



Meeting: **Committee of the Whole**
Place: **106 S. Main St.**
Date: **Monday, May 12, 2014 @ 6:00 P.M.**
Webpage: **www.poynette-wi.gov**

MINUTES

Called to Order at 6:00 pm. Present were: Fiore, La'Tour, Boor, Hutchinson, Van Schoyck Teeter, Kaschinske and Marquardt

1. Approval of Agenda: Kaschinske/Boor motion to approve, MC
2. Public Communications & Comment: None
3. Scheduled Appearances: Diana O'Neill – Red Cross for Presentation/Discussion on the Shelter Agreement with the Village. Issues discussed included; indemnity, custodial/food services, reimbursements and who went out for bids and the fees for review of the contract, how the Red Cross reimburses for utilities. Death will contact their legal department and the agreement will be placed on the next Board Agenda for approval.
4. Approval of prior Committee Meeting Minutes of April 14, 2014: Van Schoyck Teeter/Kaschinske motion to approve, MC
5. Committee Tasks
 - a. Review of Village Contracts – Death and Finstad explained the tickler file that was sent up and that renewal information was placed on the “clerk’s calendar” that the office share, in order to follow up on any renewal issues. Committee members asked questions about a couple of the contracts
 - b. Review of Village Debt Schedule – Death reviewed and explained that there was also the Street Sweeper, but that was considered a Capitol Lease. The Village has made the Principal Payments for the year. Interest only payments will be made in August and September. The Clean Water Revenue Bond will be paid off in 2015 along with the \$785,000 G.O. Note freeing up some cash
 - c. Discussion about Summer Swim Passes: Death explained how the Village sponsors the program. Kaschinske stated that she would approach the surrounding municipalities to see if they would be interested in pursuing the same type of program the Village has
 - d. Review/Recommendation of changes to the Employee Manual regarding Part-time employees and employee residency requirements: Section 112 “Residency”, 301 “Employment Classification” and 306 “Hours of Work and Overtime Pay” were reviewed. Death explained that with the new law passed Municipalities could not impose residency requirements on employees with the exception of Emergency Personnel. Committee members offered suggestions for further revisions. Marquardt stated that there were numerous changes that needed to be made to the entire Manual. Boor suggested that Marquardt prepare a draft of the changes he would like to see for the committee to review at the next Committee Meeting. Death will also bring back the modified changes to the next Committee Meeting.
 - e. Update/Discussion regarding the Storm Water Management Agreement with the School District: The school is working on getting the pond fixed. PW Employee Gorman stated that they had started this spring, but that the wet weather has postponed any further. Marquardt asked that Death draft a letter stating a time frame in which the pond needed to be fixed and that the Committee received copies of all the inspections that have been done.
6. Review/Consideration of Upcoming Board/CoW Agenda items: La'Tour asked to have a discussion about the Scout Building on Main St.

The meeting adjourned at 7:52 pm.

Approved 6/9/2014
Susan E. Finstad, Village Clerk