



Meeting: **Plan Commission**
Place: **106 S. Main St.**
Date: **June 17, 2014 @ 6:00 P.M.**
Webpage: **www.poynette-wi.gov**

Draft **MINUTES**

1. Called to Order at 6:00 pm. Present were: Hutchinson, Hanson, Boor, Sampson and Hitz. Absent was Hebel.
2. Approval of Agenda: Boor/Sampson motion to approve, MC
3. Approval of minutes from April 15, 2014: Hanson/Boor motion to approve, MC
4. Non Action Items:
 - a. Reports – Village Planner Roffers stated that he will be doing quarterly reports not that things have slowed down. He has been working on wrapping up the Comprehensive Plan Amendments projected and creating the applications associated with the new Zoning Code.
 - b. Information/update on DNR work on Rowan Creek: Administrator Death informed the Commission about the DNR project and the communications she has received from the DNR including Attorney General opinions that they are exempt from having to get a permit from us for the work.
 - c. Information on proposed additional antennas project by Verizon: Administrator Death reported that Verizon is planning another project of adding 3 additional antennae to the water tower. Roffers stated that a new State Statute gives new procedures for approval of Communications/Cell Towers. Unless there is a substantial modification they aren't required to have another site plan review, and Conditional Use Permits are not required for these towers/antennae. There most likely will be modifications made to the lease.
 - d. Review of draft applications for Site Plans, CUP, Rezones, Variances, Signs and Zoning associated with the new Zoning Code: Roffers pointed out the separate areas of the applications and what they are to be used for (i.e. staff review/information, outlines the process step by step, provide information/criteria to be used as the basis for approval/denial, and an acknowledgment of the financial agreement for professional review)
5. Action Items:
 - a. None

The meeting adjourned at 6:47 pm.

Susan E. Finstad, Clerk/ Deputy Treasurer