resolution No. 17-1007: A Resolution Prohibiting Force Against Demonstrations
Motion by LaTour, second by Hutchinson to approve Resolution No. 17-1007. Motion carried, (4-0).

d. Operator's License for License Year July 1, 2016 to June 30, 2017

- i. Jessie Falk
Motion by Boor, second by Hutchinson to approve the Operator's License for Jessie Falk. Motion carried, (4-0).
- ii. Liane Charmley
Motion by LaTour, second by Boor to approve the Operator's License for Liane Charmley. Motion carried, (4-0).

10. Upcoming Meeting Agenda Requests

President Kaschinske would like to talk about putting a representative on the Cemetery Association on the next CoW. Public Works Director Gorman would like to have the Board discuss the garage/building along Hwy CS. There should be a raze order placed on the building.

11. Adjournment

President Kaschinske adjourned the meeting at 7:28 p.m.

Approved 4/24/2017

Respectfully Submitted,



Natalie Megow
Interim Administrator/Clerk/Treasurer