

Meeting: **Village Board of Trustees**

Place: **106 S. Main St.**

Date: **Monday, May 9, 2016 at 6:**

Webpage: **[www.poynette-wi.gov](http://www.poynette-wi.gov)**

**6.a.**

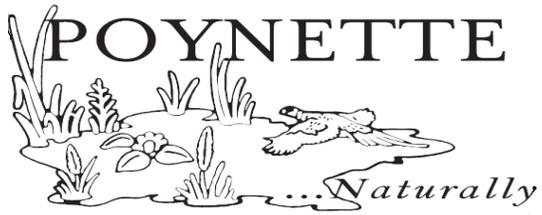
---

## **MINUTES**

1. Call to Order  
President Kaschinske called the meeting to order at 6:00 p.m.
2. Pledge of Allegiance  
All rose to recite the Pledge of Allegiance.
3. Roll Call  
Members Present: Avery, Boor, Fiore, Hutchinson, Kaschinske, LaTour, and Van Schoyck-Teeter  
Members Absent: None  
Staff Present: Public Works Director Gorman, Sergeant Fisher, Police Chief White, Deputy Clerk/Deputy Treasurer Megow, Attorney Hughes, and Administrator Wilson
4. Public Comments  
None
5. Approval of Agenda  
Motion by Fiore, second by Van Schoyck-Teeter to approve the May 9<sup>th</sup>, 2016 Agenda as presented.  
Motion carried, 7-0.
6. Staff, Trustee, and Consultant Reports
  - a. Administrator's Memo – Meeting and Project Updates  
Administrator Wilson outlined the information within the memo. President Kaschinske stated that the leaders for the upcoming CoW was included and questioned if anyone did not want to lead. Trustee LaTour stated that he did not.
  - b. Public Works Director Report – Project Updates, Work Completed  
Public Works Director Gorman outlined the information in his report. Trustee members agreed that an additional part-time individual should be pursued, if the money is in the budget. Trustees questioned the opening for the splash pad. Public Works Director Gorman stated that they usually open around Memorial Day weekend, if weather permits. Public Works Director Gorman updated the Board on the 4" line break at Lakeside Foods, slurry seal completion the week of May 16<sup>th</sup>, and that Rural Water will be assisting with the Fire Department flow testing.
  - c. Police Chief Report – Project Updates, Incident Report  
Sergeant Fisher outlined the information in his report.
  - d. Trustee Reports – Meeting Updates  
Trustee Avery questioned the Vice Chair position for the Parks Commission. Members requested a potential future CoW discussion.
7. Consent Agenda Actions
  - a. Minutes for the Village Board from April 25, 2016  
Motion by Van Schoyck-Teeter, second by Hutchinson to approve the Minutes from the April 25, 2016 meeting as presented. Motion carried, 7-0.
  - b. Vouchers dated thru May 12, 2016  
Motion by Boor, second by Fiore to approve the Vouchers dated thru May 12, 2016. Motion carried, 7-0.

8. Old Business (Discussion/Possible Action)
  - a. Agreement to Dedicate Public Right-of-Way for Existing Access Easement  
Motion by Boor, second by Hutchinson too approve the Agreement to Dedicate Public Right-of-Way. Motion carried, 7-0.
  
9. New Business (Discussion/Possible Action)
  - a. Resolution No. 2016-967: A Resolution Approving the Contract with Total Administrative Services Corporation (TASC) for Administration of the Flexible Spending Account  
Discussion focused on whether or not this made sense to continue given the cost versus number of employees actually using the benefit. Trustees agreed not to take the benefit away without further discussion at a CoW. Motion by Boor, second by LaTour to approve Resolution No. 2016-967 as presented. Motion carried, 5-2 with LaTour and Van Schoyck-Teeter voting nay.
  - b. Operator's License for License Year July 1, 2015 to June 30, 2016
    - i. Tricia Olson  
Motion by Hutchinson, second by Fiore to approve the Operator's License for Tricia Olson. Motion carried, 7-0.
  - c. Citizen and Village Board Appointments for Village Committees/Commissions  
Trustees nominated the following members:  
Municipal Court Liaison – Dave Hutchinson (7-0)  
Park and Recreation Commission – Davy Tomlinson, Jay Meier (7-0)  
Plan Commission – Alan Ammerman, Michael Ritzke, Lynn Hanson (7-0)  
Library Board – Jason Koopmans (7-0)  
Police Disciplinary Committee – Michael McFadden (7-0)  
Ethics Board – Dave Tessmer (7-0)  
Board of Appeals – Michael Garske, Cameron Radewan (2<sup>nd</sup> Alternate) (7-0)  
CCEDC – Jeff Clark (6-1 w/ Avery voting nay)
  
10. Closed Session  
Motion by Fiore, second by Avery to convene into Closed Session at 6:45 p.m. Roll call: Avery-yes, Hutchinson-yes, Van Schoyck-Teeter- yes, Kaschinske-yes, Boor-yes, LaTour-yes, and Fiore-yes.
  - a. Convene into Closed Session per 19.85(1)(e) – Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session and per 19.85(1)(c) – Consider employment, promotion, compensation or performance evaluation of public employees over which the governmental body has jurisdiction or exercises responsibility.
    - i. Amendment No. 2 to an Agreement between the Village of Poynette and the School District of Poynette for Lots 1 and 2 of Certified Survey Map No. 2517
    - ii. Police Sergeant
  
  - b. Reconvene in Open Session  
Motion by Avery, second by Van Schoyck-Teeter to reconvene into open session at 8:11 p.m. Motion carried, 7-0.
    - i. Amendment No. 2 to an Agreement between the Village of Poynette and the School District of Poynette for Lots 1 and 2 of Certified Survey Map No. 2517
    - ii. Police Sergeant

No action was taken on either item.
  
11. Upcoming Meeting Agenda Requests  
Board of Trustee members requested the following topics for an upcoming Committee of the Whole: Police Policy Manual, Vice Chair positions, Flexible Spending Accounts, Infrastructure Review, Solid Waste Day for the fall, and 3-year Village Board terms.



Meeting: **Village Board of Trustees**

Place: **106 S. Main St.**

Date: **Monday, May 9, 2016 at 6:00 p.m.**

Webpage: **[www.poynette-wi.gov](http://www.poynette-wi.gov)**

---

12. Adjournment

President Kaschinske adjourned the meeting at 8:14 p.m.

Approved 5.23.2016

Respectfully Submitted,

Lisa M. Wilson, AICP  
Administrator/Clerk/Treasurer